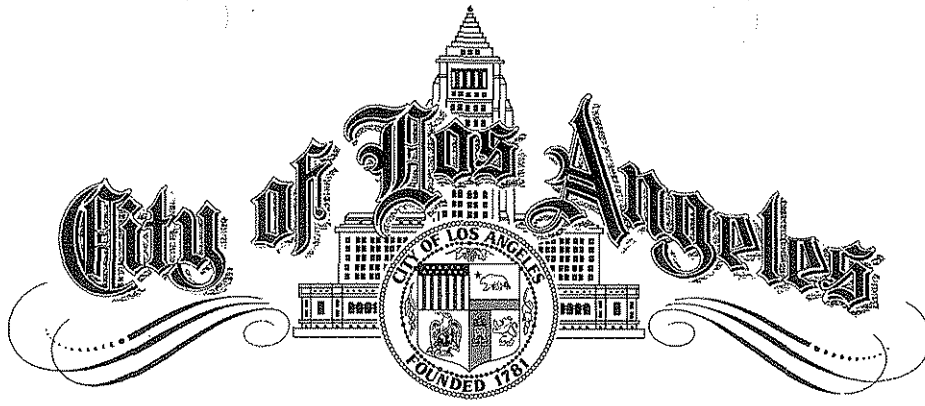




ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Exemption of One Deputy Director of Planning for the Department of City Planning

Date: January 29, 2014

The Department of City Planning (DCP) has requested the re-exemption of one (1) Deputy Director of Planning position pursuant to Charter Section 1001 (b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character." The Charter allows for a maximum of 150 exempt positions under Section 1001 (b). Currently, there are 137 approved exemptions citywide. Approval of this re-exemption will not increase the count.

The DCP has three Deputy Director of Planning positions, all of which are exempt. One Deputy Director will be retiring effective February 24, 2014. The Charter requires that the exemption shall terminate when the position is vacated. The DCP is therefore requesting the re-exemption to recruit the best qualified individual with the expertise necessary to manage programs and functions critical to the City's economic future.

The position reports directly to the Director of Planning and oversees the department's budgetary, financial accounting, and material management activities; personnel administration; and technology and geographical information systems work programs. Position requirements include a bachelor's degree from an accredited college or university in business administration, finance, public administration, economics or closely related fields and two years of full-time paid professional managerial experience

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in the City of Los Angeles in a position at least at the level of Chief Management Analyst directing and managing a critical administrative support activity such as budget and finance, revenue management, technology and/or geographical information systems or personnel services.

Based on my review of the Department of City Planning's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Deputy Director of Planning position and transmit my action to the City Council, pursuant to City Charter Section 1001 (b) (1).

EG:rc

cc: Michael LoGrande, Director of Planning, Department of City Planning
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Miguel Santana, City Administrative Officer
Maggie Whelan, General Manager, Personnel Department