

TO CITY CLERK FOR PLACEMENT ON NEXT REGULAR COUNCIL AGENDA TO BE POSTED  
4452  
for Tuesday 5/15/15

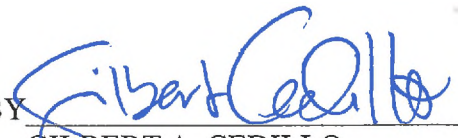
# MOTION

I MOVE that the Council action of April 29, 2015 approving Controller instructions and authorizing program implementing departments to execute contracts relative to the 41<sup>st</sup> Program Year Consolidated Plan Contract Authorities and Controller Instructions (C.F. 14-1382) BE AMENDED to:

1. Replace Attachment 1: HOPWA Controller Instructions Page 6 with a revised Attachment 1 Page 6 (attached) to allow affected Departments to prepare Controller Instructions and make necessary technical adjustments.
2. Replace Attachment 2: Recommendations for Contract Authorities – HOPWA Pages 9 and 11 with a Revised Attachment 2 Pages 9 and 11 (attached) to correct funding amounts that were inadvertently entered incorrectly.
3. Replace Attachment 2: Recommendations for Contract Authorities – Economic and Workforce Development Department Page 15 with a Revised Attachment 2 Page 15 to fund BusinessSource Center contracts for twelve months rather than six months to allow additional time for a Request for Proposals process.
4. Replace Recommendation No. 2 with the following revised language:

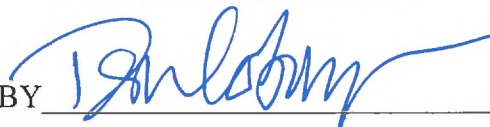
2. Authorize the General Managers, or their designees, of program implementing departments to negotiate and execute contracts, contract amendments and/or interdepartmental agreements as needed with the grant recipients as previously identified and consistent with Council action, in an amount not to exceed that set forth in the 41st Program Year Housing and Community Development Consolidated Plan, and in consultation with the Housing and Community Investment Department as grant administrator, and in substantial conformance with the pro forma agreements for public service activities or construction as provided in C.F. 06-2366, subject to: (a) City Attorney review and approval as to form and legality; and (b) review and approval by the Public Works Bureau of Contract Administration as to compliance with the City's contracting requirements.

PRESENTED BY



GILBERT A. CEDILLO  
Councilmember, 1<sup>st</sup> District

SECONDED BY



ORIGINAL

May 1, 2015

amg



Controller Instructions For ESG Grant

j) Establish new accounts and appropriate within the Federal Emergency Grant Fund No. 517 as follows:

<i>Acct</i>	<i>Title</i>	<i>Amount</i>
43M300	LAHSA	\$ 4,417,451.00
43M321	LAHSA-Prior Years	\$ 11,757.57

k) Establish new accounts and appropriate \$821,475 within the Senior Human Services Program Fund Number 42J as follows:

<i>Acct</i>	<i>Title</i>	<i>Amount</i>
02L102	Aging	\$ 33,876.00
02M332	EARS	\$ 172,154.00
02M340	Evidence Based Programs	\$ 615,445.00
	Total	\$ 821,475.00

l) Increase appropriations within Fund 100 – Department 02 and transfer funds on an as needed basis (Revenue Source Code Number 5693) as follows:

<i>Fund</i>	<i>Dept</i>	<i>Acct</i>	<i>Title</i>	<i>Amount</i>	
From: 42J	02	02L102	Aging	\$ 33,876.00	
To: 100	02	001010	Salaries-General	\$ 26,393.00	
	100	02	001070	Salaries – As Needed	\$ 5,000.00
	100	02	002120	Printing & Binding	\$ 500.00
	100	02	006010	Office & Admin Exp	\$ 1,983.00
			Total	\$ 33,876.00	

m) Expend funds upon proper demand of the General Manager, Aging, or designee.

2) Instruct the City Clerk to place on the City Council agenda, as soon as possible after July 1, 2015, the following:

Instruct the Controller to:

a) Establish new accounts and appropriate \$95,523 within the Senior Human Services Program Fund Number 42J as follows:

<i>Acct</i>	<i>Title</i>	<i>Amount</i>
02M102	Aging	\$ 95,523.00

b) Increase the appropriations within the Fund 100 – Department 02 and transfer funds on an as needed basis (Revenue Source Code Number 5693) as follows:

<i>Fund</i>	<i>Dept</i>	<i>Acct</i>	<i>Title</i>	<i>Amount</i>	
From: 42J	02	02M102	Aging	\$ 95,523.00	
To: 100	02	001010	Salaries-General	\$ 69,523.00	
	100	02	001070	Salaries – As Needed	\$ 15,000.00
	100	02	002120	Printing & Binding	\$ 1,000.00
	100	02	003040	Contractual Services	\$ 2,000.00
	100	02	006010	Office & Admin Exp	\$ 8,000.00
			Total	\$ 95,523.00	

c) Expend funds upon proper demand of the General Manager, Aging, or designee.

3) Authorize:

a) The use of \$20,000 from Community Development Trust Fund No. 424, Account 45M594 and \$80,000 from Fund No. 561 HOME Investment Partnership Program, Account 43M594 for historical review consulting and authorize the General Manager of HCIDLA, or designee, to execute a contract or contract amendment with ICF Jones & Stokes, Inc. for historic review services.

b) The Controller to expend funds in an amount not to exceed \$100,000 upon proper demand of the General Manager of HCIDLA or designee for historic review services.

4) Authorize the affected Departments to prepare Controller instructions and/or make any technical adjustments that may be required and are consistent with these actions, subject to the approval of the CAO, and instruct the Controller to implement these instructions.

**41st Program Year Consolidated Plan Attachment 2, page 9**  
**Recommendations for Contract Authorities**  
**HOPWA**

**Los Angeles Housing + Community Investment Department (HCIDLA)**  
Housing Opportunities For Persons With AIDS (HOPWA)

**Funding Sources:**

HOPWA —Housing and Related Programs

**Term of Performance**

April 1, 2015 to March 31, 2016

The last Request for Proposals was released 2011, authorized by Council File 11-2120. A Request for Proposals was released February 12, 2015 and the results of this procurement will be completed in August 2015, in time to have newly-procured HOPWA agencies for contracts beginning October 1, 2015. Below are revised budget line items to amend the HOPWA budget approved by Council on March 27, 2015 (CF14-1382). The HOPWA budget line item (expenditures) are recommended for revision to accommodate a change from an originally planned contract start date of July 1, 2015 to October 1, 2015.

	PY 41 Approved by Council	Revised PY 41	\$ Change
<b>REVENUE</b>			
Entitlement	\$ 14,324,879	\$ 14,324,879	\$ -
Program Income	-	-	-
Prior Year Savings	3,952,000	3,952,000	-
<b>Total Revenue</b>	<b>\$ 18,276,879</b>	<b>\$ 18,276,879</b>	<b>\$ -</b>
<b>EXPENDITURES</b>			
Housing Rental Assistance (Housing Subsidy Assistance)	\$ 6,558,370	\$ 7,322,965	\$ 764,595
Supportive Services	1,790,254	3,130,505	\$ 1,340,251
Technical Assistance/Resource Identification	135,000	135,000	-
Homeless Management Information System	150,000	150,000	-
Regional Offices	6,982,270	5,172,121	\$ (1,810,149)
Service Provider and General Admin	-	-	-
Information Service	77,904	155,809	\$ 77,905
Administrative Cost	429,746	429,746	-
Central Coordinating Agency	1,211,014	807,343	\$ (403,672)
Housing Information Services	321,596	243,692	\$ (77,905)
Legal Services	131,200	91,200	\$ (40,000)
Residential Services Coordination	441,375	588,500	\$ 147,125
Training Module	48,150	50,000	\$ 1,850
<b>Total Expenditures</b>	<b>\$ 18,276,879</b>	<b>\$ 18,276,879</b>	<b>\$ (0)</b>

**41st Program Year Consolidated Plan  
Recommendations for Contract Authorities**

REVISED  
Attachment 2, page 11

Contract		PY 40	Program	Admin.	Total	Rev. Total
<b>Behavioral Health Services C-120268</b>						
Emergency & Transitional Housing	Housing Subsidy Assistance	\$ 210,542	\$ 37,496	\$ 2,822	\$ 40,319	\$ 250,861
Supportive Services in Housing	Supportive Service	186,976	32,112	2,417	34,529	221,505
<b>Contract Total</b>		<b>\$ 397,518</b>	<b>\$ 69,608</b>	<b>\$ 5,239</b>	<b>\$ 74,848</b>	<b>\$ 472,366</b>
<b>Bienestar Human Services, Incorporated C-120354</b>						
Other Supportive Services	Supportive Service	\$ 722,921	\$ 98,433	\$ 7,409	\$ 105,842	\$ 828,763
<b>Catalyst Foundation C-120289</b>						
Other Supportive Services	Supportive Service	\$ 570,987	\$ 78,460	\$ 5,906	\$ 84,366	\$ 655,353
<b>Foothill AIDS Project C-120256</b>						
Other Supportive Services	Supportive Service	\$ 437,049	\$ 69,292	\$ 5,215	\$ 74,507	\$ 511,556
<b>Friends Research Institute C-120360</b>						
Emergency & Transitional Housing	Housing Subsidy Assistance	\$ 726,220	\$ 101,308	\$ 7,625	\$ 108,933	\$ 835,153
Supportive Services in Housing	Supportive Service	299,313	39,766	2,993	42,759	342,072
<b>Contract Total</b>		<b>\$ 1,025,533</b>	<b>\$ 141,074</b>	<b>\$ 10,618</b>	<b>\$ 151,692</b>	<b>\$ 1,177,225</b>
<b>Hollywood Community Housing Corporation C-120355</b>						
Supportive Services in Housing	Supportive Service	\$ 959,385	\$ 127,461	\$ 9,594	\$ 137,055	\$ 1,096,440
<b>Homeless Health Care Los Angeles C-120331</b>						
Other Supportive Services	Supportive Service	\$ 210,000	\$ 27,900	\$ 2,100	\$ 30,000	\$ 240,000
<b>Inner City Law Center C-120402</b>						
Other Supportive Services	Supportive Service	\$ 515,000	\$ 74,400	\$ 5,600	\$ 80,000	\$ 595,000
<b>JWCH Institute, Inc. C-120288</b>						
Emergency & Transitional Housing	Housing Subsidy Assistance	\$ 643,191	\$ 105,120	\$ 7,912	\$ 113,033	\$ 756,224
Supportive Services in Housing	Supportive Service	424,346	70,057	5,273	75,330	499,676
<b>Contract Total</b>		<b>\$ 1,067,537</b>	<b>\$ 175,177</b>	<b>\$ 13,185</b>	<b>\$ 188,363</b>	<b>\$ 1,255,900</b>
<b>LAMP Incorporated dba LAMP Community C-120290</b>						
Emergency & Transitional Housing	Housing Subsidy Assistance	\$ 630,559	\$ 62,583	\$ 4,711	\$ 67,294	\$ 697,853
Supportive Services in Housing	Supportive Service	1,052,180	216,116	16,267	232,383	1,284,563
<b>Contract Total</b>		<b>\$ 1,682,739</b>	<b>\$ 278,700</b>	<b>\$ 20,977</b>	<b>\$ 299,677</b>	<b>\$ 1,982,416</b>
<b>Pets are Wonderful Support Los Angeles C-120287</b>						
Other Supportive Services	Supportive Service	\$ 398,200	\$ 54,219	\$ 4,081	\$ 58,300	\$ 456,500
Housing Information Services	Information Services	971,201	144,902	10,907	155,809	1,127,010
<b>Contract Total</b>		<b>\$ 1,369,401</b>	<b>\$ 199,121</b>	<b>\$ 14,988</b>	<b>\$ 214,109</b>	<b>\$ 1,583,510</b>
<b>Project Angel Food C-120332</b>						
Other Supportive Services	Supportive Service	\$ 362,000	\$ 49,290	\$ 3,710	\$ 53,000	\$ 415,000
<b>Project New Hope C-120257</b>						
Emergency & Transitional Housing		\$ 748,510	\$ 99,445	\$ 7,485	\$ 106,930	\$ 855,440
Scattered Site Master Leasing (Permanent Housing)		1,583,881	-	-	-	1,583,881
	Housing Subsidy Assistance Subtotal	\$ 2,332,391	\$ 99,445	\$ 7,485	\$ 106,930	\$ 2,439,321
Supportive Services in Housing	Supportive Service	1,058,309	117,354	8,833	126,187	1,184,496
<b>Contract Total</b>		<b>\$ 3,390,700</b>	<b>\$ 216,799</b>	<b>\$ 16,318</b>	<b>\$ 233,117</b>	<b>\$ 3,623,817</b>
<b>Single Room Occupancy Housing Corporation C-120285</b>						
Supportive Services in Housing	Supportive Services	\$ 418,510	\$ 194,607	\$ 14,648	\$ 209,255	\$ 627,765
Emergency & Transitional Housing	Housing Subsidy Assistance	\$ 71,339	33,173	2,497	35,670	107,009
<b>Contract Total</b>		<b>\$ 489,849</b>	<b>\$ 227,780</b>	<b>\$ 17,145</b>	<b>\$ 244,925</b>	<b>\$ 734,774</b>

**41st Program Year Consolidated Plan  
Recommendations for Contract Authorities**

REVISED  
Attachment 2, page 15

**Economic and Workforce Development Department**

Los Angeles BusinessSource Centers

**Funding Source:**

CDBG—Economic Development

**Term of Performance:**

April 1, 2015 – March 31, 2016

Approval of these contracts extends the total contract period beyond the term previously approved by the Mayor and Council (CF 10-1901), including time to allow for closeout activities in advance of the results of a Request for Proposals (RFP). The RFP is planned for release in fall 2015, with a contract start date of April 1, 2016. The new procurement would be effective through 3/31/2019.

The Los Angeles BusinessSource Centers system is operated by community-based organizations with expertise and experience in providing technical assistance to businesses. The training components target the small businesses and microenterprise owners and entrepreneur populations. The microenterprise businesses must meet the CDBG definition of microenterprises, the entrepreneurial component is available to CDBG eligible individuals.

Contractor	Council District	Region	Contract Amount
Barrio Planners Inc. 1852 East 1st Street Los Angeles CA 90033	14	East LA	\$500,000
Initiating Change In Our Neighborhoods Community Development Corporation (ICON) 8248 Van Nuys Blvd Pacoima CA 91406	6	South Valley	\$500,000
Managed Career Solutions, Inc. 4311 Melrose Ave Los Angeles, Ca 90029	13	Hollywood	\$500,000
Managed Career Solutions, Inc. 1819 S Western Ave Los Angeles, Ca 90006	10	Mid City	\$500,000
Managed Career Solutions, Inc. 455 W Sixth St San Pedro CA 90731	15	Harbor/San Pedro/Wilmington	\$500,000
Pacific Asian Consortium in Employment (PACE) 1055 Wilshire Blvd 900 Los Angeles CA 90017	1	Central West LA	\$500,000
Valley Economic Development Center, Inc. 13172 Van Nuys Blvd Pacoma, CA 91331	7	North Valley	\$500,000
Valley Economic Development Center, Inc. 18645 Sherman Way, Suite 114 Reseda CA 91335	3	West Valley	\$500,000
Vermont Slauson Economic Development Corporation 1130 W Slauson Ave Los Angeles CA 90044	9	South LA	\$500,000
<b>Total:</b>			<b>\$4,500,000</b>