



**MICHAEL N. FEUER**  
CITY ATTORNEY

REPORT NO. R 17 - 0 4 14  
DEC 0 1 2017

**REPORT RE:**

**DRAFT ORDINANCE AMENDING SECTIONS 4.119 OF THE LOS ANGELES ADMINISTRATIVE CODE PERTAINING TO HOLIDAYS FOR NON-REPRESENTED CITY EMPLOYEES TO PROVIDE FIVE ADDITIONAL UNSPECIFIED HOLIDAYS COMMENCING IN CALENDAR YEAR 2018 FOR FULL TIME EMPLOYEES WHO HAVE COMPLETED FIFTEEN SERVICE YEARS OF EMPLOYMENT**

The Honorable City Council  
of the City of Los Angeles  
Room 395, City Hall  
200 N. Spring Street  
Los Angeles, California 90012

Honorable Members:

This Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This draft ordinance amends Sections 4.119 of the Los Angeles Administrative Code pertaining to holidays for non-represented City employees to provide five additional unspecified holidays commencing in calendar year 2018 for full-time employees who have completed fifteen service years of employment.

Council Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of the ordinance.

If you have any questions regarding this matter, please contact Assistant City Attorney Vivienne Swanigan at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer questions you may have.

Very truly yours,

MICHAEL N. FEUER, City Attorney

By   
DAVID MICHAELSON  
Chief Assistant City Attorney

DM:VS:mc  
Transmittal