



MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R 18-0246

AUG 01 2018

REPORT RE:

**DRAFT ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE
SECTIONS 4.245.1 AND 4.321 PERTAINING TO VACATION BENEFITS FOR
NON-REPRESENTED EXECUTIVE AND MANAGER POSITIONS AND GENERAL
MANAGER POSITIONS, RESPECTIVELY, TO INCLUDE THE NEWLY
ESTABLISHED CLASSIFICATION OF EXECUTIVE
DIRECTOR CANNABIS DEPARTMENT**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 N. Spring Street
Los Angeles, California 90012

Honorable Members:

This Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This draft ordinance amends Los Angeles Administrative Code Sections 4.245.1 and 4.321 pertaining to vacation benefits for non-represented executive and manager positions, and general manager positions, respectively, to include the newly established classification of Executive Director Cannabis Department.

Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of the draft ordinance.

If you have any questions regarding this matter, please contact Assistant City Attorney Vivienne Swanigan at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer questions you may have.

Sincerely,

MICHAEL N. FEUER, City Attorney

By 

DAVID MICHAELSON
Chief Assistant City Attorney

DM:VAS:mc
Transmittal