

LOSCITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 22, 2017

To: The City Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer



Subject: **LOS ANGELES ADMINISTRATIVE CODE AMENDMENTS – TECHNICAL CORRECTIONS**

Recommendation

It is recommended that the City Council, subject to approval by the Mayor, adopt:

1. The attached ordinance, approved as to form and legality by the City Attorney, amending Ordinance No. 184251 (2015-16 to 2017-18 Fiscal Year Salaries and Benefits) to reflect a class title change adopted by the Civil Service Commission for the classification of SMS Payment Clerk;
2. The attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.91(a)(1)a (salary step placement for City Attorney classifications) to add an expiration date to the provision to be consistent with applicable Memoranda of Understanding; and
3. The attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.62.2(a) (supervision differential) to provide clarifying language regarding the continued inapplicability of the provision to attorneys in the Office of the City Attorney.

Summary

The Department of General Services requested that the classification of SMS Payment Clerk, Code 1214, be changed to Supply Services Payment Clerk, Code 1214, to reflect a more standard class title that is not associated with any specific system. Accordingly, the Civil Service Commission adopted the requested class title change on October 13, 2016. An ordinance is required to reflect the class title change in the schedule of City classifications contained in the Los Angeles Administrative Code (LAAC).

Ordinances are also required to effectuate technical changes to the LAAC provisions pertaining to attorney classifications in the Office of the City Attorney to be consistent with recently adopted Memoranda of Understanding.

Fiscal Impact

There is no fiscal impact associated with the above-described technical corrections to the LAAC.

RHL:MHA:CEC:0717083

Attachments