



MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R 16 - 0 1 1 7
APR 0 1 2016

REPORT RE:

**DRAFT ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE
SECTION 4.254 TO DELETE OBSOLETE LANGUAGE**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 N. Spring Street
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance amends Los Angeles Administrative Code Section 4.254 to update and replace obsolete "deemed waived and lost" language.

Council Rule 38 Referral

A copy of the draft ordinances was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of these ordinances.

If you have any questions regarding this matter, please contact Assistant City Attorney Vivienne Swanigan at (213) 978-7182. She or another member of this Office will be available when you consider this matter to answer any questions you may have.

Very truly yours,
MICHAEL N. FEUER, City Attorney

By **DAVID MICHAELSON**
Chief Assistant City Attorney

DM:VAS:sm
Transmittal

ORDINANCE NO. _____

An ordinance amending Section 4.254 of the Los Angeles Administrative Code, pertaining to accumulation of vacation time, to provide updated language.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.254 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 4.254. Accumulation of Vacation Time.

Upon the approval of the appointing authority employees may be permitted to accumulate vacation time not to exceed two (2) annual vacation periods, and no vacation hours shall be permitted to accrue in excess of the maximum two (2) annual vacation periods.

Sec. 2. This ordinance shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of _____.

HOLLY L. WOLCOTT, City Clerk

By _____ Deputy

Approved _____

Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE SWANIGAN
Assistant City Attorney

Date 4/1/16

File No. _____