

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 7, 2018

To: The City Council

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **LOS ANGELES ADMINISTRATIVE CODE – TECHNICAL CHANGES
(C.F. 14-0409-S8)**

Recommendations

1. It is recommended that the City Council, subject to approval of the Mayor, adopt:
 - A. The attached ordinances, approved as to form and legality by the City Attorney, amending the classification listing in Schedule "A" of Los Angeles Administrative Code Section 4.61 to provide the following technical changes:
 - 1) Change the class code number for the classification of Police Administrator, from 9183 to 9196;
 - 2) Delete the obsolete classification of Electrical Tester (Code 7513); and
 - 3) Reflect pay grade changes for the classifications of Accountant (Code 1513), Airport Police Captain (Code 3228), Art Instructor-As Needed (Code 2452), Chemist (Code 7833), Day Camp Director (Code 0835), Recreation Assistant (Code 2498), Recreation Instructor (Code 2499), Sanitation Wastewater Manager (Code 4128), and Systems Analyst (Code 1596).
2. That the City Council authorize the Controller and City Administrative Officer to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinances.

Summary

At its meeting on August 22, 2002, the Civil Service Commission (CSC) approved a class consolidation involving the classification of Police Administrator, which included changing the class code number of Police Administrator from 9183 to 9196. It was recently discovered that this change in class code number had not been reflected in the Schedule "A" classification listing in Los Angeles Administrative Code (LAAC) Section 4.61. The ordinance transmitted herewith makes that correction.

The classification of Electrical Tester (Code 7513) was part of a class consolidation by the CSC on August 13, 2009, which included changing the class code number of Electrical Tester from 7513 to 7512. The Electrical Tester class has been used exclusively by the Department of Water and Power, and as such was listed in Schedule "B" of the LAAC Section 4.900.1. Subsequent CSC action changed the class title to Electrical Test Technician (Code 7512), which was reflected in the most recent Schedule "B" (DWP class listing) ordinance submitted to the City Council. The former class and code number of Electrical Tester (Code 7513) is obsolete and should be deleted from the LAAC Section 4.61 Schedule "A" class listing.

Finally, an ordinance is required to make various changes in pay grade designations or deletions in the LAAC Section 4.61 Schedule "A" class listing to conform to changes negotiated in recent Memoranda of Understanding.

Fiscal Impact

There is no cost associated with any of the technical changes reflected in the attached ordinances amending Schedule "A" of LAAC Section 4.61.

RHL:DB:CEC:0718092

Attachments