

MICHAEL N. FEUER
CITY ATTORNEY

REPORT NO. R14-0200
APR 03 2014

REPORT RE:

DRAFT ORDINANCE AMENDING SECTION 4.245.1 OF THE LOS ANGELES ADMINISTRATIVE CODE PERTAINING TO VACATION HOURS FOR NON-REPRESENTED EXECUTIVE AND MANAGERIAL POSITIONS, TO DELETE CLASSIFICATIONS THAT HAVE BEEN ACCRETED INTO A BARGAINING UNIT AND CLARIFY THE RECEIPT OF VACATION HOURS FOLLOWING INITIAL APPOINTMENT TO THE CITY AND SUBSEQUENT MONTHLY VACATION HOUR ACCRUAL FOR THE NON-REPRESENTED CLASSIFICATIONS

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 North Spring Street
Los Angeles, California 90012

Honorable Members:

Pursuant to your request, this Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. This ordinance would amend Section 4.245.1 of the Los Angeles Administrative Code pertaining to vacation hours for non-represented executive and managerial positions, to delete classifications that have been accreted into a bargaining unit and clarify the receipt of vacation hours following initial appointment to the City and subsequent monthly vacation hour accrual for the non-represented classifications.

Council Rule 38 Referral

A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of this ordinance.

The Honorable City Council
of the City of Los Angeles
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If you have any questions regarding this matter, please contact Senior Assistant City Attorney Zna Portlock Houston at (213) 978-7182. She or another member of this Office will be present when you consider this matter to answer any questions you may have.

Very truly yours,

MICHAEL N. FEUER, City Attorney

By 
DAVID MICHAELSON
Chief Assistant City Attorney

DM:ZPH:lh
Transmittal

ORDINANCE NO. _____

An ordinance amending Section 4.245.1 of the Los Angeles Administrative Code, pertaining to vacation hours for non-represented executive and managerial positions, to delete classifications that have been accreted into a bargaining unit and clarify the receipt of vacation hours following initial appointment to the City and subsequent monthly vacation hour accrual for the non-represented classifications.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Subsection (a) of Section 4.245.1 of the Los Angeles Administrative Code is amended to delete the following classifications:

<u>Class Code</u>	<u>Class Title</u>
0017	Ethics Officer III
9198-5	Financial Management Specialist V
1620	Revenue Manager

Sec. 2. Subsection (e) of Section 4.245.1 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

(e) Persons who receive an initial appointment to the City in one of the classes listed in Subsection (a) shall receive the total number of vacation hours provided for in Subsection (b) in the pay period following the completion of 160 hours worked, excluding City-paid holidays. Monthly accrual for these employees shall be effective on the one-year vacation anniversary date, which for purposes of this subsection shall be one year (12 months) from the date of initial appointment to the City in one of the classes listed in Subsection (a).

Sec. 3. The provisions of Sections 1 and 2 of this Ordinance shall be operative upon publication pursuant to Charter Section 252(g).

Sec. 4. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of _____.

HOLLY L. WOLCOTT, Interim City Clerk

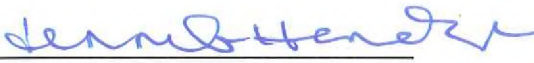
By _____ Deputy

Approved _____

Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
ZNA PORTLOCK HOUSTON
Senior Assistant City Attorney

Date 4/31/2014

File No. _____