

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Notes 2, 3, 4 and 5 of Salary Notes of Schedule "A" in Section 4.61 of the Los Angeles Administrative Code, pertaining to salary notes designating salary range step placement upon employment in a classification, to reflect Notes 2 through 12 in recognition of expanded salary ranges.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Notes 2, 3, 4 and 5 of SALARY NOTES OF SCHEDULE "A" of Section 4.61 of the Los Angeles Administrative Code are deleted in their entirety.

Section 2. A new paragraph titled Notes 2 Through 12 is added to Section 4.61 of the Los Angeles Administrative Code to read as follows:

**NOTES 2 THROUGH 12.** A person entering into employment in this class, whether by original appointment, promotion, demotion, transfer, displacement, certification from a reserve list, or by any other means shall receive salary at the number step designated (2 through 12) of the salary range prescribed for this class, and such person shall thereafter be entitled to future step advancements pursuant to Section 4.70 of this Code: provided, however, if any such person would be entitled to a salary higher than the step designated (2 through 12) by virtue of any other section of this Code providing for a salary adjustment following appointment, promotion, demotion, transfer, displacement, certification from a reserve list, or other position change, such other section shall determine the employee's salary and anniversary date.

Sec. 3. This ordinance shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 4. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By   
VIVIENNE SWANIGAN  
Assistant City Attorney

Date 12/1/17

File No. \_\_\_\_\_

I hereby certify that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_