



ERIC GARCETTI
MAYOR

May 6, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Teri Stein to the East Los Angeles Area Planning Commission for the term ending June 30, 2020. Ms. Stein's current term expires on June 30, 2015.

I certify that in my opinion Ms. Stein is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Teri Stein
Commission: East Los Angeles Area Planning Commission
End of Term: 6/30/2020

Appointee Information

1. **Race/ethnicity:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 14 - East Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., Stanford Law School
7. **Occupation/profession:**
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

Name	APC	CD	Ethnicity	Gender	Appt date	Term ends
Arellano, Christopher	East LA	1	Latino	M	18-Apr-14	30-Jun-18
Choi, Donna	East LA	14	Caucasian	F	21-Jan-14	30-Jun-16
Membreno, Tammy	East LA	14	Latina	F	27-Mar-14	30-Jun-19
Stein, Teri	East LA	14	Caucasian	F	27-Mar-14	30-Jun-15
Villanueva, George	East LA	14	Asian Pacific Islander	M	27-Mar-14	30-Jun-17

TERI M. STEIN

EDUCATION

STANFORD LAW SCHOOL, Stanford, CA 2000-2003

- Awarded Juris Doctor, June 2003.
- Kirkwood Moot Court Semi-Finalist
- Co-Chair and Curriculum Developer, Stanford Street Law Program
- Volunteer Attorney, East Palo Alto Community Law Project

STANFORD UNIVERSITY, Stanford, CA 1993-1997

- A.B. with Honors and Distinction, Humanities, June 1997.
- Awards: Bocock-Guerard Fiction Writing Prize; Ruth Headley Award for Excellence in the Humanities
- Rhodes Scholar finalist, Western Region, 1997 and 1998

EXPERIENCE

EAST LOS ANGELES AREA PLANNING COMMISSION, Los Angeles, CA 2014-Present *Commissioner*

- Review appeals from Zoning Administrator decisions regarding compliance with applicable municipal and state zoning regulations.
- Synthesize evidentiary testimony by experts and community members with the relevant legal and regulatory frameworks implicated by case review.
- Commission's jurisdiction encompasses property in Northeast Los Angeles, Silver Lake-Echo Park, and Boyle Heights.

MORRISON & FOERSTER LLP, San Francisco/Los Angeles, CA 2004 - 2010 *Litigation Associate*

- Maintained diverse civil litigation practice in state and federal courts with a primary focus on complex litigation at both the trial and appellate levels. Extensive experience researching, briefing and arguing dispositive motions. Managed complex cases; directed and supervised the work of junior associates.
- Robust pro bono practice included award-winning work in multiple subject areas, including education, asylum, prisoner's rights, access to justice and homeless advocacy. Obtained significant victories for clients through written and oral argument, including the releases of two battered women imprisoned for 20 years, and a grant of withholding of removal for an HIV positive, transgendered Mexican national.
- Assembled and led teams of public service lawyers, community organizations, private attorneys and experts regarding special education matters, immigration/asylum work and prisoners' rights.
- Awards: Pro Bono Award, HIV/AIDS Legal Services Alliance (2009); California State Bar President's Pro Bono Service Award (2008); Los Angeles County Bar Association Aranda Outstanding Public Service Award (2008); Wiley Manuel Award for Pro Bono Legal Services (2005-2007; 2009-2010).

NINTH CIRCUIT COURT OF APPEALS, Pasadena, CA 2003-2004 *Clerk to Hon. Kim McLane Wardlaw*

- Researched and drafted opinions, memorandum dispositions and bench memoranda in all areas of law.
- Reviewed opinions and prepared recommendations regarding potential en banc matters.
- Assisted judge with all aspects of oral argument preparation.

YOUTH AND EDUCATION LAW PROJECT, Stanford, CA 2002-2003 *Clinical Supervising Student/Student*

- Successfully procured special educational services for clients, prevented expulsions in cases involving school-related crimes and counseled clients regarding educational rights under state and federal law.
- Co-authored and presented "Representing Youth in the Juvenile Justice System" to San Mateo Probation Officers to assist officers in identifying detained youth in need of special educational services.

INTERESTS & SKILLS

Reading fiction; food writing; whitewater rafting; cooking; gardening; Lakers basketball. Proficient in Spanish.



ERIC GARCETTI
MAYOR

May 6, 2015

Ms. Teri Stein

Dear Ms. Stein:

I am pleased to inform you that I hereby reappoint you to the East Los Angeles Area Planning Commission for the term ending June 30, 2020. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the reappointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

As part of the City Council confirmation process, you will need to meet with Jose Huizar, who is both your Councilmember, and the Chair of the Planning and Land Use Management Committee, to answer any questions he may have. You will be hearing

Ms. Teri Stein
May 6, 2015
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from a City Council committee clerk who will let you know when your reappointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your reappointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti". The signature is fluid and cursive, with the first name "Eric" and last name "Garcetti" clearly distinguishable.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Teri Stein
May 6, 2015

Nominee Check List

I. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

_____ **Remuneration Form**

_____ **Undated Separation Forms**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

II. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in via email from that office.*

_____ **Statement of Economic Interest ("Form 700")**

IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.

_____ **CEC Form 60**

III. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember and the Chair of the Council Committee considering your nomination, Jose Huizar (contact at (213) 473-7014).**

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.