



Grant Application Package

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|-------------------------|--|
| Opportunity Title: | Ovw FY 2013 Enhanced Training and Services to End Violence |
| Offering Agency: | Office on Violence Against Women |
| CFDA Number: | 16.528 |
| CFDA Description: | Enhanced Training and Services to End Violence and Abuse |
| Opportunity Number: | Ovw-2013-3401 |
| Competition ID: | Ovw-2013-3401 |
| Opportunity Open Date: | 01/10/2013 |
| Opportunity Close Date: | 02/28/2013 |
| Agency Contact: | Janice A. Green E-mail: Janice.A.Green@usdoj.gov Phone: 202-616-6728 |

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

* Application Filing Name:

Mandatory Documents

| |
|-----------------------------------|
| Attachments |
| Project Narrative Attachment Form |
| Budget Narrative Attachment Form |

Move Form to Complete

Mandatory Documents for Submission

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| Application for Federal Assistance (SF-424) |
| Assurances for Non-Construction Programs (SF-42) |
| Disclosure of Lobby and Political Activities |

Move Form to Delete

Optional Documents

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Move Form to Submission List

Optional Documents for Submission

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Move Form to Delete

Instructions

- 1 Enter a name for the application in the Application Filing Name field.
 - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
 - You can save your application at any time by clicking the "Save" button at the top of your screen.
 - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- 2 Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.
 - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
 - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
 - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
 - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
- 3 Click the "Save & Submit" button to submit your application to Grants.gov.
 - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
 - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
 - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
 - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

| Application for Federal Assistance SF-424 | |
|---|--|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | |
| * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | |
| * If Revision, select appropriate letter(s): _____ * Other (Specify): _____ | |
| * 3. Date Received: Completed by Grants.gov upon submission. | 4. Applicant Identifier: City of Los Angeles |
| 5a. Federal Entity Identifier: _____ | 5b. Federal Award Identifier: _____ |
| State Use Only: | |
| 6. Date Received by State: _____ | 7. State Application Identifier: _____ |
| 8. APPLICANT INFORMATION: | |
| * a. Legal Name: City of Los Angeles | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000735 | * c. Organizational DUNS: 6115012430000 |
| d. Address: | |
| * Street1: 200 N. Spring St., Room 300 | |
| Street2: _____ | |
| * City: Los Angeles | |
| County/Parish: _____ | |
| * State: CA: California | |
| Province: _____ | |
| * Country: USA: UNITED STATES | |
| * Zip / Postal Code: 90012-4812 | |
| e. Organizational Unit: | |
| Department Name: Los Angeles Mayor's Office | Division Name: HomelandSecurity&PublicSafety |
| f. Name and contact information of person to be contacted on matters involving this application: | |
| Prefix: Ms. | * First Name: Thalia |
| Middle Name: _____ | |
| * Last Name: Polychronis | |
| Suffix: _____ | |
| Title: Policy Director and Grant Specialist | |
| Organizational Affiliation: _____ | |
| * Telephone Number: 213-978-0825 | Fax Number: _____ |
| * Email: thalia.polychronis@lacity.org | |

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Office on Violence Against Women

11. Catalog of Federal Domestic Assistance Number:

16.528

CFDA Title:

Enhanced Training and Services to End Violence and Abuse of Women Later in Life

*** 12. Funding Opportunity Number:**

OVW-2013-3401

* Title:

OVW FY 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life Program

13. Competition Identification Number:

OVW-2013-3401

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Later in Life Advocacy, Counseling, and Collaboration (LILACC) Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

| | |
|---------------------|---|
| * a. Federal | <input type="text" value="400,000.00"/> |
| * b. Applicant | <input type="text"/> |
| * c. State | <input type="text"/> |
| * d. Local | <input type="text"/> |
| * e. Other | <input type="text"/> |
| * f. Program Income | <input type="text"/> |
| * g. TOTAL | <input type="text" value="400,000.00"/> |

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
 Middle Name:
 * Last Name:
 Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| | |
|---|--|
| <p>* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Completed on submission to Grants.gov</p> | <p>* TITLE</p> <p>Deputy Mayor</p> |
| <p>* APPLICANT ORGANIZATION</p> <p>City of Los Angeles</p> | <p>* DATE SUBMITTED</p> <p>Completed on submission to Grants.gov</p> |

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

| | | |
|--|--|--|
| 1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | 2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award | 3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change |
| 4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="Thalia Polychronis"/> * Street 1: <input type="text" value="200 N. Spring St. Room 300"/> Street 2: <input type="text"/> * City: <input type="text" value="Los Angeles"/> State: <input type="text" value="CA: California"/> Zip: <input type="text" value="90012"/> Congressional District, if known: <input type="text" value="25"/> | | |
| 5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: | | |
| 6. * Federal Department/Agency: <input type="text" value="US Office on Violence Against Women"/> | 7. * Federal Program Name/Description: <input type="text" value="Enhanced Training and Services to End Violence and Abuse of Women Later in Life"/> CFDA Number, if applicable: <input type="text" value="16.528"/> | |
| 8. Federal Action Number, if known: <input type="text"/> | 9. Award Amount, if known: \$ <input type="text"/> | |
| 10. a. Name and Address of Lobbying Registrant: Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/> | | |
| b. Individual Performing Services (including address if different from No. 10a) Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/> | | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | | |
| * Signature: <input type="text" value="Completed on submission to Grants.gov"/> | | |
| * Name: Prefix <input type="text" value="Ms."/> * First Name <input type="text" value="Thalia"/> Middle Name <input type="text"/> * Last Name <input type="text" value="Polychronis"/> Suffix <input type="text"/> | | |
| Title: <input type="text" value="Policy Director and Grant Specialist"/> | Telephone No.: <input type="text" value="213-978-0825"/> | Date: <input type="text" value="Completed on submission to Grants.gov"/> |
| Federal Use Only | | Authorized for Local Reproduction Standard Form - LLL (Rev. 7-87) |

**FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women
Later in Life**

Summary Data Sheet

Authorized Representative

Name: Antonio R. Villaraigosa
Title: Mayor
Address: 200 North Spring Street, 3rd Floor
Los Angeles, California 90012
Telephone: (213) 978-0600
E-mail Address: MAYOR@lacity.org

Grant Point of Contact

Name: Thalia Polychronis
Title: Policy Director and Grant Specialist
Address: 200 North Spring Street, 3rd Floor
Los Angeles, California 90012
Telephone: 213-978-0825
E-mail Address: Thalia.Polychronis@lacity.org

Statement: The City of Los Angeles has expended \$500,000 in OVW funds in the Fiscal Year ending June 30, 2012.

Other Federal Grant Programs:

- Department of Justice, Bureau of Justice Assistance, Justice Assistance Grants
- Department of Justice, Office of Juvenile Justice Programs grants
- Department of Homeland Security

Law Enforcement Agency Partner: Los Angeles Police Department
Prosecutor's Office Partner: Los Angeles City Attorney's Office

Nonprofit, non-governmental victim services programs collaborating on this project: JEWISH FAMILY SERVICES, WISE & Healthy Aging

Local Project: Municipality

Project will be implemented in the City of Los Angeles, which is 469 square miles, and has a population of approximately 3.8 million individuals. Services will be targeted to the elderly, who make up approximately 400,000 individuals within the City's population.

Summary of Current Project

1. Arrest Award Number: 2009-WE-AX-0038. Project period is October 1, 2009-September 30, 2014
2. Total funds remaining:\$900,000.00
Personnel: \$50,000.00
Travel: \$10,000.00
Consultants: \$824,570.00

**FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women
Later in Life**

Supplies: \$8,402

Other: \$7,028

3. Personnel funded under the grant:
 - Grant Analyst, Mayoral Aide V @20.0%
 - Accountant, Mayoral Aide V @ 10.76%

**FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women
Later in Life**

PROPOSAL ABSTRACT

As the second largest city in the United States, Los Angeles handles thousands of calls related to elder abuse, neglect, and exploitation each year. To address this epidemic, the City of Los Angeles is proposing to establish the **Later in Life Advocacy, Counseling, and Collaboration (LILACC) project**. This 3-year project will enhance training and services that assist the City and its partners in addressing elder abuse (including instances of domestic violence) affecting adults 50 years of age or older. It will focus within the City of Los Angeles, with a particular emphasis on services to victims within the City's widespread Latino communities.

Grant resources will serve to increase victim reporting, strengthen criminal investigations and prosecutions, enhance victim interaction, improve direct services, and raise awareness regarding this tragic public safety issue. It will simultaneously work to improve the effectiveness and efficiency of the City's response in protecting one of its most vulnerable populations.

Under the LILACC project, the City of Los Angeles proposes the following:

1. In the first year of the project, a needs assessment facilitated by the partner agencies and the Project Coordinator will be conducted to investigate the City's gaps in service in this area. The partner agencies will also dedicate personnel to undergo Office of Violence Against Women (OVW) trainings in order to begin the process of building local capacity among criminal justice professionals, governmental agency staff, and victim assistants.
2. During the second and third years, training programs will be expanded and targeted to focus on specific aspects of recognizing, addressing, investigating, and prosecuting elder abuse and exploitation. Additionally, cross-trainings will be held for victim service organizations and non-profits, as well as governmental agencies, courts, and law enforcement. These will address the barriers that affect elderly victims, with a particular emphasis on the issues specifically affecting the Latino elderly community and their ability to report abuse and receive services.
3. As training is completed, the project will launch and implement an enhanced multi-disciplinary community response with new targeted services for victims of elder abuse. This response will include tailored outreach and education for the City's elderly and their advocates, as well as an improved systemic response within the City's law enforcement and criminal justice organizations.

The LILACC project represents a collaborative effort between the Los Angeles Police Department (LAPD), the Los Angeles City Attorney's Office, the Mayor's Office of Homeland Security and Public Safety (HSPS), and two non-profit service providers (WISE & Healthy Aging, and Jewish Family Service of Los Angeles).

**FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women
Later in Life**

PROJECT NARRATIVE

A. Purpose of Application

This application puts forth the City of Los Angeles' proposal to establish Project Later in Life Advocacy, Counseling, and Collaboration (LILACC), a 3-year program dedicated to enhancing training and services that assist the City and its partners in addressing elder abuse (including instances of domestic violence) affecting adults 50 years of age or older.

Service Area and Target Population:

The City of Los Angeles is home to an ethnically diverse¹ population of nearly 3.8 million people, of whom nearly 400,000 (or 10 percent) are over the age of 65. Unfortunately, this is also one of the City's most vulnerable populations, and each year the number of incidents related to elder abuse² in the City continues to rise. In 2012, the Los Angeles Police Department (LAPD) responded to an overwhelming 6,165 calls for service. This reflects nearly 15% of the 81,538 alleged abuse cases reported statewide to the California Adult Protective Division during this same year.

These data trends are reflected in the research as well. According to the National Coalition Against Domestic Violence's "*Abuse Later in Life*" report, up to 10% of the elderly population has experienced abuse, yet only one out of every 14 cases is reported. This glaring gap can be seen in local criminal case filings. In 2012 the City of Los Angeles City Attorney's Office reviewed only 56 elder abuse cases – an astonishingly low one percent compared to the 5,728 domestic violence related cases reviewed that year.

¹ The City of Los Angeles is home to nearly four million people from more than 140 countries speaking 224 different languages.

² For purposes of this proposal, "elder abuse" refers to a person who is 50 years of age or older and is victim of physical, psychological, sexual, emotional, verbal or financial abuse.

FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life

Locally, a Los Angeles County Adult Protective Services survey entitled “*LA 4 Seniors*” found that while the types of elder abuse reported were evenly distributed - neglect (28 percent), physical³ (21 percent), psychological (25 percent) and financial (26 percent) - many of these instances involved combinations of more than one type of abuse.

Los Angeles’ diverse demographics have additional cultural implications that must be considered in addressing elder abuse and victimization, as variations in social and cultural values impact victim interactions with the law enforcement and criminal justices systems. Individuals of Latino descent, one of the City’s most significant groups, comprise over 48 percent of the City’s population.⁴

While elder abuse continues to be an issue across all racial and ethnic groups, Los Angeles’ lower-income immigrant Latinos experience higher rates of elder abuse than others. In a 2012 study conducted by the University of California Davis School of Gerontology entitled “*Determining Prevalence and Correlates of Elder Abuse Using Promotores: Low-income Immigrant Latinos Report High Rates of Abuse and Neglect,*” a staggering 40 percent of low-income immigrant Latinos reported some form of abuse or neglect within the previous year, compared to 10 percent of the general population.

Problem to be Addressed:

Victims of elder abuse face a number of challenges in getting help, including isolation, shame, embarrassment, or intimidation. Variations in cultural values can further impact willingness to report elder abuse and access services, which is of particular significance in the City of Los Angeles, given its diversity and large Latino population.

³ Under California law physical abuse also includes sexual abuse.

⁴ 2010 United States Census

FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life

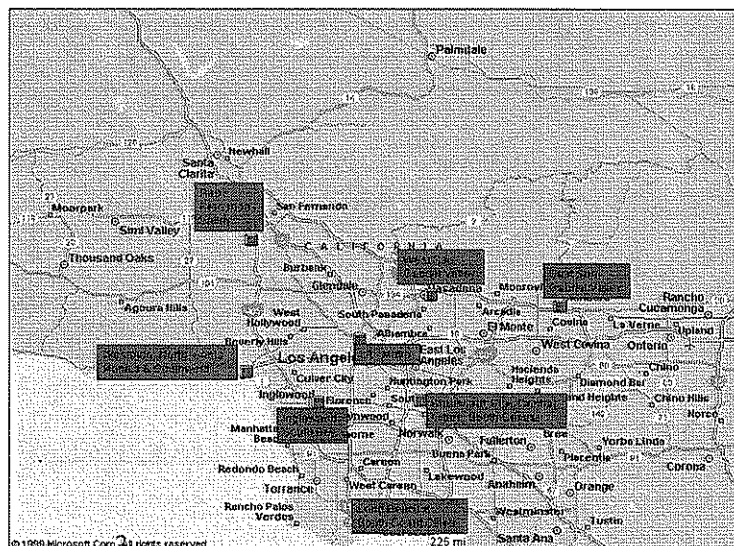
Issues such as emphasis on the needs of the family, limitations in English proficiency, discomfort in dealing with government agencies, and worries regarding immigration or other legal status are of particular concern to the elderly within the Latino communities in the City of Los Angeles. These questions may exacerbate a reluctance to report these crimes, making it more difficult for victims to seek justice and access services.

Moreover, a lack of resources and issue-specific training have made it exceedingly difficult for the law enforcement, legal, and service-provider community to provide the necessary assistance to all victims of elder abuse in the City of Los Angeles. Project LILACC will seek to address training gaps for law enforcement, prosecutorial, and victim's assistance personnel/ service providers so that they are better able to assist all victims, including those from immigrant communities. It will also enhance services available to victims, and increase targeted and culturally sensitive outreach associated with elder abuse, neglect, and exploitation.

Current Services for Older Victims:

As a leader in family violence policy, the City of Los Angeles has remained committed to addressing elder abuse issues through aggressive enforcement and active engagement in well-established collaborations. This includes seven community-based multidisciplinary domestic violence teams that consult on elder abuse issues.

This network extends throughout Los Angeles County (as seen in the map to the right). Participants include the Los



FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life

Angeles Police Department (LAPD), City of Los Angeles City Attorney's Office (CA), Los Angeles County Sheriff's Department (LASD), Los Angeles County District Attorney (DA), Los Angeles County Elder Abuse Forensic Center (EAFC), Los Angeles County Adult Protective Services (APS), Los Angeles County Department of Mental Health (DMH), California Department of Justice, community based organizations, non-profits, and faith-based entities.

This network of local agencies coordinates outreach, case administration, and conducts case review panels. The agencies also work together to provide an array of comprehensive psychological, social, and supportive domestic violence services that equip victims with appropriate skills and self-knowledge to achieve maximum functioning as elder abuse victims move from crisis to stability to independent lives. Additional assistance includes professional, clinical, legal, and case management services to victims of sexual assault, domestic violence, dating violence and stalking.

Gaps in Services for Older Victims and Why Existing Training/ Educational Opportunities Do Not Meet Current Needs:

Despite the strength in existing agency collaborations working on elder abuse issues, there is still a gap in services. According to a 2008 report from Blue Shield California entitled *Foundation Against Violence*, only 4% of all domestic violence programs in California had specific programs for women aged 60 and older.

The City of Los Angeles, like the rest of the country, has been impacted heavily by the national financial crisis of recent years. Furthermore, the City has struggled with a deepening budget deficit that has resulted in unprecedented budget cuts and reductions in the staff and resources available to provide City services. As such, a glaring gap currently exists in the area of

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training on elder abuse. There are few local training and educational programs available and/or accessible for law enforcement officers, prosecutors, court officers, advocates, and Adult Protective Service workers who work with older victims.

Prior to 2007, the California Attorney' General's Office convened a bi-annual, four-day training summit on elder abuse for the state's ombudsmen, police and prosecutors. This function equipped local advocates and law enforcement officers with the skills necessary to identify, investigate and raise awareness involving elder abuse. Budget cuts curtailed continuation of this training. Since then, a steep decline in incident reports from police and local ombudsman offices has occurred – complaints that often get a criminal case rolling.

Locally, LAPD has had to stretch its training resources to ensure officers have the ability to recognize and appropriately respond to a number of victim crimes, including elder abuse. This includes addressing common barriers to reporting abuse, identifying the perpetrator, assessing the mental capacity of the elder victim, and increasing cultural competencies when dealing with different types of specialized victims.

The economic downturn has also impacted the resources available to service providers. The State of California has eliminated hours on elder abuse from its mandated training requirement. As a result, although local training and multidisciplinary trainings are still offered, none involve a systemic training effort utilizing a nationally recognized curriculum to foster collaborative effort in this area in the City of Los Angeles. Project LILACC will provide cross-trainings for service providers.

Finally, there is a lack of training addressing specialized populations, including Latino men and women. The majority of existing trainings and educational programs in this area are broadly applied and intended for English speaking victims without regard to the cultural issues

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discussed earlier in this document. This lack of culturally-specific training prevents service providers and government agencies from providing adequate assistance to victims of elder abuse and neglect.

How Project LILACC Will Address the Problems and Gaps Identified

Project LILACC will leverage existing regional agency relationships to improve how law enforcement and stakeholders address these barriers by (1) assessing and identifying needs, (2) providing issue-specific training to project partners, (3) conducting appropriate and targeted outreach to raise awareness, and (4) increasing services available to victims.

In the first year, Project LILACC will conduct a needs assessment of current available services, as well as gaps in training services as one of its initial performance goals. Because elder abuse encompasses an array of physical, sexual, emotional, and financial harms, responses by services providers can be varied and may miss addressing the issues specific to an older victim. For example, while violence perpetrated against women later in life is often overlooked, older women are more likely than younger ones to experience this violence for more persistent periods of time, remain in the abusive relationship, and experience ongoing health and mental health problems. New and enhanced, targeted services for elder abuse victims will ensure more efficient and effective responses to improve their circumstances. The partner agencies will also dedicate personnel to undergo Office of Violence Against Women (OVW) trainings in order to begin the process of building local capacity among criminal justice professionals, governmental agency staff, and victim assistants.

During the second and third years, training programs will be expanded and targeted to focus on specific aspects of recognizing, addressing, investigating, and prosecuting elder abuse

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and exploitation that were recommended in the needs assessment. The program will also include cross-trainings for victim service organizations and non-profits, as well as governmental agencies, courts, and law enforcement. These will address the barriers that affect elderly victims, with a particular emphasis on the issues specifically affecting the Latino elderly community and their ability to report abuse and receive services.

As training is completed, the project will launch and implement an enhanced multi-disciplinary community response with new targeted services for victims of elder abuse. This response will include tailored outreach and education for the City's elderly and their advocates, as well as an improved systemic response within the City's law enforcement and criminal justice organizations.

Joint trainings for agency and non-profit partners will foster the sharing of expertise and information regarding opportunities to screen for elder abuse crimes in their respective client base. By addressing this training gap, the project will ensure that the cross-section of elder abuse stakeholders is able to optimize their knowledge base, gain an understanding of their respective roles, and learn how best to leverage each other's capacities by working together.

Furthermore, equipping Los Angeles with complementary training resources provided to law enforcement, prosecutors, the judiciary, victim advocates and service providers will better serve the needs of each victim, minimize further trauma, and help to ensure that the offender is held accountable. It will also emphasize the importance of screening tools to detect additional crimes against the elderly when responding to calls for service, preparing criminal filings, and providing services.

The availability of new resources through this program will also greatly increase outreach and services vitally needed to meet the needs of this group. Additional grant resources to

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enhance the coordination, outreach, and service delivery for elder abuse victims (with an emphasis on immigrant Latino women who comprise some of the most vulnerable victims to reach due to cultural or other barriers), will also improve the responses and detection of elder abuse occurring within the City of Los Angeles.

For example, ensuring a victim that immigration status is not cross-reported to the authorities will facilitate a safe environment for the victim to speak openly without fear of being deported. Through increased training, outreach, and specialized services, more victims will feel more secure coming forward and accepting services.

How the Project Will Address Confidentiality

All trainings and services will adhere to statutory confidentiality provisions and established confidentiality protocols between MOU partners.

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B. What Will Be Done

Project LILACC represents a collaborative effort between the Los Angeles Police Department (LAPD), the Los Angeles City Attorney's Office, the Mayor's Office of Homeland Security and Public Safety (HSPS), and two non-profit service providers (WISE & Healthy Aging, and Jewish Family Service of Los Angeles).

Services and Training:

Year One:

As demonstrated in the graph below, the initial training resources will provide the grant partners with training on elder abuse.. In accordance with grant requirements, each MOU partner will attend or provide the requisite trainings or programs (aside from the grantee orientation) that include:

- 1) Law enforcement "training of the trainer" training;
- 2) Eight hour law enforcement training;
- 3) Advanced law enforcement training;
- 4) Prosecutors course;
- 5) Judicial institute; and
- 6) Direct services "training of the trainer" training.

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MOU Partners Training Participation Graph

| | Agency/# of Staff | National Training | 8 Hr. Training | Advanced Training | Prosecutors Course | Judges Course |
|--|--|-------------------|----------------|-------------------|--------------------|---|
| Law Enforcement | LAPD (4,126 patrol; 663 detectives) | | 100 Officers | 15 Detectives | | |
| Prosecution | City Attorney (150 prosecutors) | 2 Reps | | | 4 Prosecutors | |
| Judicial | LA County | | | | | 2 minimum – presiding judge will advocate for additional attendees |
| Elder Victim Assistance | WISE (staff of 65) | 2 Reps | | | | |
| Domestic Violence Victim Assistance | JFS (staff of 252) | 2 Reps | | | | |
| Gov't Agency | Mayor | 1 Rep | | | | |

Project LILACCs' training component will adhere to the POST-certified, Office of Violence Against Women (OVW) curriculum. Project members will undergo training during the planning and needs assessment phase. Thereafter, in addition to providing training to law enforcement, prosecutors, judiciary and victim advocates, the Project LILAAC will provide training to the elder abuse and domestic violence partners. Victim services will include individual counseling for older Spanish speaking women (WISE) and providing support groups for immigrant Latino and Spanish speaking victims (JFS). Referrals will initially flow through shelters, with a goal of identifying other service base referrals (such as through school based parent centers in light of grandparents parenting children, faith based networks, and medical care providers). Referrals will also come from Adult Protective Services, ombudsman, local law enforcement, victim witness assistance programs, case managers, and local multidisciplinary teams. This approach will serve to enhance the local multidisciplinary collaborative community response to elder abuse, neglect and exploitation.

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The Project LILACC team will also work with OVW and the OVW training and technical assistance (TTA) provider to develop a needs assessment and a strategic plan addressing outreach and direct services to older victims. This plan will include enhanced and customized outreach to Spanish speaking women. During the planning phases, it is anticipated that the Project LILACC Coordinator will work with representatives in high density Latino neighborhoods from clinical, health, faith based, school and other settings where potential victims might interface to best identify and assess elder abuse issues.

In addition to attending the above, during Year One the MOU service providers, WISE and JFS, will provide the “direct service cross-training” to victim service providers, government agency staff, and victim assistants. The MOU Partners will also organize a local half-day cross-training “Kickoff” event for victim services organizations, governmental agencies, the courts, law enforcement agencies, and organizations working with older victims.

During Year One and throughout Project LILACC, all MOU partners agree to provide in-kind contributions to the program, including the time of representatives while attending the grantee orientation, law enforcement “training of trainers” training, and the direct services “training of trainers” training, the time of representatives while conducting the law enforcement trainings and the direct services cross-training, and assisting the Project Coordinator and MOU partners with the development of the needs assessment and strategic planning.

Years Two and Three: Implementation Phase

During Year Two, following approval by OVW, the implementation phase will allow the MOU partners to work directly with victims of elder abuse to address barriers to service, provide enhanced services, and engage in outreach. The goal will be for victims to overcome isolation, helplessness, fear of neglect, isolation, and exploitation. Their economic concerns surrounding

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medical expenses, transportation and housing, all of which are heightened in the context of elder abuse, will be addressed in addition to the emotional and psychological impacts of the abuse visited upon the older victim.

During Year Two the MOU Partners will work jointly to enhance the collaborative community response (CCR) to elder abuse. MOU partners anticipate this CCR will include a series of meetings between multidisciplinary teams to discuss policies and procedures between agencies with regard to improving the identification, investigation, prosecution, and adjudication of cases of elder abuse, exploitation, and neglect (including sexual assault, domestic violence, and stalking). In addition to the MOU partners, participants will include the Los Angeles County District Attorney's Office, Los Angeles County Sheriff's Department, Adult Protective Services, non-profits, community based organizations, and other elder abuse stakeholders. Per California law; all information discussed in the multidisciplinary setting is confidential.⁵

As it relates to outreach to elder abuse victims, the MOU partners will identify ways to coordinate outreach efforts and referrals, ensuring that victim safety and autonomy is safeguarded. This includes maintaining confidentiality and assisting with providing shelters and long term stable housing, providing mental health services, and offering victim assistance to address transportation, financial matters, and job readiness.

Collaborative Community Response:

MOU partners also envision reaching out beyond the local multidisciplinary teams partners to promote outreach. Additional agencies participating in outreach efforts will include victim assistants at government agencies such as the City Attorney's Victim Assistance Program

⁵The names of clients will only be shared with partner agencies if it is necessary to their treatment/safety plan and if written consent to share information is obtained from the client. Otherwise, if there is the need to provide consultation it can be done without the name of the client.

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and their network of collaborative partners. Public interest law firms like Bet Tzedek and Public Counsel, in addition to local law schools such as Loyola, USC and UCLA, will be approached to provide outreach and direct services to elder abuse victims. This will include criminal restraining orders and other legal remedies.

In addition to the above, MOU partners anticipate enhancing victim safety and autonomy to immigrant Latinos who possess limited English, have a distrust of government, fear of deportation, economic insecurity, and/or neighborhood seclusion.

To maximize information sharing on protocols, trainings, and policies, the MOU partners will upload recorded grant related events and trainings to the City Attorney's website for information sharing with the public. Additionally, a Twitter account will be established for information sharing through social media for communicating among partners. The goal will be to share resources including links to studies and updating about elder abuse policy issues not only among the MOU partners, but all committed to elder abuse policy issues and services.

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C. Who Will Implement the Project

Project LILACC represents a collaborative effort between the Los Angeles Police Department (LAPD), the Los Angeles City Attorney's Office, the Mayor's Office of Homeland Security and Public Safety (HSPS), and two non-profit service providers (WISE & Healthy Aging, and Jewish Family Service of Los Angeles).

Experience and Expertise of the Organizations

The **Los Angeles Mayor's Office of Homeland and Public Safety (HSPS)** is the lead applicant for this grant. HSPS is responsible for securing and administering the City's state and federal public safety and criminal justice grants, and has a strong relationship with the LAPD and the City Attorney's Office. The HSPS grants team currently manages over \$40million in public safetygrant , including funding for the City's Domestic Abuse Response Team and the Mayor's Stop Abuse From Existing (SAFE) initiative which support the areas of domestic violence and arrest policies.

The **Los Angeles City Attorney's Office** is the prosecutorial agency for the City of Los Angeles, which prosecutes all misdemeanor crimes that occur within the City including domestic violence, stalking, sexual assault, and elder abuse and neglect. Each year the office files nearly 80,000 criminal misdemeanor cases. The Family Violence Operations is comprised of 17 lawyers and has a full-time Elder Abuse prosecutor. The Family Violence Operations collaborates with law enforcement and social service agencies to address elder abuse and protect older victims of sexual assault, domestic violence, dating violence and stalking. These partnerships include the LAPD, the Los Angeles County Sheriff's Department, the Los Angeles

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County District Attorney, Los Angeles Elder Abuse Forensic Center, Adult Protective Services, California Department of Justice, and Department of Mental Health.

During 2012, the Los Angeles City Attorney's Office reviewed 5,728 domestic violence related matters and filed 2,037 domestic violence related cases, a percentage of which involved victims over 50. Aside from prosecutions, additional roles include victim assistance, criminal protective orders, and restitution.

The **LAPD** is the law enforcement agency for the City of Los Angeles and the third largest police department in the nation. It serves a geographical region of 428 square miles and is comprised of 21 police stations or "divisions." The local division handles elder abuse calls and one detective oversees financial elder abuse matters. Upon investigation, the LAPD presents the matter to the District Attorney's Office or City Attorney's Office for criminal filing considerations. The LAPD has created written materials for the public in English and in Spanish on the topics of elder abuse and domestic violence. The LAPD has devoted a webpage to domestic violence for residents to access information and services. In addition, the LAPD formed the Domestic Abuse Response Teams (DART), which is a partnership between LAPD and victim advocacy organizations in seven divisions strategically located throughout the City.

WISE is a nonprofit social services organization that serves older victims. WISE was created as a 2007 merger of WISE Senior Services and Center for Healthy Aging, each of which has worked with the elderly for more than three decades. Programs currently provided by WISE include the largest long-term care ombudsman program in the nation, elder abuse prevention services, including the creation of the first Financial Abuse Specialist Team (FAST), an adult day service center, in-home care management services, and mental health and peer counseling. Each year, WISE touches the lives of 30,000 clients and family members, primarily involving

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low income seniors, caregivers and disabled adults who want to remain in their own home, are lonely, depressed or at risk for exploitation and abuse by others.

As the oldest human services agency in Los Angeles having been established in 1854, **Jewish Family Service of Los Angeles (JFS)** is an extended family of compassionate social services that meets the diverse and changing needs of its residents. A non-sectarian agency, JFS has earned a national and international reputation as a model for excellence in services for children, families, individuals with disabilities, survivors of violence, and older adults. JFS has provided family violence services for 28 years and is considered an expert in shelter services in the community. The JFS/Family Violence Project (FVP) helps victims of abuse achieve independence and a life free from violence by providing safe haven combined with physical, educational, occupational, social and therapeutic supportive services. Included within FVP is a special program for older victims of domestic abuse. JFS currently serves more than 100,000 people annually.

Partnership Requirements and Commitment to Collaboration

All the partners involved have a demonstrated commitment to the prevention of domestic violence and elder abuse. The partners have committed to the implementation of Project LILAAC, and have signed a Memorandum of Understanding (MOU) (included as an attachment to the application) binding them to the project.

Who Will Implement the Project & Key Personnel

A strong group of five MOU partners with experience working cohesively together toward the best interests of elder victims of crime will implement Project LILAAC. The MOU

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partners will collaborate with the seven multidisciplinary teams and extend into the cadre of elder abuse community stakeholders representing health, legal, educational, and public safety interests. The MOU partners have demonstrated an understanding of the unique obstacles faced by older individuals in seeking the services they need to obtain safety and participate fully in the criminal justice system. All have provided elder abuse services to victims as one of their primary purposes. All have a demonstrated history of effective work concerning such issues.

The Los Angeles Mayor's Office of Homeland Security and Public Safety

The Mayor's Office will hire a highly skilled Project Coordinator to carry out full-time grant administration, planning, implementation and reporting duties. The Project Coordinator will also coordinate and/or augment outreach and direct services for elder abuse victims. This individual will be supported by Alisa Finsten, Director of Grants and Finance. Ms. Finsten oversees a team of 25 grant specialists and accountants that administer federal Department of Homeland Security and Department of Justice grants for the City and region, including past OVW grants such as the Grants to Encourage Arrest Policies. Under Ms. Finsten's direction, the Mayor's office administers in excess of \$400 million in federal and state criminal justice and homeland security grant awards.

City Attorney

Susan Strick, Senior Trial Attorney for Elder Abuse and Policy is a career prosecutor with 13 years of experience working with local neighborhoods and vulnerable populations, including elder issues, who is currently assigned to Family Violence Operations. She will be attending and providing the OVW trainings and working closely with Project LILACC Coordinator to carry out other grant related activities. DCA Strick is a member of the Los Angeles County Senior Abuse Task Force, the Los Angeles Elder Abuse County Forensic Task

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Force and the Hoarding Mental Health Task Force. In addition to DCA Strick, Assistant City Attorney Donna Edmiston, Director of the Family Violence Operations and Eve Sheedy, Senior Trial Attorney and Domestic Violence Policy Coordinator, will support DCA Strick's efforts. Collectively, they bring an additional 40 years expertise in the field of domestic violence to The LILAAC project. Grant Specialist Janette Flintoft will assist the Project Coordinator with grant administration support.

Los Angeles Police Department

Dr. Luann Pannell, Director of Police Training and Education, is responsible for the review and evaluation of all LAPD training curricula to ensure relevancy, continuity, and compliance with state and federal criteria and Department policy. She researches best practices in police training and adult learning to continually improve and advance LAPD training. Dr. Pannell is the LAPD chair of the Professional Advisory Committee (PAC) where she serves with two community co-chairs to ensure there is diverse community input into police training. Dr. Pannell is a distinguished instructor in several LAPD schools. She has been one of the co-authors and presenters of the "Vicarious Trauma: Why it Hurts to Help" course to law enforcement professionals and first responders throughout the country. While teaching in numerous Department schools, Dr. Pannell also consults in the selection and training of instructors and conducts evaluation research to improve training methodology and content. She chairs the Training Assessment Committee (TAC), which assesses all requests for training to identify the best delivery method for accelerated learning, retention, behavior change, and organizational change.

WISE

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Molly Davies, Vice President of Elder Abuse Prevention and Ombudsman Services, will be responsible for the training, service provision and outreach under Project LILACC. As vice president, Ms. Davies oversees the many aspects of services related to elder abuse prevention, from long-term care settings to the residential communities served by WISE. Ms. Davies previously served as the program director at WISE Senior Services of the City and County of Los Angeles Long-Term Care Ombudsman Program, which is the largest of its kind in the United States and is considered a "best practice" in ombudsman services. Ms. Davies is often called upon for her expertise to provide training and education regarding long-term care issues at local and state legislative briefings. She heads up the City and County of Los Angeles FAST (Financial Abuse Specialist Team) that is administered by WISE. She is on the Steering Committee that founded the California Elder Justice Work Group, an initiative funded by the Archstone Foundation that currently resides with WISE.

Jewish Family Service of Los Angeles

Karen Rosenthal, LMFT, Director of Shelter Services. Ms. Rosenthal has over 20 years of experience in social service and mental health program implementation and 15 years of experience in overseeing domestic violence related projects. Ms. Rosenthal currently provides direct services to survivors of elder abuse and victims of sexual assault, domestic violence, dating violence and stalking. She has served as a program coordinator, clinical director, assistant director, and director of the Family Violence Project, which expanded under her guidance due to her ability to cultivate cooperation among team members, as well as build outside collaborative partnerships. In 2003, Ms. Rosenthal became Director of Shelter Services, which involves her supervising two JFS shelters for battered women and their children, the comprehensive services of the Family Violence Project, as well as the JFS shelter for homeless families.

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In addition to the core MOU participants described above, it is anticipated that more agencies and organizations will be involved in Project LILACC's implementation phase. These include: 1) victim assistants from the City Attorney's Victim Assistance Program to assist with victim services; 2) victim advocates from the existing collaborative partners, including hospitals, shelters, rape crisis centers, advocacy groups and/or coalitions to assist with support services; and 3) legal representatives and advocates from law school clinics (Loyola, USC and UCLA) and paralegals/ attorneys working for legal service agencies such as Public Counsel and Bet Tzedek to assist with legal aid.

Project LILACC will work with the OVW TTA partner to participate in the evaluation of the program. This will include during the planning phase process evaluation matrixes and establishing data collection protocols, adhering to reporting guidelines, and facilitating site visits. During the implementation phase all data and other evaluation related components will be adhered to as it relates to process and outcome evaluations. In addition, each MOU partners will regularly self-evaluate to ensure that it is meeting Project LILACC's program goals and outcomes.

With the influx of new training resources, removal of barriers to service, and improved responses, Project LILACC will address a demonstrated need in Los Angeles by undergoing and providing trainings on elder abuse and delivering services that promote the dignity and self sufficiency of victims, improve their access to resources, and create options for victims seeking safety from perpetrator violence.

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Budget Narrative

A. Personnel

Los Angeles Mayor's Office

Project Coordinator/Mayoral Aide V

1 FTE x \$60,000 x 36 mos **\$180,000**

A Mayoral Aide will serve as the full-time Project Coordinator, who will possess a highly skilled background and carry out the following duties and responsibilities: work with the OVW training and technical assistance provider to conduct a needs assessment and strategic plan, facilitate travel for all out-of-area trainings; coordinate local trainings and the kick-off event; develop data collection protocols; perform grant reporting and administration; recruit participation and coordinate involvement by non-MOU partners such as other government agencies, local law schools, and public interest legal groups; and augment outreach and direct services to victims in support of the MOU partners. The individual will also assist with administrative duties including executing contracts, gathering data for progress reports, reviewing reimbursement requests associated with the grant, and facilitating financial transactions associated with managing the grant and fulfill the financial reporting requirements.

Los Angeles City Attorney

Deputy City Attorney III

10% x 1 FTE x \$152,133 x 36 mos **\$ 45,640**

DCA Strick's annual rate is \$152,133. She will dedicate 10 percent of her time to the project. Any additional hours spent on this project will be in kind. Support by the Director of Domestic Violence Operations, a Senior Trial Deputy on Domestic Violence, and the Grant Specialist will

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be in kind.

Los Angeles City Police Department

100FTE x \$100 **\$ 10,000**

The LAPD will send 100 officers from its 21 divisions to attend four trainings that will take place in the: 1) Central Bureau; 2) South Bureau; 3) West Bureau; and 4) Valley Bureau. The LAPD will be reimbursed \$100 for each officer's time to attend the respective trainings.

15FTE x \$100 **\$ 1,500**

The LAPD will send 15 Officers and/or Detectives to the advanced trainings and be reimbursed \$100 for each officer's time to attend the training.

Total Personnel **\$237,140**

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B. Fringe Benefits

Los Angeles City Attorney

City Attorney CAP Rate = 34.80% (Federally approved rate attached)

| | | |
|------------------------------------|---|------------------|
| <i>Retirement (Civilians)</i> | = | 21.93% |
| <i>Flex Benefit Program</i> | = | 7.76% |
| <i>Employee Assistance</i> | = | .02% |
| <i>Ordinance Life Insurance</i> | = | .16% |
| <i>Medicare</i> | = | 1.11% |
| <i>Union Sponsored Benefits</i> | = | .04% |
| <i>Unused Sick/Vacation Payout</i> | = | .82% |
| <i>Unemployment Claims</i> | = | .03% |
| <i>Workers Compensation</i> | = | 1.29% |
| <i>Carry Forward</i> | = | .04% |
| <i>Total</i> | = | 34.80% |
| 34.80% x \$45,640 | | \$ 15,883 |

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C. Travel/Training

Using the U.S. General Services Administration rates for airfare, lodging, and meals, Project LILAAC MOU Partners and the Project Coordinator will participate in travel as outlined in the grant guidelines, which include the following:

Grantee Orientation - Washington DC

| | |
|-----------------------------------|----------|
| 3 reps x 1 trips x \$370 airfare | \$ 1,110 |
| 3 reps x 4 nights x \$225 hotel | \$ 2,700 |
| 3 reps x 2 local travel x \$55 | \$ 330 |
| 3 reps x 5 nights x \$60 per diem | \$ 900 |

Law Enforcement Training of Trainers "TOT" Training - TBS

| | |
|-----------------------------------|----------|
| 5 reps x 1 trips x \$370 airfare | \$ 1,850 |
| 5 reps x 5 nights x \$225 hotel | \$ 5,625 |
| 5 reps x 1 local travel x \$80 | \$ 400 |
| 5 reps x 6 nights x \$60 per diem | \$ 1,800 |

Advanced Law Enforcement Training Los Angeles (National Experts)

| | |
|--|----------|
| National Trainers' Speaker Fees \$650 x 2 days | \$ 2,600 |
| 2 reps x 2 trips x \$370 airfare | \$ 1,480 |
| 2 reps x 2 nights x \$215 hotel | \$ 860 |
| 2 reps x 2 local travel x \$110 | \$ 440 |
| 2 reps x 2 nights x \$60 per diem | \$ 240 |

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National Prosecutors' Course – TBD

| | |
|-----------------------------------|----------|
| 4 reps x 1 trip x \$370 airfare | \$ 1,480 |
| 4 reps x 5 nights x \$225 hotel | \$ 4,500 |
| 4 reps x 1 local travel x \$110 | \$ 440 |
| 4 reps x 6 nights x \$60 per diem | \$ 1,440 |

National Judicial Institute - TBD

| | |
|-----------------------------------|----------|
| 2 reps x 1 trip x \$370 airfare | \$ 740 |
| 2 reps x 5 nights x \$225 hotel | \$ 2,250 |
| 2 reps x 1 local travel x \$110 | \$ 220 |
| 2 reps x 6 nights x \$60 per diem | \$ 720 |

TOTAL TRAVEL AND TRAINING = \$32,125

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D. Equipment

No anticipated need for equipment.

E. Supplies

1 Laptop x \$682

\$ 682

The Project Coordinator will be equipped with a laptop computer that is compatible with the City of Los Angeles' remote access utilities and which will allow work to be performed in the field.

TOTAL SUPPLIES = \$682

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F. Construction

No anticipated need for construction.

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G. Consultants/Contracts

WISE and Healthy Living

Travel Costs

Grantee Orientation

| | |
|--------------------------------|----------------|
| Airfare - 1 x \$370 | \$ 370 |
| Lodging - 1 x 4 nights x \$225 | \$ 900 |
| Local Travel - 1 x \$110 | \$ 110 |
| Per Diem - 1 x \$60 x 5 days | \$ 300 |
| Total | \$1,680 |

Direct Services "Training the Trainer"

| | |
|--------------------------------|----------------|
| Airfare - 1 x \$370 | \$ 370 |
| Lodging - 1 x \$225 x 5 nights | \$1,125 |
| Local Travel - 1 x \$80 | \$ 80 |
| Per Diem - 1 x \$60 x 6 days | \$ 360 |
| Total | \$1,935 |

Law Enforcement "Training of Trainers"

| | |
|--------------------------------|----------------|
| Airfare - 1 x \$370 | \$ 370 |
| Lodging - 1 x \$225 x 5 nights | \$1,125 |
| Local Travel - 1 x \$80 | \$ 80 |
| Per Diem - 1 x \$60 x 6 days | \$ 360 |
| Total | \$1,935 |

Jewish Family Service of Los Angeles

Travel Costs

Grantee Orientation

| | |
|--------------------------------|----------------|
| Airfare - 1 x \$370 | \$ 370 |
| Lodging - 1 x 4 nights x \$225 | \$ 900 |
| Local Travel - 1 x \$110 | \$ 110 |
| Per Diem - 1 x \$60 x 5 days | \$ 300 |
| Total | \$1,680 |

Direct Services "Training the Trainer"

| | |
|--------------------------------|----------------|
| Airfare - 2 x \$370 | \$ 740 |
| Lodging - 2 x \$225 x 5 nights | \$2,250 |
| Local Travel - 2 x \$80 | \$ 160 |
| Per Diem - 2 x \$60 x 6 days | \$ 720 |
| Total | \$3,870 |

Law Enforcement "Training of Trainers"

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| | |
|--------------------------------|----------------|
| Airfare – 1 x \$370 | \$ 370 |
| Lodging – 1 x \$225 x 5 nights | \$1,125 |
| Local Travel – 1 x \$80 | \$ 80 |
| Per Diem – 1 x \$60 x 6 days | \$ 360 |
| Total | \$1,935 |

TBD – Sign Language and Spanish Interpreting Services

Sign language and Spanish interpreting services will be retained for the “kick-off” event using a standard City rate for said services.

1 x sign language interpreter x 8 hrs \$ 605

1 x Spanish interpreter x 8 hrs \$ 530

TOTAL CONSULTANTS/CONTRACTS \$14,170

H. Other Costs

OVW ALLOCATION TO SUPPORT OUTREACH AND SERVICES: \$100,000

Costs for the venue, audiovisual equipment, and printing materials related to trainings will be provided in-kind through the City of Los Angeles.

TOTAL OTHER COSTS \$100,000

I. Indirect Costs

Not applicable.

**FY 13 Enhanced Training and Services to End Violence Against and Abuse of Women
Later in Life**

| Budget Summary | |
|---|------------------------------|
| <p>When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested.</p> | |
| Budget Category | Amount |
| A. Personnel | \$ 237,140 |
| B. Fringe Benefits | \$ 15,883 |
| C. Travel | \$ 32,125 |
| D. Equipment | \$ - |
| E. Supplies | \$ 682 |
| F. Construction | \$ - |
| G. Consultants/Contracts | \$ 14,170 |
| H. Other Costs | \$ 100,000 |
| Total Direct Costs | \$ 400,000 |
| I. Indirect Costs | \$ |
| Total Project Costs | <u>\$ 400,000</u> |
| Federal Request | <u>\$ 400,000</u> |



Department of Justice
Office on Violence Against Women

September 13, 2013

Washington, D.C. 20531

The Honorable Eileen Decker
City of Los Angeles
200 N. Spring St., Room 300
Los Angeles, CA 90012-4812

Dear Deputy Mayor Decker:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office on Violence Against Women has approved your application for funding under the Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life in the amount of \$400,000 for City of Los Angeles. This award provides the opportunity for recipients to develop and strengthen effective responses to violence against women. This cooperative agreement is awarded to assist your community in its efforts to increase and strengthen training for police, prosecutors, and the judiciary in recognizing, investigating, and prosecuting instances of abuse, neglect, exploitation, domestic violence, and sexual assault against older individuals; provide or enhance services for older victims; create or support multidisciplinary collaborative community responses to older victims; and conduct cross-training for victim service organizations, governmental agencies, courts, law enforcement, and nonprofit, nongovernmental organizations serving older victims.

Enclosed you will find the award package. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact Janice A. Green at (202) 616-6728. For financial grants management questions, contact the OVW Grants Financial Management Division at (202) 514-8556, or by e-mail at ovw.gfmd@usdoj.gov. For payment questions, contact the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or by email at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Bea Hanson", with a horizontal line extending to the right.

Bea Hanson
Acting Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

September 13, 2013

The Honorable Eileen Decker
City of Los Angeles
200 N. Spring St., Room 300
Los Angeles, CA 90012-4812

Dear Deputy Mayor Decker:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEOP), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEOP Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEOP reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEOP and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEOP, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEOP, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice
Office on Violence Against Women

Cooperative Agreement

PAGE 1 OF 11

| | | | |
|--|--|--|----------------------|
| 1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Los Angeles 200 N. Spring St., Room 300 Los Angeles, CA 90012-4812 | | 4. AWARD NUMBER: 2013-EW-AX-K005 | |
| | | 5. PROJECT PERIOD: FROM 10/01/2013 TO 09/30/2016 BUDGET PERIOD: FROM 10/01/2013 TO 09/30/2016 | |
| | | 6. AWARD DATE 09/13/2013 | 7. ACTION Initial |
| 1A. GRANTEE IRS/VENDOR NO. 956000735 | | 8. SUPPLEMENT NUMBER 00 | |
| | | 9. PREVIOUS AWARD AMOUNT \$ 0 | |
| 3. PROJECT TITLE Later in Life Advocacy, Counseling, and Collaboration (LILACC) Project | | 10. AMOUNT OF THIS AWARD | \$ 400,000 |
| | | 11. TOTAL AWARD | \$ 400,000 |
| 12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTHON THE ATTACHED PAGE(S). | | | |
| 13. STATUTORY AUTHORITY FOR GRANT This project is supported under 42 U.S.C. 14041 - 14041b (OVW - Training) | | | |
| 15. METHOD OF PAYMENT GPRS | | | |
| AGENCY APPROVAL | | GRANTEE ACCEPTANCE | |
| 16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Bea Hanson Acting Director | | 18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Eileen Decker Deputy Mayor | |
| 17. SIGNATURE OF APPROVING OFFICIAL | | 19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL | 19A. DATE |
| AGENCY USE ONLY | | | |
| 20. ACCOUNTING CLASSIFICATION CODES FISCALY FUND C BUD. A OFC. DIV. RE SUB. POMS AMOUNT EAR ODE CT. G. | | 21. EW13D00005 | |
| X A EW 29 00 00 400000 | | | |

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office on Violence Against Women (OVW) Financial Grants Management Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of DOJ grant funds) are not satisfactorily and promptly addressed as further described in the current edition of the OVW Financial Grants Management Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government without the express prior written approval of OVW, in order to avoid violation of 18 USC § 1913. The recipient may, however, use federal funds to collaborate with and provide information to Federal, State, local, tribal and territorial public officials and agencies to develop and implement policies to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 42 USC 13925(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OVW.



Department of Justice
Office on Violence Against Women

**AWARD
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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.
8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OVW). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office on Violence Against Women web site at <http://www.ovw.usdoj.gov/docs/sam-award-term.pdf> (Award condition: Registration with the System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
10. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OVW Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ovw.usdoj.gov/grantees.html>.
11. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
12. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
13. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (which is defined to include meetings, retreats, seminars, symposiums, trainings, and other events), including the provision of food and/ or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at <http://www.ovw.usdoj.gov/grantees.html>.
14. The grantee agrees to comply with all relevant statutory and regulatory requirements which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C 3711 et seq., the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, and OVW's implementing regulations at 28 CFR Part 90.
15. The grantee must be in compliance with specifications outlined in the solicitation under which the approved application was submitted. The program solicitation is hereby incorporated by reference into this award.



Department of Justice
Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
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PROJECT NUMBER 2013-EW-AX-K005

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SPECIAL CONDITIONS

16. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
17. The recipient understands and agrees that grant funds may be frozen if the recipient does not respond in a timely fashion to requests to address OIG audit findings and financial or programmatic monitoring findings.
18. Grant funds may be used only for the purposes in the recipient's approved application. The recipient shall not undertake any work or activities that are not described in the grant application, and that use staff, equipment, or other goods or services paid for with OVW grant funds, without prior written approval from OVW.
19. The Director of OVW, upon a finding that there has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the award or relevant solicitation, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the award, in accordance with the provisions of 28 CFR Part 18, as applicable mutatis mutandis.
20. The grantee agrees that if they receive any funding that is duplicative of funding received under this grant, they will notify their OVW grant manager as soon as possible and a Grant Adjustment Notice (GAN) will be issued changing the budget to eliminate the duplication, and the grantee agrees and understands that any duplicative funding will be deobligated from its award and returned to OVW.
21. The grantee agrees to submit semiannual progress reports that describe project activities during the reporting period. Progress reports must be submitted within 30 days after the end of the reporting periods, which are January 1 - June 30 and July 1 - December 31 for the duration of the award. Future awards may be withheld if progress reports are delinquent. Grantees are required to submit this information online, through the Grants Management System (GMS), on the semi-annual progress report for the relevant OVW grant programs.
22. Under the Government Performance and Results Act (GPRA) and VAWA 2000, grantees are required to collect and maintain data that measure the effectiveness of their grant-funded activities. Accordingly, the grantee agrees to submit semi-annual electronic progress reports on program activities and program effectiveness measures. Information that grantees must collect under GPRA and VAWA 2000 includes, but is not limited to: 1) number of trainings funded by the Elder Program; and 2) number and type of people trained with funds provided by the Elder Abuse Program.
23. A final report, which provides a summary of progress toward achieving the goals and objectives of the award, significant results, and any products developed under the award, is due 90 days after the end of the award. The Final Progress Report should be submitted to the Office on Violence Against Women through the Grants Management System with the Report Type indicated as "Final".
24. The recipient agrees that it will submit quarterly financial status reports to OVW on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.



Department of Justice
Office on Violence Against Women

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PROJECT NUMBER 2013-EW-AX-K005

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SPECIAL CONDITIONS

25. Funds allocated for OVW-sponsored technical assistance may not be used for any other purpose without prior approval by OVW. To request approval, grantees must submit a Program Office Approval Grant Adjustment Notice (GAN) via the Grants Management System (GMS). The grantee must include a copy of the event's brochure, curriculum and/or agenda, a description of the hosts or trainers, and an estimated breakdown of costs should be attached to the GAN. The GAN request must be submitted to OVW at least 20 days prior to registering for the event. Approval to attend non-OVW sponsored events will be considered on a case-by-case basis. This prior approval process also applies to requests for the use of OVW-designated technical assistance funds to pay an outside consultant or contractor to develop training.
26. First-time grantees must agree to send key staff members to the OVW grantee orientation seminar. Additionally, if there is a change in the project director/coordinator during the grant period, the grantee agrees, at the earliest opportunity, to send the new project director/coordinator, regardless of prior experience with this or any other federal award, to an OVW grantee orientation seminar.
27. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day or \$81.25 per hour. A detailed justification must be submitted to and approved by the Office on Violence Against Women prior to obligation or expenditure of such funds. Although prior approval is not required for consultant rates below these specified amounts, grantees are required to maintain documentation to support all daily or hourly rates.
28. All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "This project was supported by Grant No. _____ awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.
29. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.
30. The grantee agrees that grant funds will not support activities that compromise victim safety and recovery, such as: procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or sex of their children; pre-trial diversion programs not approved by OVW or the placement of offenders in such programs; mediation, couples counseling, family counseling or any other manner of joint victim-offender counseling; mandatory counseling for victims, penalizing victims who refuse to testify, or promoting procedures that would require victims to seek legal sanctions against their abusers (e.g., seek a protection order, file formal complaint); the placement of perpetrators in anger management programs; or any other activities outlined in the solicitation under which the approved application was submitted.
31. The grantee agrees to submit for OVW review and approval any anticipated addition of, removal of, or change in collaborating partner agencies or individuals who are signatories of the Memorandum of Understanding, and if applicable, the Internal Memorandum of Agreement.



Department of Justice
Office on Violence Against Women

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PROJECT NUMBER 2013-EW-AX-K005

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SPECIAL CONDITIONS

32. Pursuant to 28 CFR §66.34, the Office on Violence Against Women reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, in whole or in part (including in the creation of derivative works), for Federal Government purposes:

(a) any work that is subject to copyright and was developed under this award, subaward, contract or subcontract pursuant to this award; and

(b) any work that is subject to copyright for which ownership was purchased by a recipient, subrecipient or a contractor with support under this award.

In addition, the recipient (or subrecipient, contractor or subcontractor) must obtain advance written approval from the Office on Violence Against Women program manager assigned to this award, and must comply with all conditions specified by the program manager in connection with that approval before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

It is the responsibility of the recipient (and of each subrecipient, contractor or subcontractor as applicable) to ensure that this condition is included in any subaward, contract or subcontract under this award.

33. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office on Violence Against Women web site at: <http://www.ovv.usdoj.gov/docs/ffata-award-term.pdf> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own and/or operate in his or her name).
34. The cost allowed for logistical conference planning (this is applicable regardless of whether the recipient is planning in-house or is contracting with an outside conference planner) is limited to \$50 for each attendee (costs of trainers, instructors, presenters and facilitators are to be included as attendees when calculating the planning threshold), not to exceed a cumulative total of \$8,750. For example, if the number of attendees at a conference is 100, the cost allowed for a logistical planner is \$5,000 (\$50 X 100 attendees). Indirect cost rates must be applied to conference planning costs in accordance with negotiated agreements and must be included when calculating the planning thresholds. If it is expected that the conference planning will meet these limitations, no further justification is required. If these limitations are expected to be exceeded, the recipient must justify the costs in writing and those costs must be approved by the Office on Violence Against Women before the recipient proceeds with the logistical planning.
35. The cost allowed for programmatic conference planning (this is applicable regardless of whether the recipient is planning in-house or is contracting with an outside programmatic conference planner) is limited to \$200 for each attendee (costs of trainers, instructors, presenters and facilitators are to be included as attendees when calculating the planning threshold) not to exceed a cumulative cost total of \$35,000. For example, if the number of attendees at the conference is 100, the cost allowed for a programmatic planner is \$20,000 (\$200 X 100 attendees). Indirect cost rates must be applied to conference planning costs in accordance with negotiated agreements and must be included when calculating the planning thresholds. If these limitations are met, no further justification or approval is required. If it is expected that these limitations will be exceeded, the costs must be justified in writing and approved by the Office on Violence Against Women before the recipient proceeds with the programmatic planning.



Department of Justice
Office on Violence Against Women

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Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

36. Recipients must limit the cost of conference space and audio-visual equipment to \$25 per day per attendee, not to exceed a total of \$20,000 for the conference. Indirect cost rates must be applied to conference space and audio-visual equipment costs in accordance with negotiated agreements, and must be included when calculating this threshold. If these limitations are going to be exceeded the recipient must submit a justification, in writing to the Office on Violence Against Women for approval before the recipient enters into any contract for the use of conference space and audio-visual equipment.
37. Trinkets (items such as hats, mugs, portfolios, t-shirts, coins, etc., regardless of whether they include the conference name or logo) must not be purchased with funds made available under this agreement. Basic supplies that are necessary for use during the conference (e.g., pens, paper, name tags) may be purchased.
38. Funds made available under this agreement may not be used for costs of entertainment, including amusement, diversion, social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities).
39. Subject to OVW prior approval, and under limited circumstances, OVW funds may be used to purchase food and/or beverages for meals served during a meeting, conference or training and under very specific circumstances, during refreshment breaks. Refreshment breaks will only be considered where there are unique and extenuating circumstances and require significant justification. OVW may approve the use of funds to purchase food and/or beverages served at a working meal if the recipient can justify that provision of the meal is necessary to accomplish official business and enhance the cost effectiveness of the conference. For example, a meal may be permissible where the conference would need to be extended if the working meal is not provided.

Furthermore, if a meal is approved by OVW, the cost of any individual meal, plus taxes and any hotel service costs (e.g., labor cost for room setup), must not exceed 150 percent of the General Services Administration (GSA) Meals and Incidental Expenses (M&IE) rate for that meal in that locality per attendee. OVW strongly encourages costs to stay at or below 100% of the applicable per diem rate for any meal provided, including any service costs. The current GSA M&IE rate breakdown by meal and by locality can be found at <http://www.gsa.gov/portal/content/101518>. This restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organizations travel policy.
40. The recipient must complete and submit the Conference and Events Approval Form to OVW for review and approval prior to entering into any contract (with the exception of logistical or programmatic planning contracts) or expending any funds for any meeting, conference, training, or other event.
41. Within 30 days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with a completed Conference and Events Reporting Form found at <http://www.ovw.usdoj.gov/receive-grant.html>.



Department of Justice
Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

42. TERMS OF COOPERATIVE AGREEMENT

The Office on Violence Against Women (OVW) has elected to enter into a Cooperative Agreement with the City of Los Angeles to develop a multidisciplinary approach to addressing elder abuse in Los Angeles, CA. This reflects a mutual interest in enhancing the community response to instances of abuse, neglect, exploitation, domestic violence, and sexual assault against older individuals. The award recipient acknowledges that OVW will play a substantial role in shaping and monitoring the project.

STATEMENT OF FEDERAL INVOLVEMENT

The Office on Violence Against Women (OVW) will:

- 1) Provide the services of a Federal Program Specialist as a single point of contact for the administration of this cooperative agreement.
- 2) Monitor program development and implementation, and fulfill an oversight function regarding the project.
- 3) Review and approve content and format of the materials produced in conjunction with this project.
- 4) Approve sites and dates of all project related activities.
- 5) Provide input, re-direct the project, (including any training and/or technical assistance) as needed, and actively monitor the project by methods including but not limited to ongoing contact with the recipient.



Department of Justice
Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

43. TERMS OF COOPERATIVE AGREEMENT

STATEMENT OF RECIPIENT RESPONSIBILITIES

The City of Los Angeles will comply with all terms and conditions in this cooperative agreement, including those described below.

1) New Grantee Orientation: The grantee agrees to attend a new grantee orientation along with representatives from its Memorandum of Understanding (MOU) partners. The group attending the orientation must have a representative from each of the four types of required MOU partner organizations: a) law enforcement agency; b) prosecutor's office; c) a nonprofit, nongovernmental domestic violence victim services program or nonprofit, nongovernmental sexual assault victim services program; and d) a nonprofit program that serves older individuals. The orientation will provide grant and financial management information and provide an opportunity for exchange and coalition building between grantees and their partners.

2) Law Enforcement "Training of Trainers" Component: Each required MOU partner organization must send one representative to a three-day law enforcement "training of trainers" component to become certified as a trainer for the project and work as part of a multi-disciplinary training team. This team shall consist of at least one law enforcement officer, one prosecutor, one domestic violence and/or sexual assault advocate and one representative from Adult Protective Services/aging network. Each representative will also work to add local information (statutes, resources, etc.) to the national curriculum, making it relevant for his or her community.

3) Law Enforcement Training: The grantee and its project partners commit to having their multi-disciplinary training team provide training to law enforcement in the community using the national curriculum. The training consists of 8 hours of training, and its contents may not be altered or edited, except as noted in the curriculum (i.e., the addition of local information such as statutes, resources, etc.). The grantee and its project partners agree to work with OVW and OVW-identified technical assistance providers to make continuing education credits available for those completing training.

4) Advanced Law Enforcement Training: The grantee and its project partners agree to provide a training opportunity for detectives and/or investigators in its jurisdiction on elder abuse, neglect, and exploitation. The grantee will work with OVW and OVW-identified technical assistance providers to identify and contract with OVW approved trainers to cover approved topic areas.

5) Prosecutors Workshop: The grantee and its project partners agree to send at least 4 prosecutors in its jurisdiction to attend the 4-day national prosecutors training on elder abuse, neglect, and exploitation.

6) Judicial Institute: The grantee and its project partners agree to encourage judges in their jurisdiction to attend the 3-day national judicial institute on elder abuse, neglect, and exploitation.

7) Direct Service "Training of Trainers" Component: The grantee agrees to send the project coordinator, one representative from the victim services program and one representative from the non-profit organization that serves elder victims to a 2-day "training of trainers" component to become certified as a trainer for the project. Attendance at this component will require participants to travel to this OVW sponsored training event. Each representative will also work to add local information to the national curriculum, making it relevant for his or her community.



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Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

44. TERMS OF COOPERATIVE AGREEMENT

STATEMENT OF RECIPIENT RESPONSIBILITIES continued

8) Direct Services Cross-Training: Each grantee must have one representative from the victim services program and one representative from the nonprofit organization that serves elder victims provide local one-day trainings to governmental agency staff, victim assistants, and victim services providers. The one-day training will use a curriculum that has been developed by national organizations and experts and approved by OVW. The curriculum may be taught in one day or broken into two ½ day modules.

9) Cross Training "Kick-off" Event: The grantee and its project partners agree to conduct cross training for victim services organizations, governmental agencies, courts, law enforcement, and nonprofit, nongovernmental organizations working with older victims. The grantee will work with OVW and OVW-identified technical assistance providers to conduct this training locally. This cross training will focus on helping each discipline develop a better understanding of the role each plays in addressing elder abuse in their community.

10) Collaborative Community Response: The grantee and its project partners agree to create or enhance a multidisciplinary collaborative community response to elder abuse, neglect and exploitation. Each project partner will engage in a review of its own policies and protocols to determine the extent to which they are designed to aid in improving the identification, investigation, prosecution and adjudication of cases of elder abuse, exploitation and neglect, including domestic violence, dating violence, sexual assault and stalking.

11) Direct Victim Services: The grantee and its project partners agree to engage in a two phase effort to provide services to older victims.

a) Planning Phase: The grantee and its project partners agree to work with OVW and OVW-identified technical assistance providers to establish the groundwork for developing or enhancing outreach and services to older victims. The planning phase will be for 12 months. The planning phase may include, but is not limited to, the following activities:

- * Conducting a community needs assessment;
- * Developing a strategic plan for outreach and service delivery which will be submitted to OVW for review and approval prior to release of funds for the implementation phase;
- * Providing training to staff; and
- * Reviewing agency policies and protocols to ensure that they are inclusive of older victims.

b) Implementation Phase: Upon successfully completing the planning phase, the grantee and its project partners will begin implementing outreach and the delivery of services to older victims. Funds included in the budget for the implementation phase will be placed on hold through a special condition to the award. These funds will not be released for access by grantees until they have been determined by OVW to have successfully completed the planning phase and have an acceptable implementation plan in place. During the implementation phase, grantee and its project partners will continue working with OVW and OVW-identified technical assistance providers to successfully execute their implementation plan.



Department of Justice
Office on Violence Against Women

**AWARD
CONTINUATIONSHEET
Cooperative Agreement**

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PROJECT NUMBER 2013-EW-AX-K005

AWARD DATE 09/13/2013

SPECIAL CONDITIONS

45. TERMS OF COOPERATIVE AGREEMENT

STATEMENT OF RECIPIENT RESPONSIBILITIES continued

- 12) The award recipient agrees to submit all materials resulting from this agreement forty-five (45) days prior to public release for OVW review and approval. All materials (including video, DVD, website) shall be made accessible to individuals with disabilities.
- 13) The grantee agrees to make all training events accessible to individuals with disabilities.
- 14) The grantee agrees to submit one copy of all agendas and evaluation tools used at training events twenty (20) calendar days prior to use for OVW review. The grantee agrees to provide, if requested, a summary of data gathered through evaluation tools used at grant funded trainings sixty (60) calendar days after the request is received from OVW.
- 15) The grantee must agree to fully participate in evaluation of the program.
46. A hold in the amount of \$100,000 shall be placed on the award. The grantee may not obligate, expend or drawdown these funds until OVW determines that the grantee has successfully completed the planning phase, has an acceptable implementation plan in place, and the Program Office has issued a Grant Adjustment Notice (GAN) lifting this condition.
47. The recipient's budget is pending review and approval. The recipient may obligate, expend and draw down funds for travel related expenses to attend OVW-sponsored technical assistance events up to \$10,000. Remaining funds will not be available for draw down until the Office on Violence Against Women, Grants Financial Management Division has approved the budget and budget narrative, and a Grant Adjustment Notice has been issued removing this special condition. Any obligations or expenditures incurred by the recipient prior to the budget being approved are made at the recipient's own risk.



Department of Justice

Office on Violence Against Women

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Marnie Shiels, Attorney Advisor

Subject: Categorical Exclusion for City of Los Angeles

The Enhanced Training and Services to End Violence Against and Abuse of Women in Later Life program was statutorily created by the Violence Against Women Act of 2000 and reauthorized and revised in the Violence Against Women Act of 2005. The program's purpose is to increase and strengthen training for police, prosecutors, and the judiciary in recognizing, investigating, and prosecuting instances of abuse, neglect, exploitation, domestic violence, and sexual assault against older individuals; provide or enhance services for older victims; create or support multidisciplinary collaborative community responses to older victims; and conduct cross-training for victim service organizations, governmental agencies, courts, law enforcement, and nonprofit, nongovernmental organizations serving older victims.

None of the following activities will be conducted under the OVW federal action:

1. New construction.
2. Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year floodplain.
3. A renovation which will change the basic prior use of a facility or significantly change its size.
4. Research and technology whose anticipated and future application could be expected to have an effect on the environment.
5. Implementation of a program involving the use of chemicals. Consequently, the subject federal action meets the criteria for a categorical exclusion as contained in paragraph 4.(b) of Appendix D to Part 61 of the Code of Federal Regulations (adopted by OVW at 28 CFR § 0.122(b)).



Department of Justice
Office on Violence Against Women

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**
Cooperative Agreement

PROJECT NUMBER
2013-EW-AX-K005

PAGE 1 OF 1

This project is supported under 42 U.S.C. 14041 - 14041b (OVW - Training)

1. STAFF CONTACT (Name & telephone number)

Janice A. Green
(202) 616-6728

2. PROJECT DIRECTOR (Name, address & telephone number)

Thalia Polychronis
Grant Specialist
200 N. Spring St., Room 300
Los Angeles, CA 90012
(213) 978-0825

3a. TITLE OF THE PROGRAM

OVW FY 2013 Abuse of Women Later in Life Program

3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)

4. TITLE OF PROJECT

Later in Life Advocacy, Counseling, and Collaboration (LILACC) Project

5. NAME & ADDRESS OF GRANTEE

City of Los Angeles
200 N. Spring St., Room 300
Los Angeles, CA 90012-4812

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2013 TO: 09/30/2016

8. BUDGET PERIOD

FROM: 10/01/2013 TO: 09/30/2016

9. AMOUNT OF AWARD

\$ 400,000

10. DATE OF AWARD

09/13/2013

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Enhanced Training and Services to End Violence Against and Abuse of Women in Later Life program was statutorily created by the Violence Against Women Act of 2000 and reauthorized and revised in the Violence Against Women Act of 2005. The program's purpose is to increase and strengthen training for police, prosecutors, and the judiciary in recognizing, investigating, and prosecuting instances of abuse, neglect, exploitation, domestic violence, and sexual assault against older individuals; provide or enhance services for older victims; create or support multidisciplinary collaborative community responses to older victims; and conduct cross-training for victim service organizations, governmental agencies, courts, law enforcement, and nonprofit, nongovernmental organizations serving older victims.

The City of Los Angeles will develop a multidisciplinary approach to addressing elder abuse in Los Angeles, CA. Project partners will provide training opportunities to assist law enforcement, prosecutors, governmental agencies, victim assistants, and relevant officers of Federal, State, tribal, territorial, and local

courts in recognizing, addressing, investigating, and prosecuting instances of elder abuse; provide or enhance services for victims of elder abuse; create or support multidisciplinary collaborative community responses to victims of elder abuse; and conduct cross-training for victim service organizations, governmental agencies, courts, law enforcement, and nonprofit, nongovernmental organizations serving victims of elder abuse, neglect, and exploitation, including domestic violence, dating violence, sexual assault, and stalking, who are 50 years of age or older. The partners on this project will also engage in a review of their policies and protocols and agree to put in place a body of policies and protocols, based on multi-disciplinary collaboration, designed to aid in improving in the identification, investigation, prosecution and adjudication of cases of elder abuse, exploitation and neglect, including domestic violence and sexual assault.

CA/NCF

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE LOS ANGELES CITY ATTORNEY'S OFFICE,
THE LOS ANGELES POLICE DEPARTMENT,
WISE & HEALTHY AGING,
AND JEWISH FAMILY SERVICE OF LOS ANGELES**

This Memorandum of Understanding is entered into by and among the Los Angeles City Attorney's Office ("City Attorney's Office"), the Los Angeles Police Department ("LAPD"), WISE & Healthy Aging ("WISE"), and Jewish Family Service of Los Angeles ("JFS") (collectively, "the Partners") for the purpose of applying for and implementing the Office of Violence Against Women ("OVW") Fiscal Year 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life Program ("Grant").

WHEREAS the Partners have agreed to enter into a collaborative agreement in which the Mayor's Office of Homeland Security and Public Safety will be the lead agency and named applicant and the other agencies will be partners in the Grant application;

WHEREAS the City Attorney's Office is the prosecutorial agency for the City of Los Angeles ("City"), which prosecutes all misdemeanor crimes that occur within the City including domestic violence, stalking, sexual assault and elder abuse and neglect;

WHEREAS the LAPD is the sole law enforcement agency for the City of Los Angeles, California. With approximately 10,000 officers and almost 2,900 civilian staff, it is the third largest local law enforcement agency in the United States, after the New York City Police Department and the Chicago Police Department. Its jurisdiction covers an area of 498 square miles and it serves a population of approximately 4 million people.

WHEREAS WISE is a nonprofit social services organization that serves older victims. WISE was created as a 2007 merger of WISE Senior Services and Center for Healthy Aging, each of which has worked with the elderly for more than three decades. Programs currently provided by WISE include the long-term care ombudsman program, elder abuse prevention services, an adult day service center, in-home care management services, a mental health services department, and peer counseling;

WHEREAS JFS is a nonprofit human service agency that works with victims of domestic violence, dating violence, stalking and sexual assault. Created in 1854, JFS has earned a national and international reputation as a model for excellence in services for children, families, individuals with disabilities, survivors of violence, and older adults. Its mission is to strengthen and enhance individual, family and community life by providing a wide range of services at every stage of the life cycle, especially to those who are poor and disadvantaged. JFS has provided family violence services for 29 years and is considered an expert in shelter services in the community. The purpose of the JFS Family Violence Project is to help victims of abuse and

their children achieve independence and a life free from violence. Along with a 24-hour crisis hotline, the Family Violence Project maintains emergency shelters, transitional housing, comprehensive counseling and case management, and an education and prevention outreach program. JFS responds to nearly 7,000 hot line calls per year regarding domestic violence, and shelters approximately 500 survivors of domestic violence per year, of which one quarter are children and all are low income. Included within the Family Violence Project is a special program for older victims of domestic abuse.

WHEREAS the Partners desire to formally collaborate in partnership with regard to the Grant application and are committed to working together to enhance training and services to victims of elder abuse, if funding is awarded;

WHEREAS the proposed project to enhance training and services will be known as Project LILACC (Later in Life Advocacy, Counseling, and Collaboration). Project LILACC will provide training to criminal justice professionals, governmental agency staff and victim assistants to enhance their ability to address domestic violence involving victims over 50, elder abuse, neglect and exploitation in the City of Los Angeles; provide cross training opportunities to professionals working with older victims; enhance our coordinated community response to elder abuse; and provide services to victims who are 50 years of age or older, with an emphasis in outreaching to low income, immigrant Hispanic women.

WHEREAS WISE has a long history of working with the City of Los Angeles, and particularly the City Attorney's Office, through two of the agency's Older Americans Act Programs, the Elder Abuse Prevention Program and the Long-Term Care Ombudsman Program. In 1993 WISE created the first Financial Abuse Specialist Team (FAST) in the nation. The FAST is a multidisciplinary team that provides consultation to Adult Protective Services and the Long-Term Care Ombudsman Program on their most egregious financial abuse cases. The City Attorney's Office has been a consultant on that team since its inception, providing consultation and action on cases, as well as providing cross-training to the professionals on the team. WISE is the sole contractor of Long-Term Care Ombudsman Services for the City and County of Los Angeles. In California, the Long-Term Care Ombudsman Program is the receiver of mandatory elder and dependent adult abuse investigations that occur in long-term care facility settings. The program is responsible for conducting preliminary investigations in response to those reports, and making referrals to the appropriate regulatory agencies, law enforcement agencies, City Attorney's Office, the District Attorney and other appropriate authorities. The Ombudsman also sits on several multidisciplinary teams with the City Attorney's Office, including the Los Angeles County Forensic Center, Elder Death Review Team, FAST and Residential Placement Protocols Task Force.

WHEREAS JFS has contracted with the City of Los Angeles Department of Aging providers and County Community and Senior Services to provide a comprehensive range of senior services, including case management, information and referral, caregiver services, elder abuse prevention, counseling, transportation, socialization, health and wellness prevention, and senior nutrition services, including both home-delivered meals (with telephone support and case management) and congregate meals. This relationship has existed since the 1970s and has included the Linkeages and Home Secure programs.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. PURPOSE OF THE MOU

This MOU establishes the partnership between the City Attorney's Office, the LAPD, WISE and JFS to implement the requirements of the Grant. Each of the Partners agrees to work together to fulfill all of the training requirements of the grant, including (1) to send representatives to the Grantee Orientation, (2) to send representatives to each Train the Trainer training as required by the Grant, and (3) to conduct trainings as required by the Grant. In addition, each Partner agrees to assist in developing a program to provide or enhance services for older victims through Project LILACC. Through Project LILACC, the Partners will develop and enhance group and individual counseling services to women 50 and older who experience domestic violence or elder abuse, with particular outreach focus on the Spanish-speaking community.

2. PROVISIONS OF SERVICE

Los Angeles Mayor's Office of Homeland Security and Public Safety (HSPS): HSPS is responsible for securing and administering the City's State and Federal public safety and criminal justice grants. HSPS currently manages over \$300 million in grant funds, including over \$40 million in Department of Justice Grants.

HSPS Agrees to:

- a. Conduct program and fiscal administration of the Grant.
- b. Convene meetings of the program Partners.
- c. Report and monitor grant progress in accordance with the goals and objectives and project timeline.
- d. Coordinate with other Partners to monitor the Grant.

Each Partner to the Grant Agrees that

- a. The proposed project budget signed by all parties is approved.
- b. It has a strong commitment to the privacy and confidentiality of the individuals it serves, and that procedures and policies will be in place regarding confidentiality and information sharing for stakeholders working on all aspects of the Grant, including the multidisciplinary collaborative community response.

The City Attorney's Office Agrees:

- a. To serve as the prosecutorial partner under the grant. Assistant City Attorney Donna Edmiston, Deputy City Attorney Susan Strick, and Deputy City Attorney Janette Flintoft will be the representatives from the Office responsible for the implementation of the grant requirements. Those individuals will work closely with the LAPD, JFS and WISE for the successful implementation of Project LILACC, including the training component of the grant and in the development and implementation of enhanced services to elders.
- b. To send at least two prosecutors from the City Attorney's Office to attend the four-day national prosecutors course on elder abuse.
- c. To send at least one prosecutor as part of the multidisciplinary training team to the mandatory four-day law enforcement training of trainers component.
- d. That at least one prosecutor, along with other grant partner representatives, will conduct the mandatory direct trainings for law enforcement required under the Grant. This prosecutor will participate in at least four such trainings.
- e. To send City Attorney personnel to a one-day direct services cross-training.
- f. That representatives from the City Attorney's Office will assist in organizing a local half-day cross-training "Kickoff" event for victim services organizations, governmental agencies, the courts, law enforcement agencies, and organizations working with older victims.
- g. To develop or enhance a multidisciplinary collaborative community response to elder abuse, neglect and exploitation. We anticipate this CCR will include a series of meetings between multi-disciplinary organizations fashioned around the Los Angeles County Elder Abuse Forensic Center to discuss policies and procedures between agencies, with regard to improving the identification, investigation, prosecution and adjudication of cases of elder abuse, exploitation and neglect, including sexual assault, domestic violence and stalking. We plan to invite the Los Angeles County District Attorney's Office, Los Angeles County Sheriff's Department, Adult Protective Services and other community organizations to participate.
- h. To encourage judges in its jurisdiction to attend a four-day national judicial institute on elder abuse, neglect and exploitation.
- i. To participate in the development of a two-phase effort, planning and implementation, to improve outreach and direct services to older victims by WISE and JFS.
- j. To provide in-kind contributions to Project LILACC, including (1) the time of prosecuting attorneys while attending the three (3)-day Grantee Orientation, the Law Enforcement "Training of Trainers" Training and the Prosecutor's Course; (2) the time of prosecuting attorneys while conducting the Law Enforcement Trainings; (3) the time of

personnel to attend the Direct Services Cross-Training training; (4) the time of a grant specialist to oversee and support grant performance and reporting, and (5) the office space for the Project Coordinator.

The LAPD Agrees:

- a. To serve as the law enforcement partner under the Grant. Dr. Luann Pannell, Director of the Police Training & Educations, Training Group, will be the representative from LAPD responsible for the implementation of the LAPD obligations under the Grant. Dr. Pannell will work closely with the City Attorney's Office, JFS, and WISE for the successful implementation of Project LILACC.
- b. That it is committed to working with the Partners to successfully complete the training requirements of the Grant. In addition, to the extent possible given the circumstances at the time, the LAPD will attempt to support the efforts of the Grant by the participation in the Collaborative Community Response and the Kick-off Cross-Training Event.
- c. To send at least one law enforcement officer or detective as part of the multidisciplinary training team to the mandatory four-day law enforcement training of trainers component.
- d. That at least one law enforcement officer or detective, along with other grant partner representatives, will conduct the mandatory direct trainings for law enforcement required under the Grant.
- e. That at least four law enforcement trainings of 30 or less officers or detectives will be conducted.
- f. To send a total of at least 100 LAPD officers or detectives to the law enforcement trainings.
- g. To send no less than fifteen detectives or investigating officers to participate in the Advanced Law Enforcement Training required under the Grant.
- h. To provide in-kind contributions to Project LILACC as follows: (1) the time of officers and detectives while attending the three day Grantee Orientation and Law Enforcement "Training of Trainers" Training; and (2) the time of officers and/or detectives while conducting the Law Enforcement Trainings; and (3) the use of the LAPD Deaton Auditorium, if available, for the Advanced Law Enforcement Training.

WISE agrees:

- a. To serve as a partner under the Grant as the nonprofit agency that serves older victims. Molly Davies, Vice President of Elder Abuse Prevention and Ombudsman Services, will be the representative from this agency responsible for the implementation of the grant

requirements for WISE. She will work closely with the LAPD, JFS, and City Attorney's Office for the successful implementation of Project LILACC, including the training component of the grant and in the development and implementation of enhanced services to elders.

- b. That it will coordinate, with JFS, the enhanced services for older victims under the Grant. This role will include both the planning phase and implementation phase. Both WISE and JFS will assist in a community needs assessment and the development of a strategic plan for outreach and service delivery with focused outreach to Hispanics experiencing domestic violence, elder abuse and/or neglect, including low-income immigrants. The services to be enhanced include providing group and individual counseling to victims of domestic violence who are over 50 and victims of elder abuse and neglect.
- c. To send one representative as part of the multidisciplinary training team to the mandatory four-day law enforcement Training of Trainers training;
- d. That at least one representative will conduct, along with other grant partner representatives, at least four mandatory direct trainings for law enforcement required under the Grant.
- e. To send one representative to the mandatory Direct Services "Training of Trainers" 2 ½ day mandatory training.
- f. To conduct, along with JFS, the Direct Service Cross-Training to victim service providers, government agency staff, and victim assistants. At least one Direct Services Cross-Training will be provided under the grant.
- k. To send personnel to the one day Direct Services Cross-Training.
- l. To assist the Partners in organizing a local half-day cross-training "Kickoff" event for victim services organizations, governmental agencies, the courts, law enforcement agencies, and organizations working with older victims.
- m. To assist in creating or enhancing a multidisciplinary collaborative community response to elder abuse, neglect and exploitation. We anticipate this CCR will include a series of meetings between multi-disciplinary organizations fashioned around the Los Angeles County Elder Abuse Forensic Center to discuss policies and procedures between agencies with regard to improving the identification, investigation, prosecution, and adjudication of cases of elder abuse, exploitation, and neglect, including sexual assault, domestic violence, and stalking. We plan to invite, along with representative from each of the Partner agencies, the Los Angeles County District Attorney's Office, Los Angeles County Sheriff's Department, Adult Protective Services, and other community organizations to participate.
- n. To provide in-kind contributions to Project LILACC, including (1) the time of representatives while attending the Grantee Orientation, Law Enforcement "Training of

Trainers” Training, and the “Direct Services “Training of Trainers” Training, (2) the time of representatives while conducting the Law Enforcement Trainings and the Direct Services Cross-Training, (3) the time of personnel to with regards to the Kickoff Event and Collaborative Community Response component of the Grant, and (4) assisting with the development of the needs assessment and strategic planning.

JFS Agrees:

- a. To serve as a partner under the Grant as the nonprofit agency that services victims of domestic violence, dating violence, and stalking. Karen Rosenthal, Director of Family Services and the Family Violence Project, will be the representative from this agency responsible for the implementation of the grant requirements for JFS. She will work closely with the LAPD, WISE, and City Attorney’s Office for the successful implementation of Project LILACC, including the training component of the grant and in the development and implementation of enhance services to elders.
- b. That it will coordinate, with WISE, the enhanced services for older victims under the Grant. This role will include both the planning phase and implementation phase. Both WISE and JFS will assist in a community needs assessment and the development of a strategic plan for outreach and service delivery with focused outreach to Hispanics experiencing domestic violence, elder abuse and/or neglect, including low-income immigrants. The services to be enhanced include providing group and individual counseling to victims of domestic violence who are over 50 and victims of elder abuse and neglect.
- c. To send one representative as part of the multidisciplinary training team to the mandatory four-day law enforcement Training of Trainers training;
- d. That at least one representative will conduct, along with other grant partner representatives, at least four mandatory direct trainings for law enforcement required under the Grant.
- e. To send one representative to the mandatory Direct Services “Training of Trainers” 2 ½ day mandatory training.
- f. To conduct, along with WISE, the Direct Service Cross-Training to victim service providers, government agency staff, and victim assistants. At least one Cross-Training will be provided under the grant.
- o. To send personnel to the one day Direct Services Cross-Training.
- p. To assist the Partners in organizing a local half-day cross-training “Kickoff” event for victim services organizations, governmental agencies, the courts, law enforcement agencies, and organizations working with older victims.

- q. To assist in creating or enhancing a multidisciplinary collaborative community response to elder abuse, neglect and exploitation. We anticipate this CCR will include a series of meetings between multi-disciplinary organizations fashioned around the Los Angeles County Elder Abuse Forensic Center to discuss policies and procedures between agencies with regard to improving the identification, investigation, prosecution, and adjudication of cases of elder abuse, exploitation, and neglect, including sexual assault, domestic violence, and stalking. We plan to invite, along with representative from each of the Partner agencies, the Los Angeles County District Attorney's Office, Los Angeles County Sheriff's Department, Adult Protective Services, and other community organizations to participate.
- r. To provide in-kind contributions to Project LILACC, including (1) the time of representatives while attending the Grantee Orientation, Law Enforcement "Training of Trainers" Training, and the "Direct Services "Training of Trainers" Training, (2) the time of representatives while conducting the Law Enforcement Trainings and the Direct Services Cross-Training, (3) the time of personnel to with regards to the Kickoff Event and Collaborative Community Response component of the Grant, and (4) assisting with the development of the needs assessment and strategic planning.

3. DURATION OF THE AGREEMENT


This MOU shall be effective at the time of the grant contract approval for fiscal year 2013 by the Office of Violence Against Women of the United States Department of Justice. Should this MOU require modification, such changes shall be added by mutual agreement by all Partners. This MOU may be terminated with thirty (30) days notice by any Partner by issuing a written Notice of Termination that includes reasons for termination.

4. MISCELLANEOUS PROVISIONS

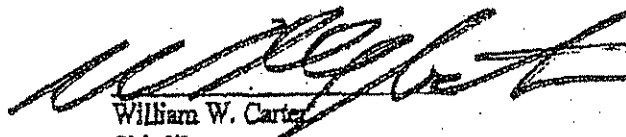
- a. Employees. It is expressly understood and agreed by all Partners that employees of any Partner receiving compensation for work performed under this MOU shall in no way be deemed employees of the Partners.
- b. Indemnification and Liability. The parties to this MOU are not legally "partners" to the extent that the term encompasses joint and several liability. Each party under this MOU is responsible for its own employees, representatives, agents and subcontractors.

WE, THE UNDERSIGNED, AGREE TO ENFORCE THE PROVISIONS AND INTENT OF THIS MEMORANDUM OF UNDERSTANDING.


Dated: 2/26/13


Eileen M. Decker
Deputy Mayor
Homeland Security and Public Safety

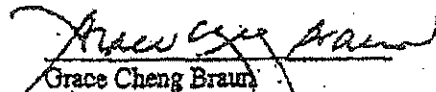
Dated: 2/27/13


William W. Carter
Chief Deputy
Los Angeles City Attorney's Office


Dated: 2/27/13


Charlie Beck
Chief of Police
Los Angeles Police Department

Dated: 2/27/2013


Grace Cheng Braun
President and Chief Executive Officer
WISE & Healthy Aging

Dated: 2/27/13


Paul Castro
Chief Executive Officer
Jewish Family Service of Los Angeles

MOU Partners Training Participation Graph

| | Agency/# of Staff | National Training | 8 Hr. Training | Advanced Training | Prosecutors Course | Judges Course |
|-------------------------------------|-------------------------------------|-------------------|----------------|-------------------|--------------------|--|
| Law Enforcement | LAPD (4,126 patrol; 663 detectives) | | 100 Officers | 15 Detectives | | |
| Prosecution | City Attorney (150 prosecutors) | 2 Reps | | | 4 Prosecutors | |
| Judicial | LA County | | | | | 2 minimum – presiding judge will advocate for additional attendees |
| Elder Victim Assistance | WISE (staff of 65) | 2 Reps | | | | |
| Domestic Violence Victim Assistance | JFS (staff of 252) | 2 Reps | | | | |
| Gov't Agency | Mayor | 1 Rep | | | | |