



MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R 1 6 - 0 1 1 5
APR 0 1 2016

REPORT RE:

**DRAFT ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE
SECTION 4.230 TO UPDATE LANGUAGE REGARDING THE DATE THE IRS MAY
DETERMINE STANDARD CAR MILEAGE ALLOWANCE**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 N. Spring Street
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance amends Los Angeles Administrative Code Section 4.230 to update language regarding the date on which the Internal Revenue Service (IRS) may determine the standard car mileage.

Council Rule 38 Referral

A copy of the draft ordinances was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of these ordinances.

If you have any questions regarding this matter, please contact Assistant City Attorney Vivienne Swanigan at (213) 978-7182. She or another member of this Office will be available when you consider this matter to answer any questions you may have.

Very truly yours,
MICHAEL N. FEUER, City Attorney

By DAVID MICHAELSON
Chief Assistant City Attorney

DM:VAS:sm
Transmittal

ORDINANCE NO. _____

An ordinance amending Section 4.230 of the Los Angeles Administrative Code, pertaining to mileage reimbursement, to provide updated language regarding the date upon which the Internal Revenue Service may determine the standard car mileage allowance.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.230 of the Los Angeles Administrative Code is amended to read as follows:

Each officer or employee who is authorized to use his/her own vehicle in the performance of his/her duties shall be reimbursed for transportation expenses for all miles travelled in any bi-weekly period, in addition to any and all salaries and other compensation otherwise provided for by law. The cents-per-mile reimbursement rate shall be in accordance to an amount equal to the annual standard car mileage allowance as determined by the Internal Revenue Service (IRS). The Director of the Office of Administrative and Research Services (City Administrative Officer) shall certify to the Controller appropriate changes, if required, to become effective the beginning of the pay period in which January 1 falls, or on such date as the IRS determines.

Sec. 2. This ordinance shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of _____.

HOLLY L. WOLCOTT, City Clerk

By _____ Deputy

Approved _____

Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney

Date 4/1/16

File No. _____