



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: EXEMPTION REQUEST – DEPARTMENT OF AIRPORTS, (1) DEPUTY
GENERAL MANAGER AIRPORTS II

Date: November 5, 2018

On August 21, 2018 the Los Angeles World Airports (LAWA) requested that the Mayor approve the exemption of one (1) Deputy General Manager Airports II, Class Code 0163 (Chief of External Affairs), in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services. On October 19, 2018 our office asked Personnel Department to review LAWA's request.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 142 are approved. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 15 are filled. Approval of this request will increase the count. As of the date of this letter, this request will be in the 145th position of the 150 exemptions. This position was funded in the budget for FY18-19.

The Deputy General Manager Airports II position was previously approved for exemption under 1001(b) by the City Council and was subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." Since the previous Deputy General Manager Airports II position was vacated on August 4, 2018 the position has already been deleted from the count.

The Deputy General Manager Airports II (Chief of External Affairs) position will be the head of the External Affairs group leading the activities of several LAWA divisions including Governmental Affairs, Community Relations, Business, Jobs and Social Responsibility, and Public and Media Relations. The position will help develop,

communicate and promote LAWA's policy on airport operations, infrastructure development, community engagement and proposed legislation as a proprietary department of the City of Los Angeles; and be responsible for building, maintaining and advancing relationships with all external constituents, stakeholders and government officials.

The Deputy General Manager Airports II position requires a bachelor's degree from an accredited four-year college or university with an emphasis in public or media relations, government affairs, political science, or a closely related field; and five years of full-time paid senior management-level experience leading a broad and sophisticated public and community relations program.

The exemption of this position will allow LAWA the flexibility to recruit and select the best qualified candidates who possesses the necessary **foundational experience and expertise** for the position. The duties as described are appropriate to the class of Deputy General Manager Airports II.

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of Deputy General Manager Airports II and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:ag

cc:

Deborah Flint, Chief Executive Officer, Los Angeles World Airports
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Office of the Mayor
Rich Llewellyn, City Administrative Officer
Wendy Macy, General Manager, Personnel Department