


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 21, 2019

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **2019-2022 MEMORANDUM OF UNDERSTANDING FOR THE SUPERVISORY ADMINISTRATIVE UNIT (MOU 20) – TECHNICAL CORRECTIONS (C.F NO. 14-0407)**

The 2019-2022 Memorandum of Understanding (MOU) between the City of Los Angeles and the Engineers and Architects Association (EAA), for the Supervisory Administrative Unit (MOU20) contains the following technical errors that require correction:

1. **ARTICLE 6.13 ON-CALL/STANDBY COMPENSATION**

Article 6.13 shall be clarified by adding the effective date which was inadvertently omitted. The first paragraph of the article should reflect the bold underlined language as shown below:

Effective the first full pay period following City Council adoption, any employee in this bargaining unit shall receive standby compensation at the rates specified below when assigned by management to standby during their off hours.

2. **SALARY APPENDIX A**

Appendix A inadvertently listed an incorrect effective date. The correct effective date for Appendix A should read as **June 23, 2019**.

3. **SALARY NOTES 18 and 19**

New Salary Notes 18 and 19 were inadvertently omitted and should read as follows:

*Salary Note 18: **Effective January 19, 2020, employees in the classification of Senior Crime and Intelligence Analyst, Code 2236, who maintain valid certification through the International Association of Law Enforcement Intelligence Analysts or the International Association of Crime Analysts, or the California State Department of Justice shall receive a biweekly pensionable bonus of \$150.00. This bonus shall commence at the beginning***

of the payroll period next succeeding the date the employee presents proof of said Certificate of Achievement.

Salary Note 20: Effective January 19, 2020, employees in the classification of Sr. Management Analyst, when assigned to perform full-time HR duties, who obtains and maintains a senior-level certification from the International Public Management Association for Human Resources (IPMA-HR), or the Society for Human Resources Management (SHRM); or a professional certification from the California Public Employers Labor Relations Association (CALPELRA) shall receive pensionable compensation in addition to regular base salary at a biweekly rate of 2.75%. This bonus shall commence at the beginning of the payroll period next succeeding the date the employee presents proof of said Certificate of Achievement.

Please contact Leticia Ortiz by email at Leticia.Ortiz@lacity.org or telephone at (213) 978-7641, if additional information is needed.

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c: Daniel Quach, Office of the Controller
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