

Your Community Impact Statement has been successfully submitted to City Council and Committees.

If you have questions and/or concerns, please contact the Department of Neighborhood Empowerment at NCsupport@lacity.org.

This is an automated response, please do not reply to this email.

Contact Information

Neighborhood Council: Empowerment Congress West Area Neighborhood Development Council

Name: Kathy Guyton

Phone Number: 323-365-0945

Email: kguyton@ecwandc.org

The Board approved this CIS by a vote of: Yea(10) Nay(0) Abstain(0) Ineligible(0) Recusal(0)

Date of NC Board Action: 06/21/2021

Type of NC Board Action: For if Amended

Impact Information

Date: 07/13/2021

Update to a Previous Input: No

Directed To: City Council and Committees

Council File Number: 14-0366-S5

Agenda Date:

Item Number:

Summary:



July 13, 2021

Los Angeles City Council
City Hall
200 N. Spring St.
Los Angeles, CA 90012

RE: Council File No. 14-0366-S5 – Expedited Cannabis Social Equity Processing

Honorable Members of the Los Angeles City Council,

The pathway to licensing for Black and Brown community members impacted by the War on Drugs in the City of Los Angeles has been mired by **LACK OF RESOURCES, COMMUNICATION and DELAYED PROCESSING** for Social Equity applicants. Contrarily, in 2018, grandfathered existing Medical Marijuana Dispensaries (EMMDs) were ushered through the temporary approval process with lenient processing procedures to expedite the opening of their doors. Of the more than 180 EMMDs to be given expedited processing, **only six were African American.**

Los Angeles, one of the largest medicinal/recreational cannabis markets in the nation, continues to be plagued with broken promises, so much that many perceive the social equity program is causing more harm than good, the opposite of its intended goal. It is time to repair the damage caused by an ill-prepared and under-resourced program. This begins with acknowledging the inefficiencies of processing Social Equity applications for licensing and modifications.

To further illustrate the inequities, we are attaching a documented timeline of email correspondence between the Department of Cannabis Regulations and a licensee raised in South Central Los Angeles. She is a single mother whose pathway to self-sufficiency for herself and her three daughters has been severely impeded by delays, all the while paying rent for three years on an empty storefront. After losing her investor due to the city's delays and audit, she faced another unnecessary delay having to wait from November 2020 - May 2021 for an Application Modification request for her business name change. **This is unacceptable—seven months to process a name change??**

We ask that you thoroughly review the attached documents to grasp the severity of the Department of Cannabis Regulation's failure to timely review Social Equity applications. Black and brown entrepreneurs are being suffocated by these multi-year delays.

It is time for Mayor Garcetti and the Los Angeles City Council to prioritize equity in Cannabis. We ask that an urgency clause be immediately adopted to require no cost, expedited processing of pending Social Equity Temporary Approvals and Application Modifications. The same processing that was given to Phase 1 EMMDs.

We are hopeful that together we can correct the problems of the Social Equity Program by restoring its original purpose: Reparation, Rebuilding, and Equity for the communities most affected by the War on Drugs.

In Solidarity,

Empowerment Congress West Area Neighborhood Development Council (ECWA)

DOCUMENTATION OF LICENSING PROCESS

Business Name: Good Times Crenshaw dba. Gorilla Rx Wellness Co.
formerly known as “Perfect Union Crenshaw”

License Type: Phase 3 Round 1 Storefront Retail & Delivery
Adult-Use/Medical

Address: 4233 CRENSHAW Blvd. Los Angeles 90008

Social Equity Applicant: Kika Keith-Sturgis

Application No.: LA-C-19-310144-R-APP

SUMMARY:

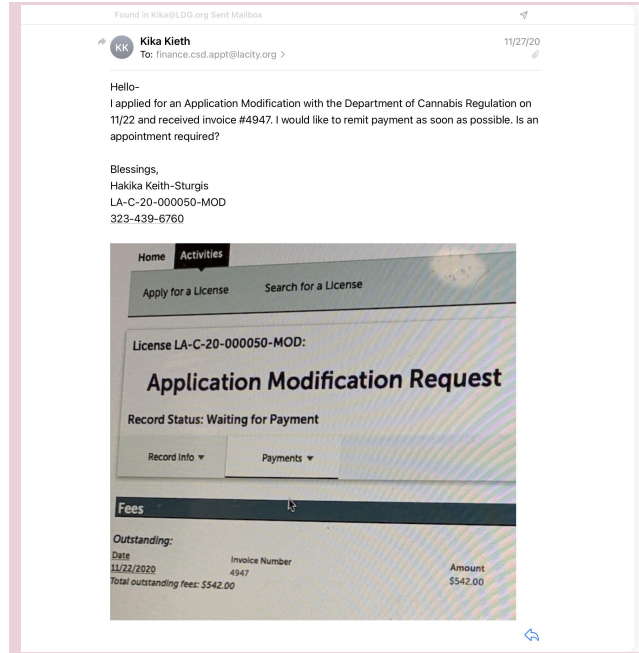
October 2019, my investor “Perfect Union” severed our contract after Council President Herb Wesson announced the halt of Phase 3 Round 1 for an audit. Upon notification of my eligibility for further processing, I submitted a request for Application Modification of my business name and ownership change to the DCR via Accela portal on NOVEMBER 2020.

AS OF JUNE 1ST, THE DCR HAS TAKEN **109 DAYS** TO REVIEW MY APPLICATION MODIFICATION REQUEST SINCE RECEIPT OF MY PAYMENT OF INVOICE.

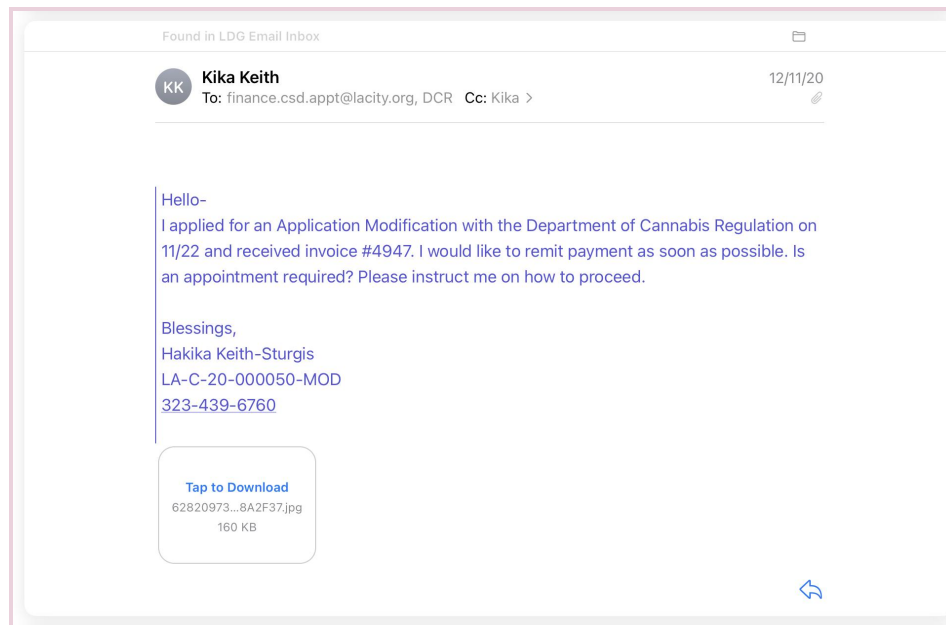
AND OVER **230 DAYS** HAS PASSED SINCE THE DATE OF MY APPLICATION MODIFICATION SUBMISSION TO THE DCR VIA ACCELLA.

Application Modification Request Timeline

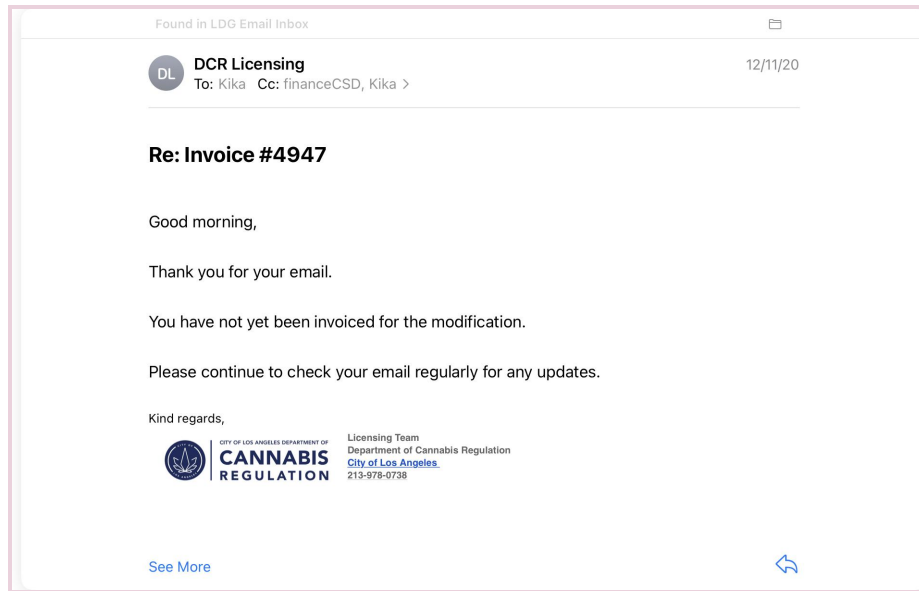
NOVEMBER 27, 2020, after submitting Application Modification Request, I received a notification on the Accela portal with Invoice #4947. As detailed on the Department of Cannabis workflow, I emailed the Office of Finance and cc: DCR, to pay my invoice for the modification request.



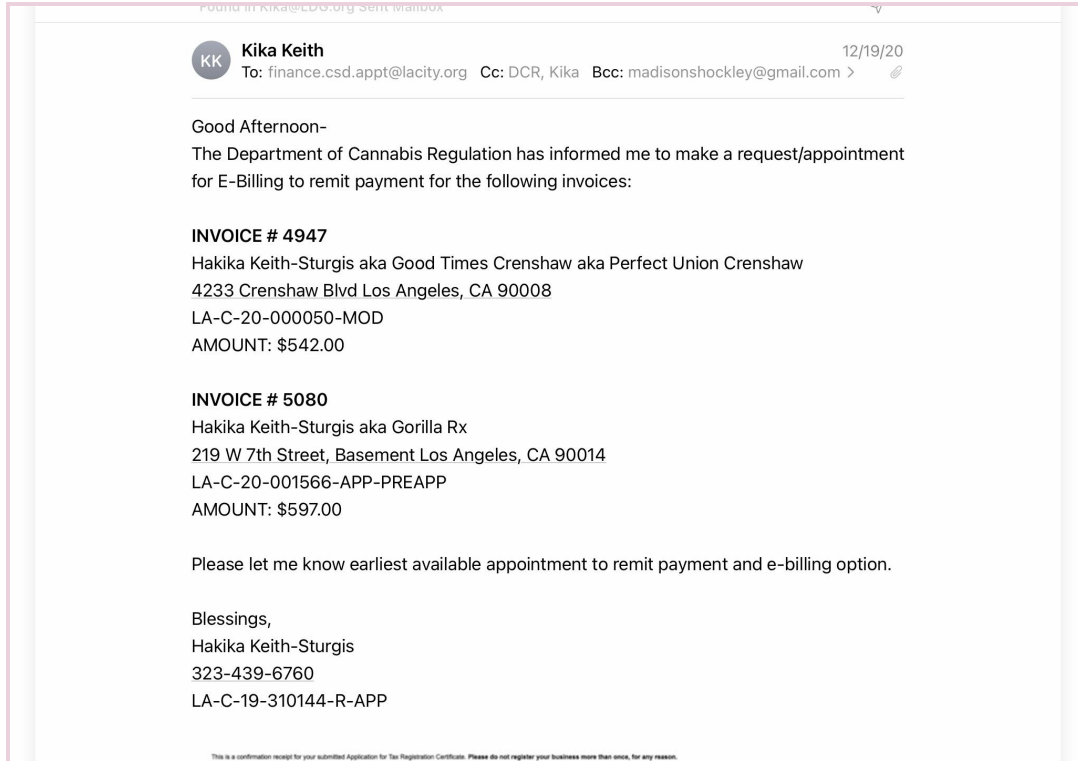
DECEMBER 11, 2020, after receiving NO response, I made a 2nd request to the Office of Finance and DCR to pay my Modification request.



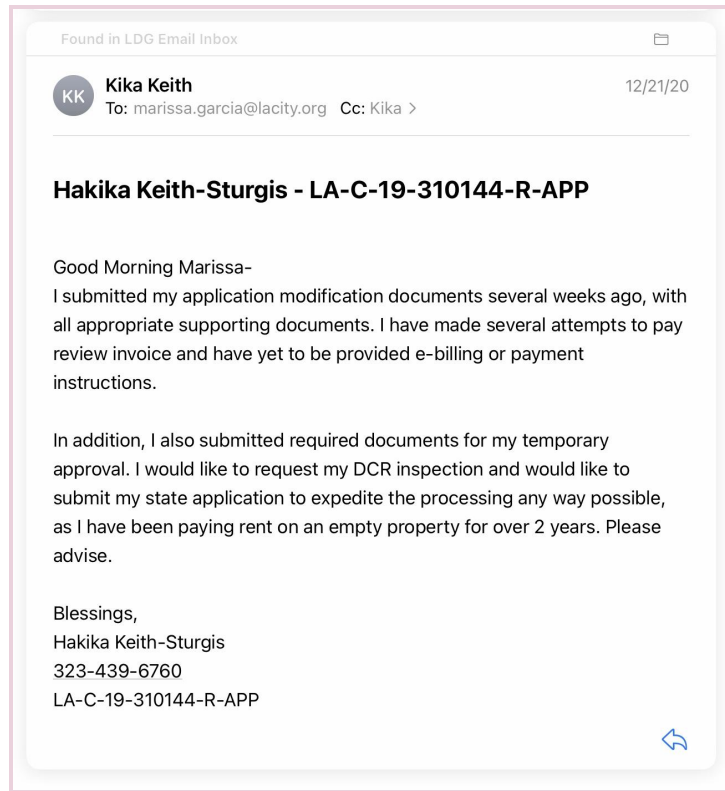
DECEMBER 11, 2020 I received a response back from the Office of Finance, stating that I was not invoiced yet.



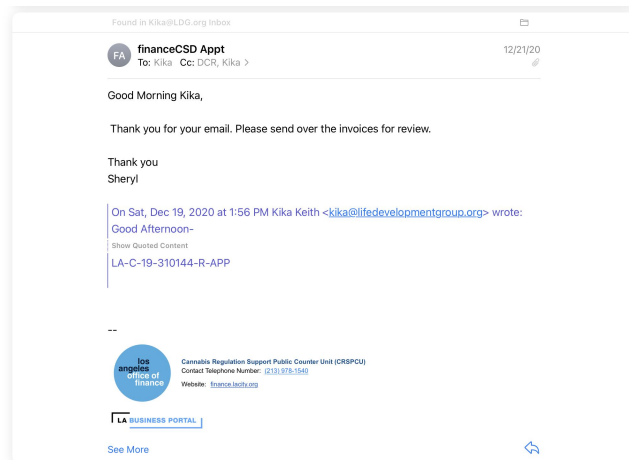
DECEMBER 19, 2020 After participating in Cannabis Regulation Commission meeting, I followed the instructions outlined by Jason Killeen, to request e-billing payments to the Office of Finance, due to Covid-19.



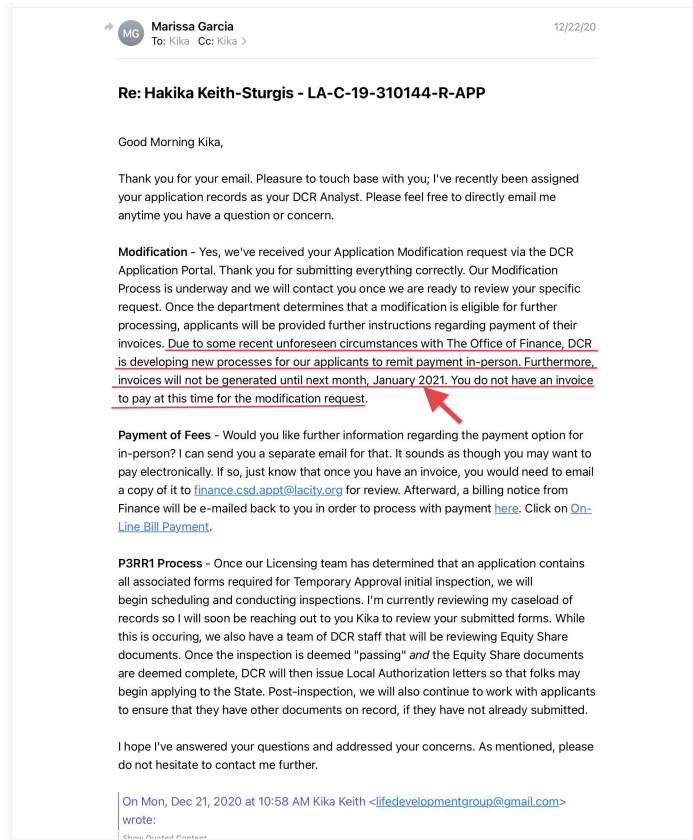
DECEMBER 21, 2020 I emailed my assigned DCR Analyst, my 3rd request for invoice/e-billing payment instructions for Modification request.



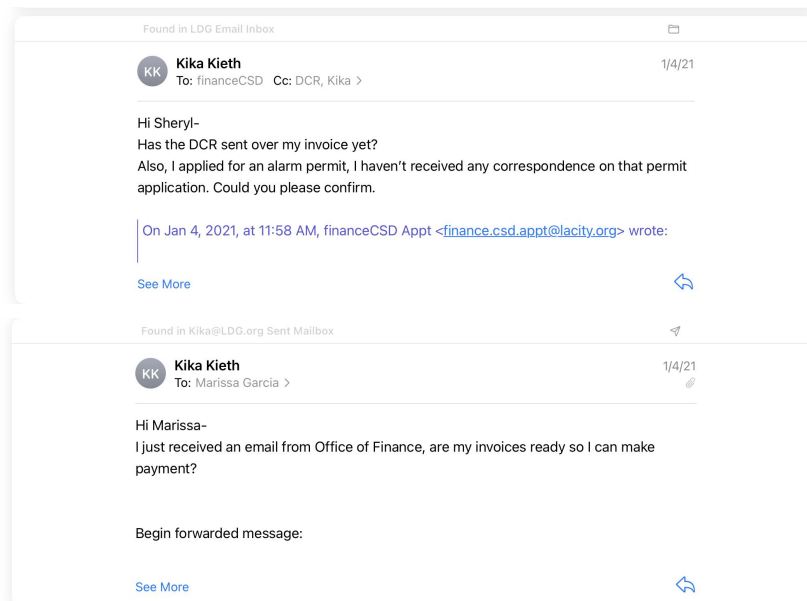
DECEMBER 21, 2020 the Office of Finance responded, requesting that I send invoices.



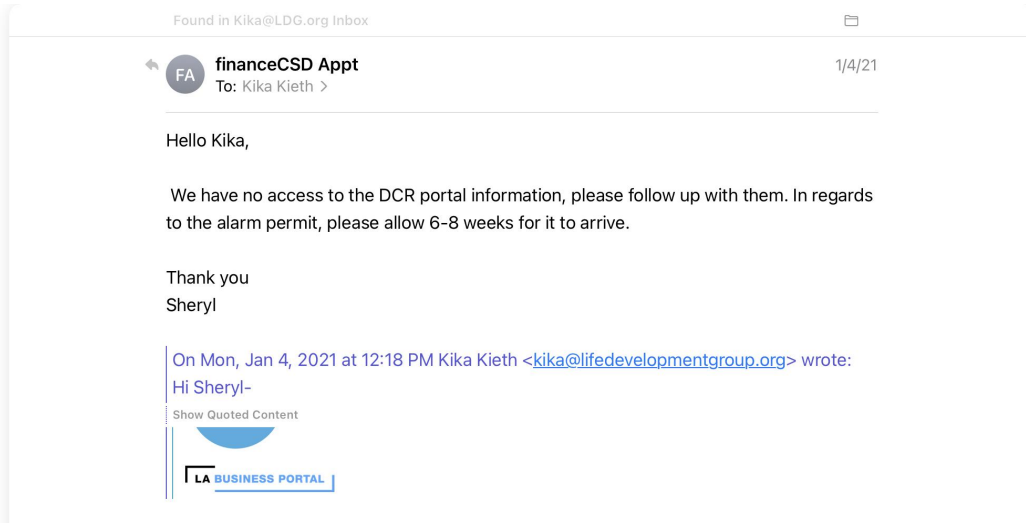
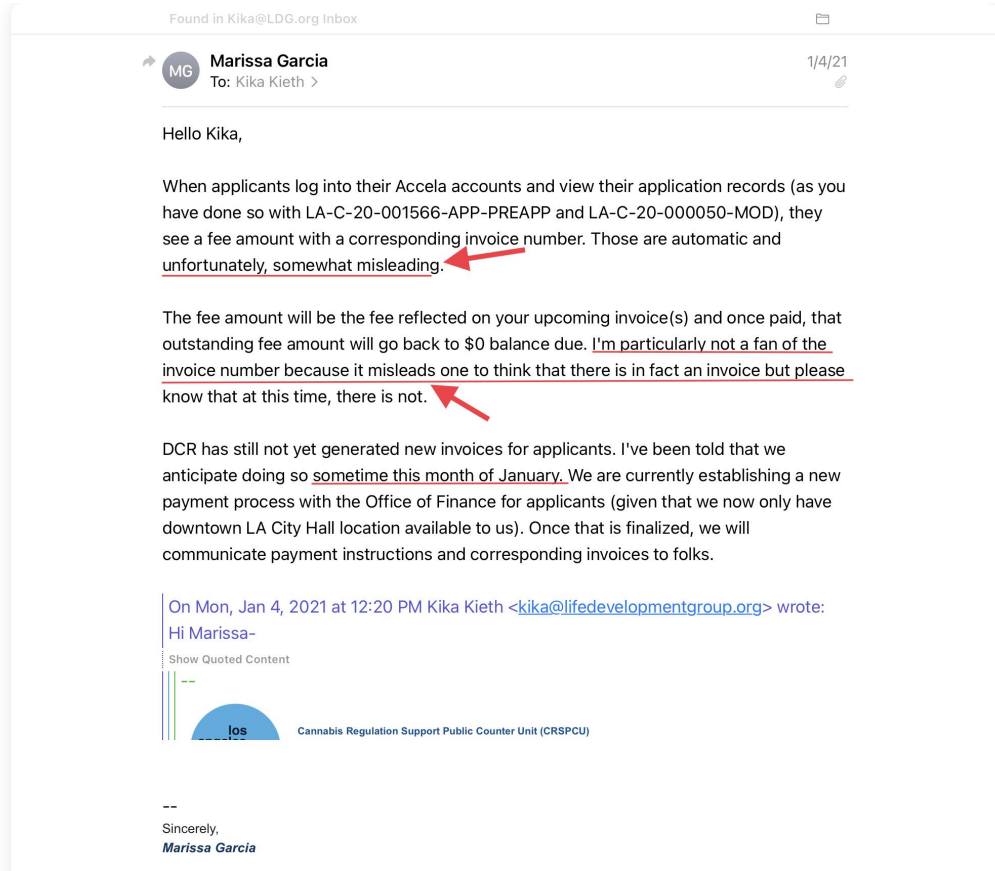
December 22, 2021, my DCR Analyst, Marissa Garcia, responded back and notified me that invoices would be generated JANUARY 2021.



JANUARY 4, 2021 I made another request to the Office of Finance and DCR, for an invoice for my Modification Request based on earlier correspondence from the DCR analyst that invoices would be generated in JANUARY.



JANUARY 4, 2021 After a month of requesting to pay my Application Modification invoice as informed by the DCR-posted workflows; the analyst notified me that the invoice process was “MISLEADING.” The Analyst stated that there was NOT an established process for payment of Modification invoice, and it would be established in JANUARY.



JANUARY 8, 2021 After receiving an email from DCR notifying applicants of newly established procedures as of 1/4/21, I followed outlined instructions and made another request to make payment for my Application Modification request to the Office of Finance.



Kika Keith

To: financeCSD Cc: Kika Bcc: lisalove2425@gmail.com >

1/8/21

Hi Sheryl-

The DCR notified me today that their procedures changed for making appointments to pay invoices with your Office. Please let me know earliest available appointment to remit payment and e-billing option.

INVOICE # 4947

Hakika Keith-Sturgis aka Good Times Crenshaw aka Perfect Union Crenshaw

4233 Crenshaw Blvd Los Angeles, CA 90008

LA-C-20-000050-MOD

AMOUNT: \$542.00

INVOICE # 5080

Hakika Keith-Sturgis aka Gorilla Rx

219 W 7th Street, Basement Los Angeles, CA 90014

LA-C-20-001566-APP-PREAPP

AMOUNT: \$597.00

Blessings,

Hakika Keith-Sturgis

[323-439-6760](tel:323-439-6760)

LA-C-19-310144-R-APP

To all Applicants and Licensees:

Due to the ongoing COVID-19 pandemic, the Office of Finance (Finance) is experiencing reduced capacity and office closures. As such, DCR is changing its invoice policy to ensure that Applicants have sufficient time to pay. This policy will be in place only while the Office of Finance is experiencing capacity issues due to the pandemic or related capacity reductions.

Therefore, **effective January 4, 2021, DCR will be issuing invoices to all persons only after a payment appointment has been scheduled and confirmed with the Office of Finance. Therefore, Applicants / Licensees must schedule a payment appointment with the Office of Finance in advance of receiving an invoice.** After DCR has been informed of the appointment, DCR will issue an invoice.

Effective January 4, 2021, the invoice issuance process will be as follows:

1. Applicant/Licensee submits an application or request requiring payment via DCR's Licensing Portal, such as a Pre-Application, Temporary Approval Application, Public Convenience or Necessity (PCN) request, or modification request.
2. On a weekly basis, DCR notifies Finance which specific applications or requests are eligible to schedule a payment appointment.
3. DCR emails the Applicant/Licensee to inform them that the Applicant/Licensee must request a payment appointment with Finance.
4. Finance confirms a payment appointment has been scheduled with both the Applicant/Licensee and DCR.
5. DCR issues an invoice to the Applicant/Licensee. The invoice due date will fall on or after the scheduled appointment date.
6. Applicant/Licensee pays the invoice at the scheduled appointment.

Please note that all Applications and requests are not deemed filed and will not be processed until all required documents and information are received and the associated fees are paid. (E.g., Los Angeles Municipal Code §§ (LAMC) 104.03(a), 104.03(e).)

Further, please note that failure to schedule or appear at an appointment with Finance may constitute an abandonment of an Application or request. (LAMC § 104.03(b).) In certain circumstances, requests may be submitted again, starting again at step 1 listed above.

Finally, please note that a balance due in DCR's Licensing Portal does not mean an invoice has been issued.

Kind regards,

Department of Cannabis Regulation

FEBRUARY 7, 2021 70-Days after my initial request for an invoice for my Application Modification Request, I emailed Jason Killeen a detailed inquiry.

Found in LDG Email Inbox 📧

KK Kika Keith 2/7/21
To: DCR, jason.killeen@lacity.org Cc: Kika, Marissa & 3 more... >

Good Afternoon Marissa and Jason-

I am humbly requesting immediate review of my Application Modification Request. As you both know, I have been leasing a compliant property since 2018, in my community. I have followed each procedure required by Sec.104.20 since the inception of the regulation. I have completed each step with respect to the growing pains of these newly formed policies. I have submitted multiple documents to ensure all modifications were completed accurately to meet both local and state requirements. Please note, I am not backed by a Multi-state operator, I am a longstanding South Central Los Angeles resident who is seeking licensing as a pathway to self-sufficiency for me and my children and an opportunity to reinvest in my community.

This afternoon, I emailed and uploaded all additional requested forms (notarized and executed) to my Accela account. Please let me know if there is anything else that I can do to assist in expediting this process so we can submit our state application.

Blessings,
Kika Keith-Sturgis
LA-C-19-310144-R-APP

On Feb 3, 2021, at 3:50 PM, DCR Licensing <dcrlicensing@lacity.org> wrote:

[See More](#) ↩

DL DCR Licensing 2/9/21
To: Kika Cc: Jason, Kika, Marissa, normanyousif11@gmail.com, James & 1 more... >

Re: REQUIRED DOCUMENTS FOR TEMPORARY APPROVAL POST-INSPECTION: LA-C-19-310144-R-APP


Hi Kika,

I acknowledge that you have been extremely diligent in following every requirement we've asked of you. I thank you for that.

DCR will very soon be sending you an email, giving you the "green light" to proceed with scheduling a payment appointment with the Office of Finance. Due to the high volume of businesses that need to pay fees and our limited resources with the City Hall Office of Finance location solely available, applicants will be notified when appointment times are made available. Once you have scheduled an appointment and DCR confirms the appointment with the Office of Finance, we will generate the invoice associated with your Modification Fee.

The Modification Request is not officially before the department until the invoice is paid. We are gearing up for Modification Fees to be paid so that we may begin processing. While I do not have a timeframe for when this will at last be finalized, I *can* confirm with you that you *are* eligible to schedule a payment appointment (even though we have not yet sent you an email). **If you would like to contact the Office of Finance to initiate the payment appointment process, you may do so by emailing them at finance.csd.appt@lacity.org with your request.** Let them know how you intend to pay the \$542 fee (cash, check, money orders, or credit card).

Kind regards,

 **CANNABIS REGULATION** CITY OF LOS ANGELES DEPARTMENT OF
Licensing Team
Department of Cannabis Regulation
City of Los Angeles
213-978-0738

FEBRUARY 2021 (120-Days after I submitted my modification request), I received a notice to pay invoice to review my modification request from the DCR. I paid the invoice to the Office of Finance, FEBRUARY 11, 2021.

Found in Kika@LDG.org Inbox 2/16/2021 - 10:26 AM

MG **Marissa Garcia**
 To: Kika Cc: Jason, DCR, Lisa, Norman, James, financeCSD > 2/11/21

Hello Kika,

The Office of Finance is aware of your DCR application record LA-C-19-310144-R-APP being eligible for payment appointment scheduling. They likely did not recognize the modification record LA-C-20-000050-MOD you provided, associated with this application. I am confirming that yes, you may proceed to schedule an appointment for paying this \$542 Modification Fee for LA-C-19-310144-R-APP. I have copied the Office of Finance on this email and they also are aware of your eligibility based on DCR's and OOF's shared records.

With regards to the \$597 fee associated with LA-C-20-001566-APP-PREAPP, allow me to investigate this one further. I'll try to respond back to you by the end of day. If you'd like to proceed in making the request with the Office of Finance to schedule your payment appointment for the \$542 fee you may, but I understand that you'd probably want to pay both invoices on the same day.

If you would like to contact the Office of Finance to initiate the payment appointment process, you may email them at finance.csd.appt@lacity.org with your request. Let them know how you intend to pay the \$542 fee (cash, check, money orders, or credit card).

On Wed, Feb 10, 2021 at 9:33 AM Kika Kieth <kika@lifedevelopmentgroup.org> wrote:
 Good Morning-



Application Modification
 Payment Eligibility
 2/11/21

Sincerely,
 Marissa Garcia



CITY OF LOS ANGELES DEPARTMENT OF
CANNABIS REGULATION
 Marissa Garcia
 Management Assistant
 Licensing
 Department of Cannabis Regulation
 221 N. Figueroa St., Suite 1245 Los Angeles, CA 90012
 T: (213) 978-0738



CITY OF LOS ANGELES DEPARTMENT OF
CANNABIS REGULATION
 221 N. Figueroa Street, Suite 1245
 Los Angeles, CA 90012



**** APPLICATION MODIFICATION REQUEST INVOICE ****

Invoice Date:	2/16/2021	BTRC#:	0003213359-0001-5
Amount Due:	\$542.00	Legal Business Name:	Perfect Union Crenshaw LLC
Valid if not Paid Within:	2/26/2021	Doing Business As:	
Record Number:	LA-C-19-310144-R-APP	Premises Address:	4233 S CRENSHAW BLVD, #A, LOS ANGELES, CA 90008

Inv ID:	Fee Details	Fee Code	Fee Amount
5480	Cannabis License Modification Fee	1098121	542.00

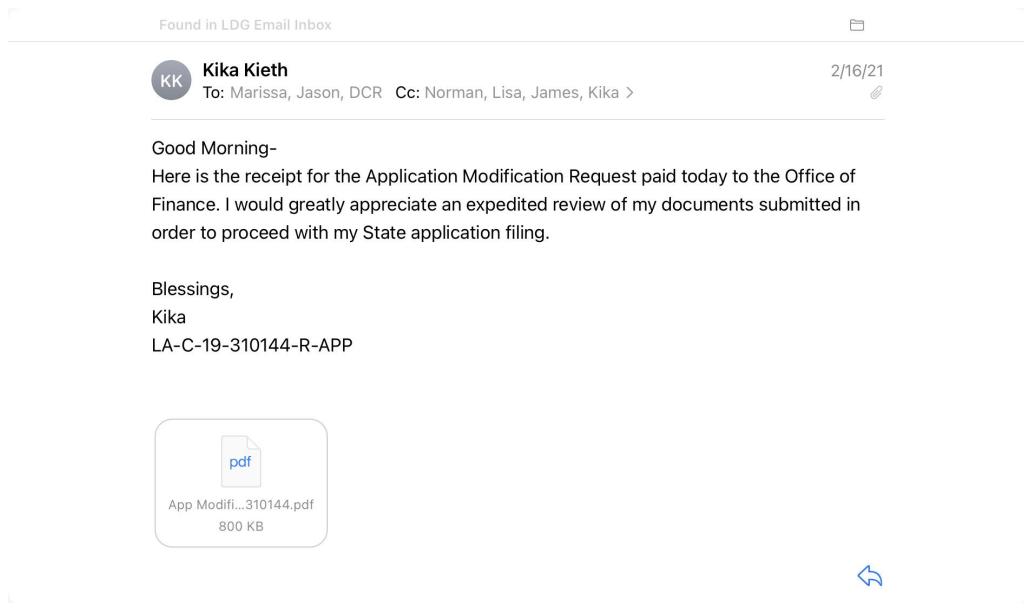
- This invoice is only valid for 10 calendar days. Unpaid application modification requests will be deemed abandoned after the tenth day.
- Payments by cash, check, money order and credit card can be made at the City Hall Office of Finance location. Mailed payments will not be accepted.
- An appointment to meet payment in person at the City Hall public counter is required and must be requested via email: finance.csd.appt@lacity.org. Failure to make an appointment does not reduce the applicant from meeting payment in made within 10 calendar days. Fees are non-refundable.

Please remit this invoice with payment, Thank you.

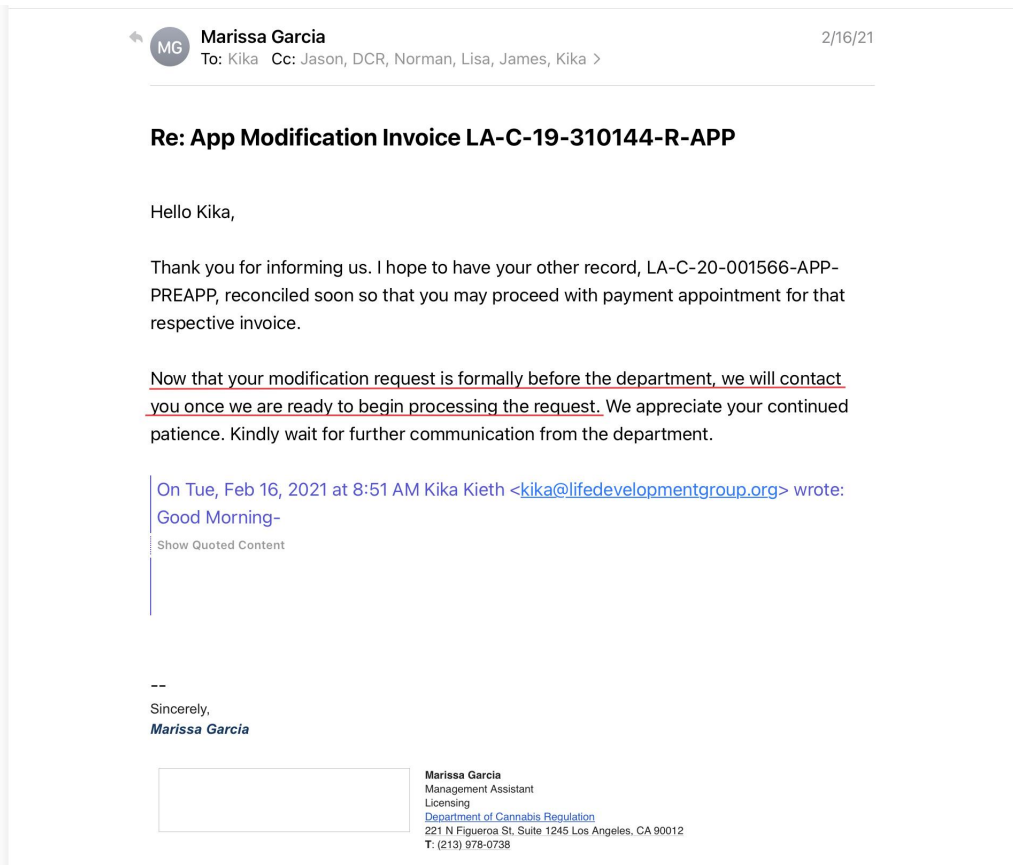
Please Make Payment To:
 City of Los Angeles
 Office of Finance
 City Hall
 200 N. Spring Street, #101
 Los Angeles, CA 90012

Paid Invoice
 Application
 Modification
 2/10/21

FEBRUARY 16, 2021 I provided DCR receipt of payment of invoice for Application Modification Request.



80+ Days after submitting my Application Modification Request, the DCR formally acknowledged my application. Still NO PROCESSING yet.



FEBRUARY 24, 2021 90+Days I emailed Jason Killeen again expressing my concerns for the DELAYS in processing my Application Modification request. I referenced the DCR's Commission Report acknowledging that I was 1 of 7 out of the 200 Phase 3 Round 1 Applicants to pass all inspections and temporary approval review. I made a specific request for the process, procedures and staff that was assigned to review my application. **NO RESPONSE RECEIVED.**

 **Kika Kieth**
To: Jason, Marissa, DCR Cc: Norman, James, Lisa, Kika, Kika > 2/24/21

Greetings Jason-

I am writing to express my concern about the processing time for my modification request. It has been well over 100 days since I submitted a complete application with all pertinent supporting documents from the State of California and all Owners of record.

In the Executive Director's report, February 4th- Cannabis Commission meeting, it was stated that only 7 of the 200 Phase 3 Round 1 applicants passed the DCR inspection. Good Times Crenshaw aka Perfect Union Crenshaw was 1 of the 7 that passed the DCR and LAFD inspection at the time of your report. Per my previous communications with DCR analysts, I am unable to receive local authorization until my modification is approved. Immediately upon notification of eligibility to pay modification invoice from the DCR on February 11th, I schedule next available appointment with the Office of Finance and made \$542 payment (Invoice 5480) on February 16th. I have followed all required processes and procedures required by LAMC Sec.104.20.

I am requesting a detailed explanation for the DCR's administrative delays in reviewing my application. Which analyst is responsible for the review of my **temporary approval documents**? Who is responsible for the review of my **application modification** request? Who is responsible for the review of my **Equity Share** documents? Please provide dates of initial review of each section.

These delays are creating grave financial hardships to me and my family. I am a single mother who has worked diligently to make business decisions to maintain possession of a \$12K per month empty retail property in my community for close to 3 years.

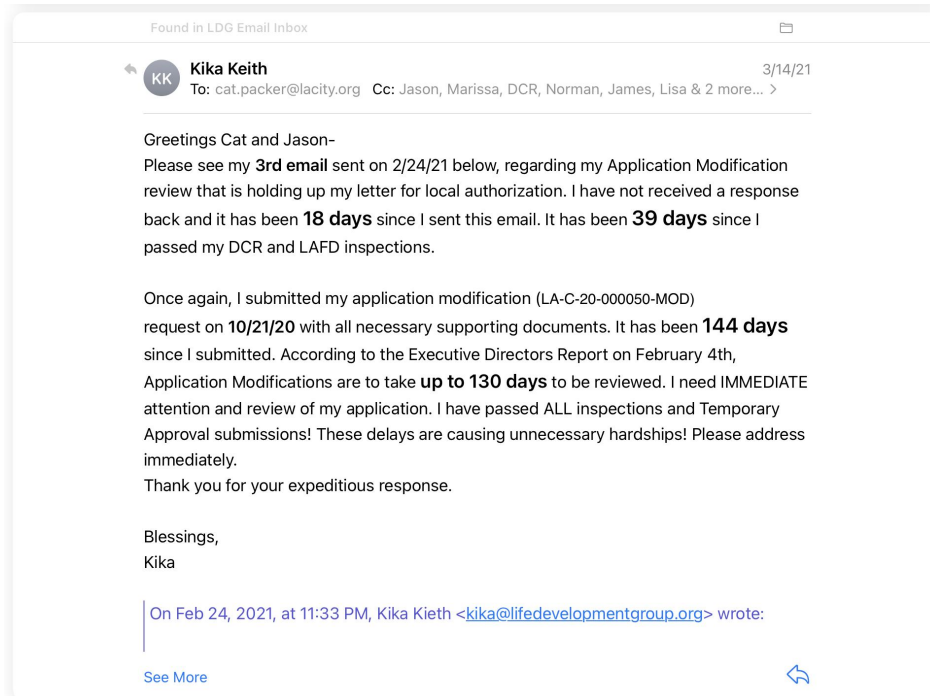
Now, I humbly request you expedite the processing/review of my application for local authorization. I am prepared to submit my state application and apply pressure for expedited review through their Cannabis Equity Unit as well I, so I can open the doors to my community. With the nearest compliant storefront over 1.5 miles, it is a public necessity for my essential business to serve the health needs of my neighborhood.

I have presented our Storefront Model and have received the support of Empowerment Congress West Neighborhood Council, Park Mesa Neighborhood Council, the South Los Angeles Alliance of Neighborhood and H.O.P.E. Thank you for your swift consideration.

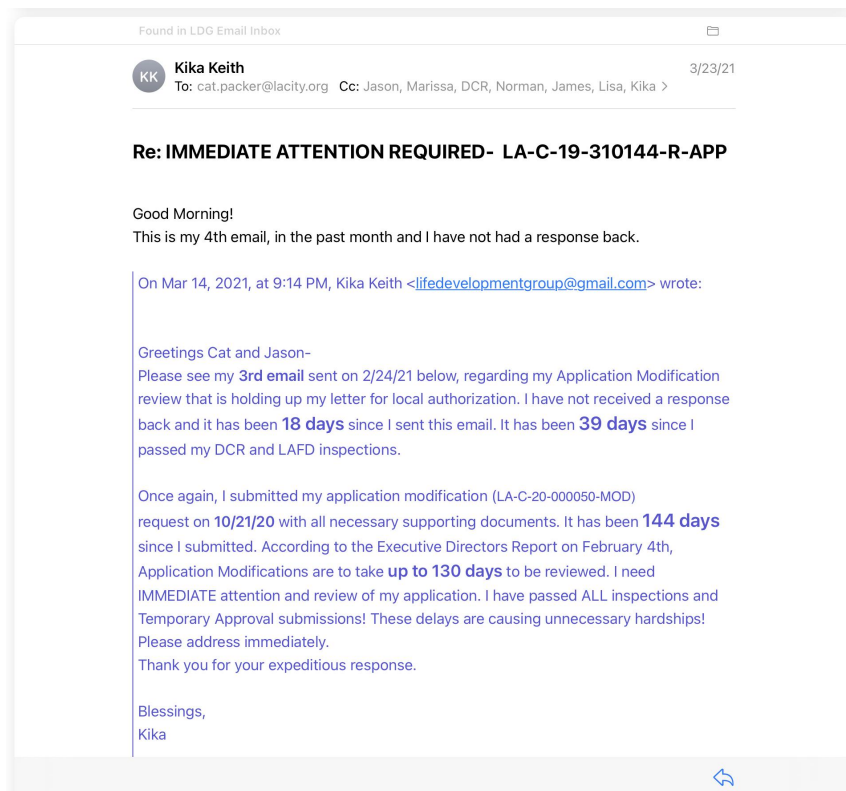
Blessings,
Kika

See attached verification of Police Alarm Permit for Good Times Crenshaw aka Perfect Union Crenshaw (LA-C-19-310144-R-APP) located at 4233 Crenshaw Blvd.

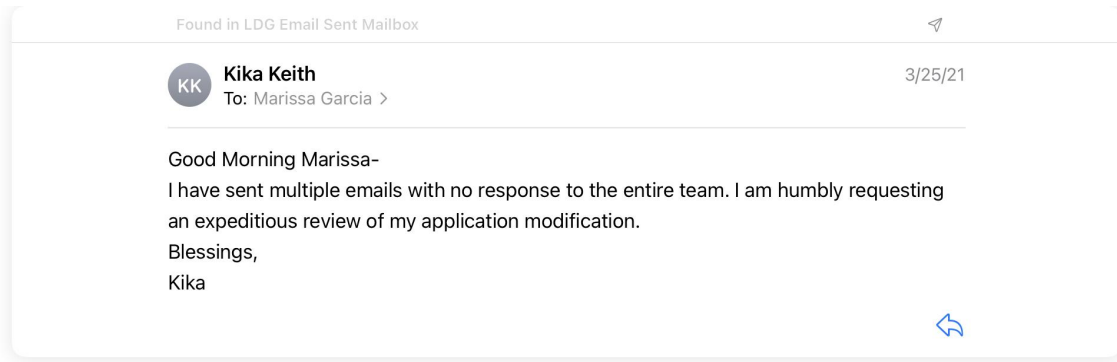
MARCH 14, 2021 3rd Attempt to email Jason Killeen and Cat Packer after waiting 18-days with NO RESPONSE from Jason Killeen.



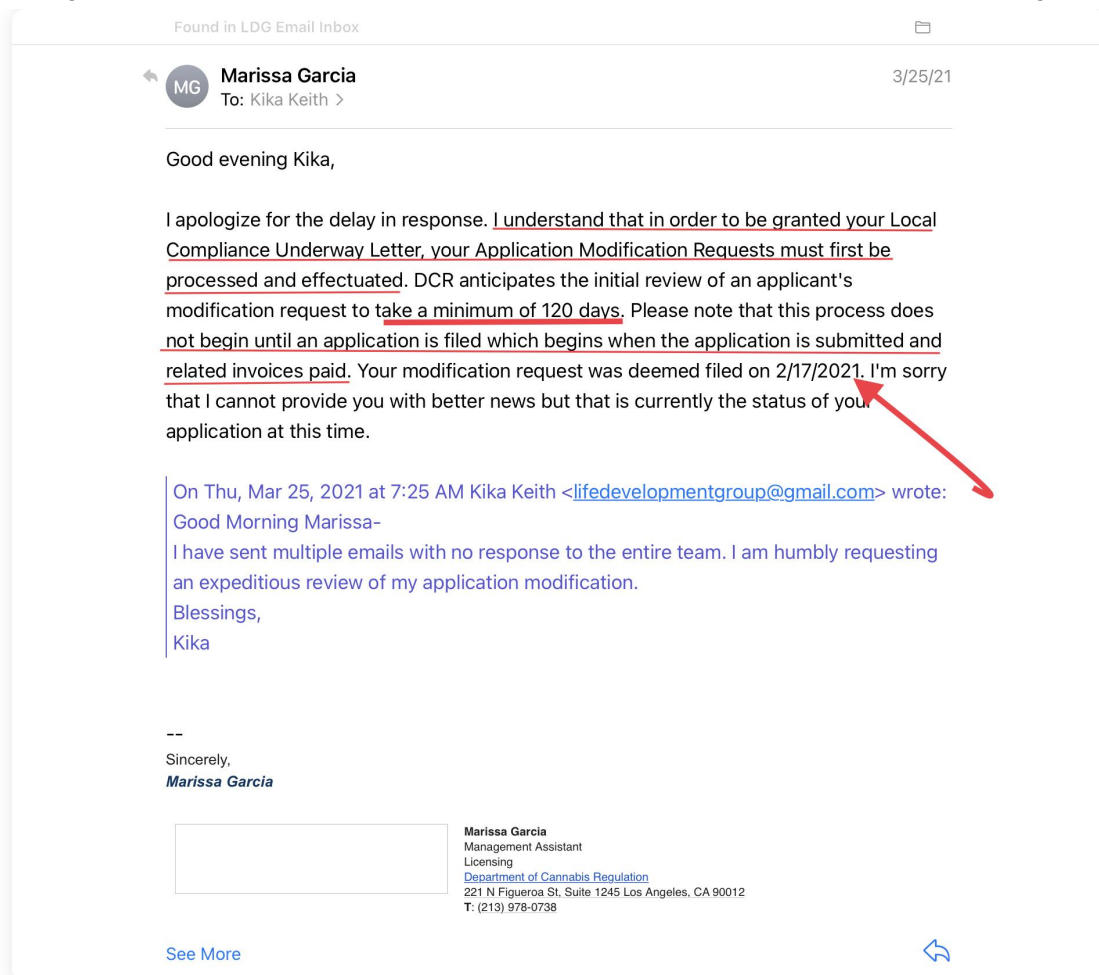
MARCH 23, 2021 4th Attempt to email Jason Killeen and Cat Packer in 30-days with NO RESPONSE



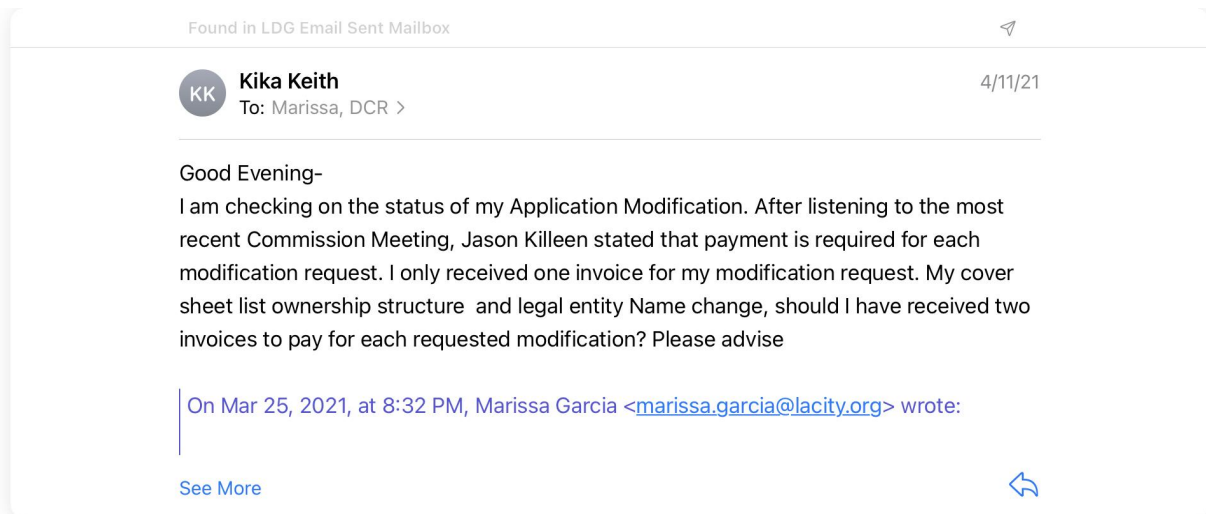
MARCH 25, 2021 5th Attempt- Emailed DCR Analyst after NO RESPONSE from Jason Killeen or Cat Packer.



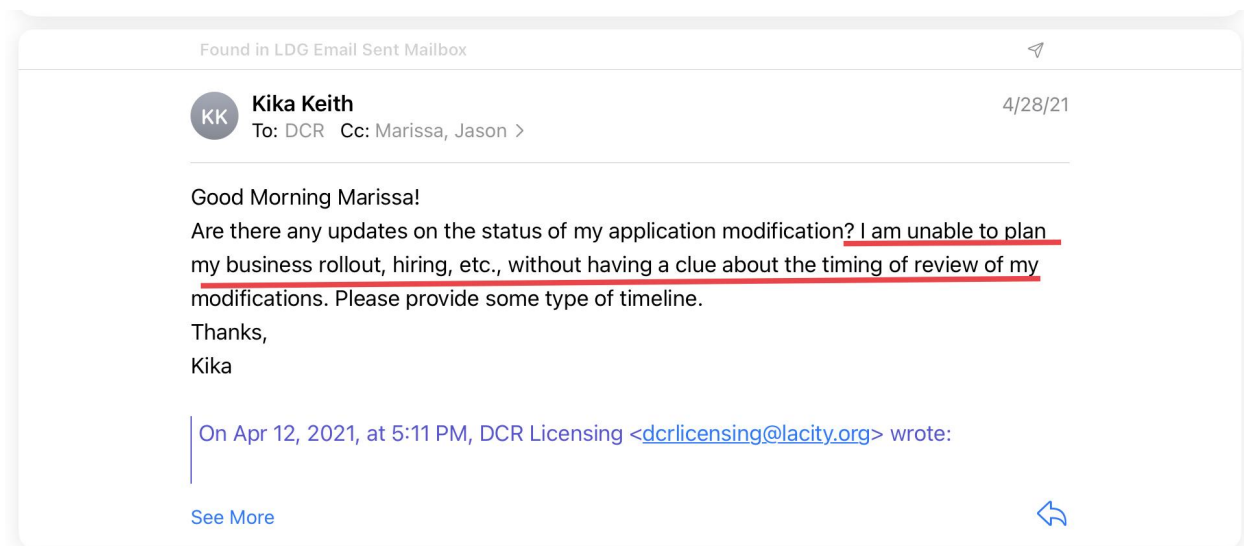
My DCR Analyst finally responded, apologized for the delay and informed me the DCR has a minimum of 120-days to review my Application Modification beginning 2/17/21. As of 3/25, my application was submitted in November 2020, over 120-DAYS already.



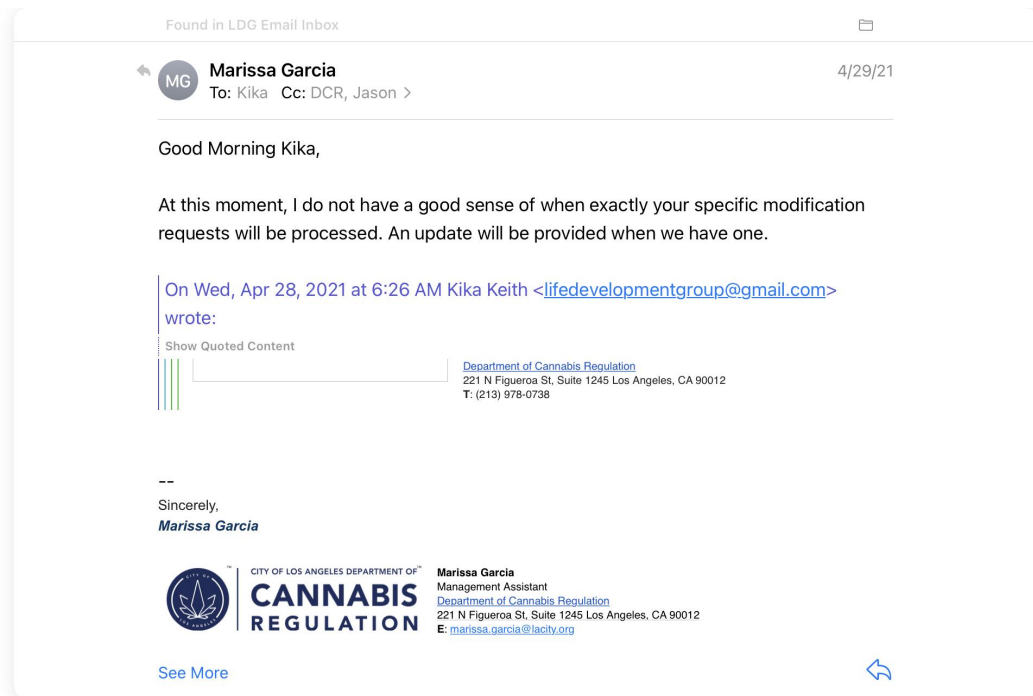
APRIL 11, 2021 Checked on status of Application Modification after waiting over **130-days** since applying.



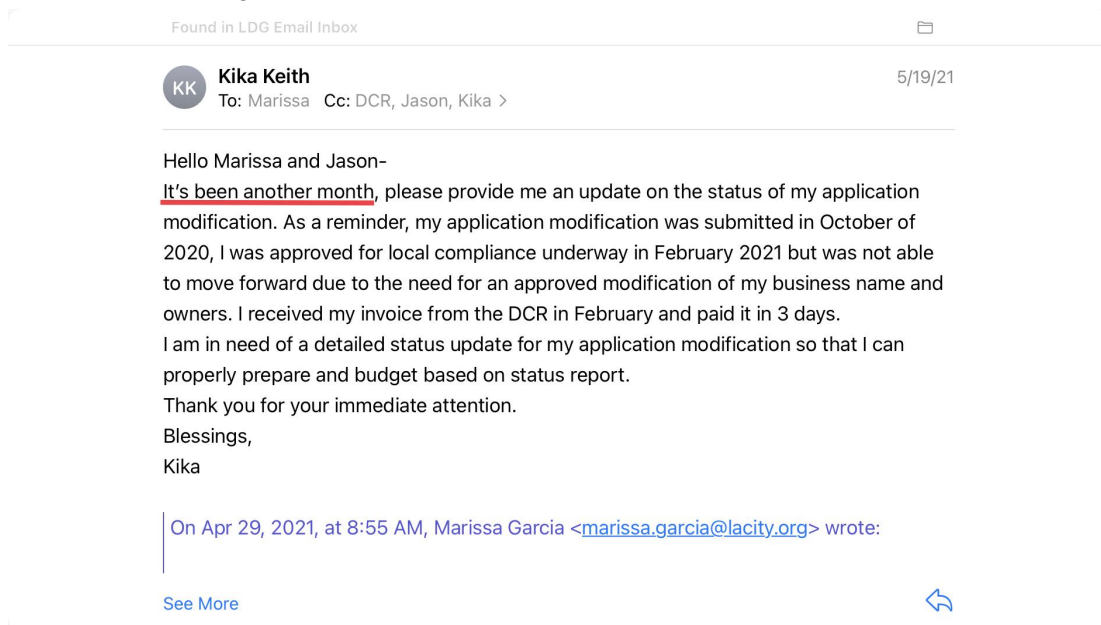
APRIL 28, 2021 Emailed ANOTHER request for status of my Application Modification.



APRIL 29, 2021 DCR still cannot provide any status report of my Application Modification request- 145+ Days



MAY 19, 2021 DCR still has not provided any status report of my Application Modification request- 165+ Days



As of JUNE 1ST, THE DCR HAS TAKEN 109 DAYS TO REVIEW MY APPLICATION MODIFICATION REQUEST AND OVER 230 DAYS FROM THE DAY OF APPLICATION MODIFICATION SUBMISSION TO THE DCR VIA ACCELLA.

TEMPORARY APPROVAL PROCESS BACKGROUND

Application Invoice Receipt 9/30/20

September 2020, I paid \$9075 Application fee for Phase 3 Retail Storefront located at 4233 Crenshaw Blvd.

9/30/2020 - 4:45 PM

\$ PAID



CITY OF LOS ANGELES DEPARTMENT OF
**CANNABIS
REGULATION**

221 N. Figueroa Street, Suite 1245
Los Angeles CA, 90012

Updated - Phase 3 Retail Round 1 Los Angeles Municipal Code Section 104.06.01(b)(7)

Social Equity Individual Applicant:	Hakika Keith-Sturgis	ACA Reference Contact ID Number:	317258518
Invoice Date:	Tuesday, September 22, 2020	BTRC #:	
Amount Due:	\$9,075.00	Legal Business Name:	Perfect Union Crenshaw LLC
Void If not Paid by:	Friday, October 2, 2020	Doing Business As:	
Record Number:	LA-C-19-310144-R-APP	Premises Address:	4233 Crenshaw BLVD, #A, LOS ANGELES, CA 90008

Medical Cannabis Activities:
Medical Retail (J010)

Adult-Use Cannabis Activities:
Adult-Use Retail (J020)

Inv Id:	Fee Details	Fee Code	Fee Amount
3634	Cannabis Phase 3 Retail Storefront Application Fee	J301	8,058.00
3634	Fire Cannabis Inspection Fee	F100	1,016.00

- This invoice is only valid until **Friday, October 2, 2020**. Application fees must be paid within ten days of the Invoice Date.
- All unpaid Applications will be deemed abandoned after the tenth day in compliance with the Los Angeles Municipal Code.
- If the Applicant does not have an existing Business Tax Registration Certificate (BTRC), then a completed Business Tax Application must be submitted with payment. At the request of the Social Equity Individual Applicant, DCR will provide an updated invoice naming the Legal Business Entity associated with the original Application. A BTRC must be registered to the Social Equity Individual Applicant or the Legal Business Entity identified in the original Application. Click [here](#) for more information regarding registering for a BTRC.
- Payments by check, money order and credit card can be made at any open Office of Finance location. Mailed payments will not be accepted.
- Please note that the Office of Finance has limited hours and requires an appointment for cash payments over \$1,000. An appointment to remit payment at the City Hall public counter must be requested via email (finance.cad.appt@city.org) by Friday, September 25, 2020. Failure to request an appointment by Friday, September 25, 2020 does not relieve the Applicant from ensuring payment is made on or before Friday, October 2, 2020.
- Payment of Application fees does not guarantee licensure. Application fees are non-refundable.
- Once your Application fees are paid, DCR will update your Acela record status to "Awaiting Data Entry".

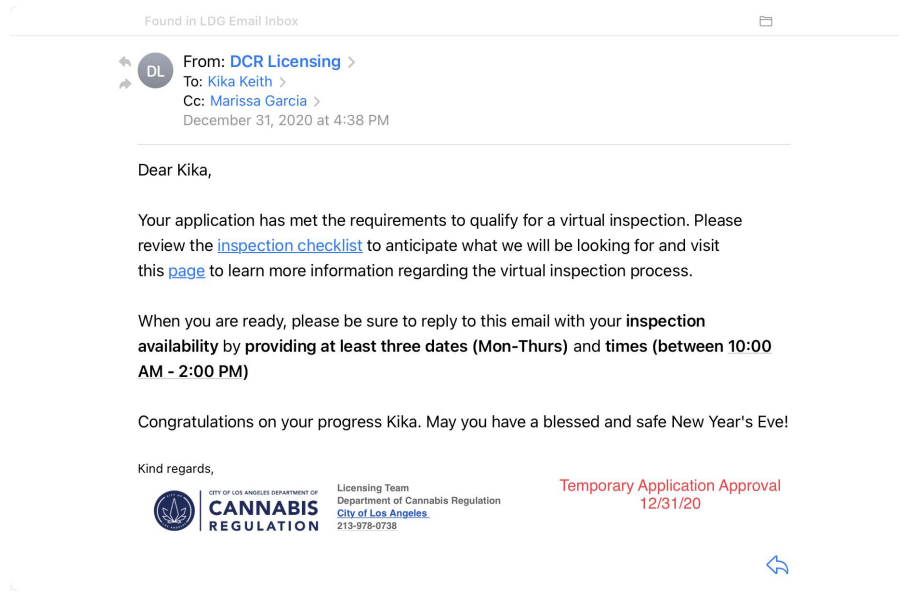
Please remit this invoice with payment, Thank you.

Please Make Payment To:
City of Los Angeles
Office of Finance
Van Nuys Civic Center Branch
6282 Van Nuys Boulevard, #110
Van Nuys, CA 91401

Phase 3 Round 1 Retail
Application Paid Invoice
9/30/20

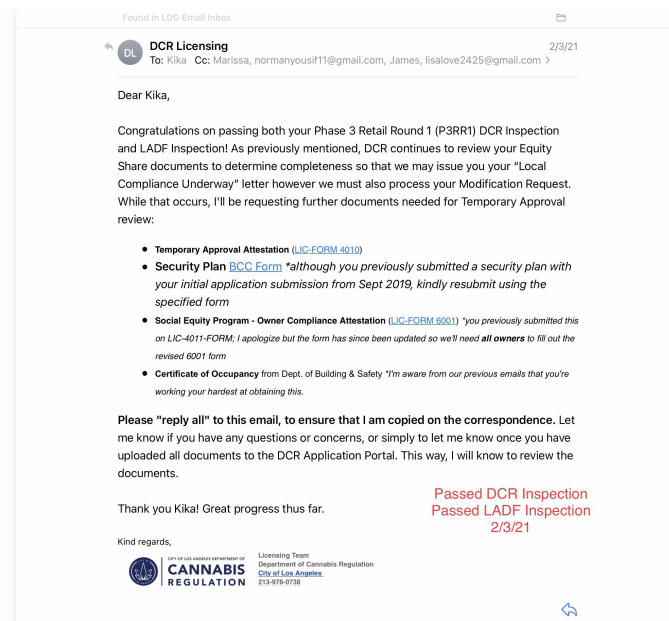
Temporary Approval Application Approved 12/31/20

December 2020, the DCR approved my Temporary Approval Application, granting me authority to move forward with Virtual Inspection.



PASSED DCR & LAFD INSPECTIONS 2/3/21

February 2021, I passed both the DCR and LAFD inspections. Provided all additionally requested documentation by 2/6/2020.



Receipt of Additional Temporary Approval Review Documents Requested

Temporary Approval Attestation Form 4010

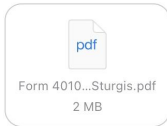
From: **Kika Keith** >
To: DCR Licensing > Kika Keith > Marissa Garcia >
February 6, 2021 at 7:22 PM

LA-C-19-310144-R-APP Form 4010 H.Keith-Sturgis

Per your request see attached notarized Form 4010.

Blessings,
Kika
LA-C-19-310144-R-APP

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Sent with Genius Scan for iOS.
<https://dl.tglapp.com/genius-scan>



Receipt of Additional Docs
Temporary Approval Attestation
(H.Keith-Sturgis)
2/6/21

Temporary Approval Attestation License/Application No. LA-C-19-310144-R-APP

I attest that the information provided in this Temporary Approval Attestation Form is true, correct, and complete as of the date of my signature below. I have the authority to make the attestations contained within this form on behalf of the Applicant Entity identified above. I understand that submission of false or misleading information or the failure to disclose material facts may result in denial of the application.

H.Keith Sturgis Owner
H.Keith Sturgis Print Name Title
H.Keith Sturgis Signature *2/4/21* Date

Temporary Approval Attestation Form 4010 (H.Keith-Sturgis) NOTARY ACKNOWLEDGMENT 2/6/21

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On *2/4/2021* before me, *Murphy Ashby* Notary Public, (insert name and title of the officer) personally appeared *H.Keith Sturgis* who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Murphy Ashby* (Seal)



Security Plan Form BCC-LIC-018

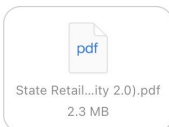
Found in LDG Email Inbox

From: **Kika Keith** >
To: DCR Licensing > Kika Keith > Marissa Garcia >
Cc: Kika Keith >
Bcc: james@lifedevelopmentgroup.org >
February 7, 2021 at 3:28 PM

LA-C-19-310144-R-APP BCC LIC-018 Security Plan

Please see attached form BCC LIC-018 Security Plan, per your request.

Blessings,
Kika
LA-C-19-310144-R-APP



Receipt of Additional Docs
Form BCC LIC-018
2/7/21

b. How the applicant will ensure the alarm system remains operational, including the frequency of maintenance checks by the alarm company.

The alarm system will be programmed to notify the third-party security provider that will notify the General Manager, or its authorized assignee, in the event of a breach. If unavailable, law enforcement will be contacted. The General Manager will be responsible for ensuring the alarm system and panic buttons are in proper working order, and the system will be tested bi-annually, or as recommended by the security contractor.

c. A description of the alarm system features, including whether it has motion detection sensors inside the premises.

Motion detectors will be placed within multiple strategic locations. At least one panic button will be installed and available for employees to access. The button will be placed within reach of personnel as recommended. Once pressed, the panic button will immediately send text and email alerts to all parties involved and alert the central station. The General Manager will be responsible for ensuring the alarm system and panic buttons are in proper working order, and the system will be tested bi-annually, or as recommended by the security contractor.

d. A description of how an alarm will be responded to, including whether law enforcement personnel will be notified.

The alarm system will be programmed to notify the third-party security provider that will notify the General Manager, or its authorized assignee, in the event of a breach. If unavailable, law enforcement will be contacted. Upon request, Management shall make all information related to security alarm systems, monitoring and alarm activity available to the regulatory body.

e. A description of how licensees will be sharing the alarm system with other licensees (when sharing services at the same location), if applicable.

NOT APPLICABLE

[Signature]
Applicant Signature

2/4/2021
Date Signed
1/21/2021

Security Plan
Form BCC-LIC-018
2/4/21

Receipt of Additional Temporary Approval Review Documents Requested (cont.)

Owner Compliance Attestation Form 6001

FORUM BY EMAIL EXHIBIT 00000

KK **Kika Kieth**
To: DCR, Kika, Marissa > 2/6/21

LA-C-19-310144-R-APP SEP-6001 H.Keith-Sturgis

Per your request see attached notarized Form SEP-6001 H.Keith-Sturgis.

Blessings,
Kika
LA-C-19-310144-R-APP

Receipt of Additional Required Docs
Form 6001
2/6/21

Form SEP- Sturgis.pdf
1.2 MB

Application/License No. LA-C-19-310144-R-APP

I further acknowledge and understand that DCR's review of business documents for Social Equity Applicants and the Social Equity Program eligibility and compliance is for its licensing purposes only and it shall not constitute or be construed to be any official form of certification and/or legal proclamation concerning the Owners, third parties, and/or their rights between and amongst each other.

I declare under the penalty of perjury under the laws of the State of California that the information presented in this form and its attachments are true and correct to the best of my knowledge. I have the authority to make the attestations contained within this form related to the property listed above.

On 2/4/21 before me, Hakika Keith Sturgis (insert name and title of the officer) personally appeared Hakika Sturgis whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Hakika Sturgis (Seal)

SEP-6001-FORM (rev. 10.20.2020) Page 2 of 2

KK **From: Kika Kieth >**
To: DCR Licensing > Kika Keith > Marissa Garcia >
Cc: Kika Keith >
February 7, 2021 at 11:04 AM

LA-C-19-310144-R-APP FORM 6001- Norman Yousif

Per your request, see attached Form 6001 for Owner, Norman Yousif.

Blessings,
Kika
LA-C-19-310144-R-APP

Receipt of Requested Docs
Owner Compliance Attestation
Form 6001
2/7/21

2021-02-07 10-26.pdf
1.1 MB

2 of 2

SEP - Owner Compliance Attestation Application/License No. LA-C-19-310144-R-APP

I further acknowledge and understand that DCR's review of business documents for Social Equity Applicants and the Social Equity Program eligibility and compliance is for its licensing purposes only and it shall not constitute or be construed to be any official form of certification and/or legal proclamation concerning the Owners, third parties, and/or their rights between and amongst each other.

I declare under the penalty of perjury under the laws of the State of California that the information presented in this form and its attachments are true and correct to the best of my knowledge. I have the authority to make the attestations contained within this form related to the property listed above.

On Feb 5 2021 before me, Maria Brena Norman Yousif (insert name and title of the officer) personally appeared Norman Yousif whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature M. Brena (Seal)

SEP-6001-FORM (rev. 10.20.2020) Page 2 of 2

Receipt of Additional Temporary Approval Review Documents Requested (cont.)

Certificate of Occupancy

Found in Kika@LDG.org Inbox



DL From: [DCR Licensing](#) >
To: [Kika Kieth](#) >
Cc: [Marissa Garcia](#) > [Kika Keith](#) > [Norman Yousif](#) > [Jason Killeen](#) >
March 3, 2021 at 6:15 AM

Re: LA-C-19-310144-R-APP Certificate of Occupancy 4233 Crenshaw

Hello Kika,

Thank you kindly. The Certificate of Occupancy has been received and I've updated your Accela record with the document as well.

Kind regards,



CITY OF LOS ANGELES DEPARTMENT OF
**CANNABIS
REGULATION**

Licensing Team
Department of Cannabis Regulation
[City of Los Angeles](#)
213-978-0738

Receipt of Certificate of Insurance
3/3/21