

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: April 10, 2014

CAO File No. 0130-02043-0000
Council File No. 14-0108
Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer *BH
RW*

Reference: Transmittal from the Mayor's Office dated January 27, 2014; referred for report
January 27, 2014

Subject: **FISCAL YEAR 2013 ENHANCED TRAINING AND SERVICES TO END
VIOLENCE AGAINST AND ABUSE OF WOMEN LATER IN LIFE**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life (FY13 Abuse Later in Life) from the Department of Justice, Office of Violence Against Women (OVW) in the amount of \$400,000 for the grant performance period of October 1, 2013 to September 30, 2016. There is no match requirement for the grant. In addition, the Mayor's Office requests authority to negotiate and execute contracts as part of the FY13 Abuse Later in Life grant program.

Background

On February 28, 2013, the Mayor's Office submitted an application for the FY12 Abuse Later in Life grant on behalf of the City of Los Angeles. On September 13, 2013, the City of Los Angeles received the grant award letter in the amount of \$400,000.

The FY13 Abuse Later in Life grant program was created in recognition of the individuals who are victims of elder abuse, neglect, and exploitation and the barriers they face in receiving assistance. The FY13 Abuse Later in Life program funds projects that support a comprehensive approach to addressing elder abuse in the communities. The projects will provide training to criminal justice professionals, government agency staff and victim assistants to enhance their ability to address elder abuse, neglect and exploitation in their communities, provide cross training opportunities to professionals working with older victims, develop or enhance a coordinated community response to elder abuse, and provide or enhance services for victims who are 50 years of age or older.

Project Description

To address elder abuse, neglect and exploitation in Los Angeles, the City will develop a three-year multidisciplinary project entitled the Later in Life Advocacy, Counseling, and Collaboration (LILACC) Project. This project will enhance training and services to assist the City and its partners in addressing elder abuse affecting adults 50 years of age or older. The collaborative effort will include the Los Angeles Police Department (LAPD), Los Angeles City Attorney's Office, the Mayor's Office of Homeland Security and Public Safety (HSPS), and two non-profit services providers, which are WISE & Healthy Aging (WISE) and Jewish Family Service of Los Angeles (JFS). Attachment 4 to the Mayor's transmittal dated January 27, 2014 includes a list of all the trainings supported by this grant and the MOU Partners that will be attending.

Below is a summary of the FY13 Abuse in Later Life program budget for the City of Los Angeles:

Cost Category	Budget
City Attorney (Direct and Indirect costs)	\$61,523
LAPD (Direct costs)	\$11,500
Mayor – Grant Administration	\$180,000
Contractual Services	\$14,170
Supplies	\$682
Travel	\$32,125
Other Costs: Outreach and Services	\$100,000
Total	\$400,000

City Attorney

Funding in the amount of \$61,523 is provided to the City Attorney for one Deputy City Attorney III to serve as the prosecutorial partner for the program (\$45,640 for direct costs and \$15,883 for indirect costs). The attorney is assigned to the Domestic Violence Unit in the City Attorney's Office and will dedicate ten percent of work time to the project. Funding for the City Attorney's Office is only allocated for the first year of the grant, but the Deputy City Attorney will assist with the project during the entire three years of the grant performance period. The authority for this position is provided in the 2013-14 Adopted Budget, therefore no additional position authority is requested.

Police Department (LAPD)

Funding in the amount of \$11,500 is provided to the LAPD for 100 officers to attend training for their respective Bureau. An additional 15 officers or detectives will attend advanced trainings. The officer and detectives will be attending Law Enforcement Training of the Trainers, Direct Law Enforcement Training for first responders, and Advanced Law Enforcement Training. \$100 will be reimbursed to the Department for each officer's time.

Mayor's Office

Funding in the amount of \$180,000 is provided to the Mayor's Office for Management and Administration of the grant. Funding supports one Grant Specialist position in the Mayor's Office to serve as the Project Coordinator. The Grant Specialist will serve as the grant administrator performing grant reporting and grant management activities, and will also be responsible for management, coordination and implementation of the training program. The Grant Specialist will dedicate 100 percent of work time to the project. The FY13 Abuse Later in Life grant will support the salary of the Grant Specialist for the three years of the grant program. The authority for this position is provided in the 2013-14 Adopted Budget, therefore no additional position authority is requested.

Contractual Services

As previously noted, the City will partner with two non-profit providers, WISE and JFS, in this project. Funding is provided to the WISE (\$5,550) and JFS (\$7,485) to send representatives to grantee orientation, Training the Trainer for direct services, and Training the Trainer for law enforcement. Council authority is requested to execute a Professional Services Agreement with the two non-profit providers.

Supplies

Funding in the amount of \$682 is provided to purchase a laptop for the Project Coordinator. The laptop will be compatible with the City's remote access utilities to allow for work to be performed in the field. The Project Coordinator will utilize the laptop for presentations at the Law Enforcement Training of the Trainers and the Coordinated Community Response Event.

Travel

Funding in the amount of \$32,125 is provided for LILACC MOU Partners and the Project Coordinator to travel for training. Funding allocated under this category is only for the LAPD, City Attorney's Office and Mayor's Office to travel for training. Funding for travel for training for WISE and JFS is provided under contractual services.

Outreach and Services

Funding in the amount of \$100,000 is provided for a Coordinated Community Response Event to provide cross-training to 60 to 80 front-line professionals, supervisors, and agency decision makers. The grant funds will support the costs of the venue, audiovisual equipment, and printing materials for the event.

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City, the Fiscal Year 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life Program Grant Award in the amount of \$400,000 from the Department of Justice, Office of Violence Against Women, for a grant performance period of October 1, 2013 to September 30, 2016;
- b. Execute the Grant Award Agreement on behalf of the City of Los Angeles and submit any necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form and legality;
- c. Adopt the Fiscal Year 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life Program Grant Award budget and authorize the Mayor's Office of Homeland Security and Public Safety to expend the grant in accordance with the approved budget;
- d. Execute, on behalf of the City, a Professional Services Agreement between the City of Los Angeles and WISE & Healthy Aging for a term of up to 36 months within the applicable grant performance period, for a contract amount not to exceed \$5,550, subject to the approval of the City Attorney as to form and legality;
- e. Execute, on behalf of the City, a Professional Services Agreement between the City of Los Angeles and Jewish Family Service for a term of up to 36 months within the applicable grant performance period, for a contract amount not to exceed \$7,485, subject to the approval of the City Attorney as to form and legality;

2. Authorize the Controller, or designee, to:

- a. Establish a new interest-bearing fund entitled, "FY13 Abuse in Later Life Program" and create a receivable in this new fund in the amount of \$400,000, expend funds upon presentation of proper documentation from the Mayor's Office and create new appropriation accounts within the new Fund XXX, Department 46, as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46K212	City Attorney – Salaries	45,640
46K299	Reimbursement of General Fund costs	25,175
46K970	Police Grant Allocation	11,500
46K146	Mayor Salaries	20,708
46K246	Mayor Reserve	150,000
46K304	Contractual Services	14,170
46K601	Supplies	682
46K213	Travel	32,125
46K602	Operating Supplies and Expenses	<u>100,000</u>
	Total	\$400,000

- b. Transfer appropriations from Fund XXX, Department 46 to the General Fund to reimburse grant related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46K213	Travel	11,848.62
XXX/46	46K146	Mayor Salaries	<u>20,708.00</u>
Total			\$32,556.62

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Salaries, Grant Reimb	20,708.00
100/46	002130	Travel	1,348.62
100/70	002130	Travel	<u>10,500.00</u>
Total			\$32,556.62

- c. Transfer up to \$15,883 from Fund 100, Account 46K299 to the City Attorney's Fund 100, Department 12, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;
 - d. Transfer up to \$45,640 from Fund 100, Account 46K212 to the City Attorney's Fund 100, Department 12, Revenue Source Code 5301, for reimbursement of grant-funded salaries;
 - e. Transfer up to \$9,292 from Fund 100, Account 46K299 to the Mayor's Office Fund 100, Department 46, Revenue Source Code 5346, for reimbursement of grant-funded fringe benefits;
 - f. Transfer cash from Fund XXX, Department 46, FY13 Abuse in Later Life Program Fund, to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the City Attorney's Office, Police Department and Mayor's Office, subject to the Mayor's Office of Homeland Security and Public Safety; and,
3. Authorize the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund. Acceptance of the Fiscal Year 2013 Enhanced Training and Services to End Violence Against and Abuse of Women Later in Life Program Grant Award in the amount of \$400,000 will provide funding for the Later in Life Advocacy, Counseling, and Collaboration (LILACC) Project in the City of Los Angeles. Acceptance of the grant and the recommendations in this report are in compliance with the City's Financial Policies in that one-time grant funds will be used for one-time expenditures.