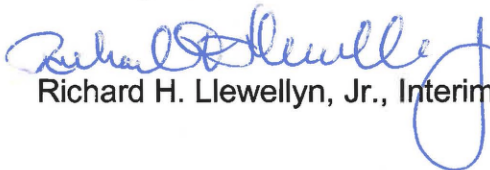


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 25, 2018

To: The City Council

From:  Richard H. Llewellyn, Jr., Interim City Administrative Officer

Subject: **LOS ANGELES ADMINISTRATIVE CODE – TECHNICAL CHANGES**

Recommendations

1. It is recommended that the City Council, subject to approval of the Mayor, adopt:
 - A. The attached ordinances, approved as to form and legality by the City Attorney, amending the classification listing in Schedule "A" of Los Angeles Administrative Code Section 4.61 to provide the following technical changes:
 - 1) Add the classification of Airport Police Specialist (Code 3236); and
 - 2) Revise the salary ranges of the non-represented classifications of Police Training Administrator (Code 2383) and PRIMA Program Manager (Code 1854).
 - B. The attached ordinance, approved as to form and legality by the City Attorney, to add a new category of salary notes applicable to the Zoo Department in Los Angeles Administrative Code Section 4.61 with a new salary note providing additional compensation for an employee in the non-represented classification of Animal Collection Curator (Code 4308) when designated by Management as a member or captain of the Los Angeles Zoo Emergency Firearms Team.
2. That the City Council authorize the Controller and City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinance.

Summary

At its meeting on February 23, 2017, the Civil Service Commission approved the creation of the new classification of Airport Police Specialist (Class Code 3236) and adopted the class specification. Subsequently, the newly created class was accreted by the Los Angeles Airport Peace Officers Association (MOU 30). Amendment No. 1 to the 2014-18 MOU 30, which establishes a salary for Airport Police Specialist, has been submitted to the City Council under separate cover (C.F. 16-0692). The ordinance transmitted herewith adds

the class to the City's classification listing in Schedule A of the Los Angeles Administrative Code (LAAC) Section 4.61.

In accordance with instructions from the Executive Employee Relations Committee (EERC), ordinances have been prepared and are transmitted herewith, to increase the salaries of the non-represented classes of Police Training Administrator to be commensurate with the salary of Police Administrator II, and PRIMA Program Manager to be commensurate with the salary of Assistant General Manager General Services. Per EERC instruction, the revised salary changes will be applied by the employing departments on or after January 7, 2018.

Also in accordance with EERC instructions, an ordinance is transmitted herewith to create an Emergency Firearms Team (EFT) bonus for the non-represented class of Animal Collection Curator when the incumbent is designated by Management as an EFT member or captain.

Fiscal Impact

Any increase in costs resulting from implementation of the attached ordinances will be absorbed within budgeted funds by the employing City departments.

RHL:MHA:CEC:0718029

Attachments