



ERIC GARCETTI  
MAYOR

**MEMORANDUM**

**To:** The Honorable Members of the City Council  
c/o City Clerk

**From:** Eric Garcetti, Mayor EG

**Subject:** Exemption of One Police Administrator II for the Los Angeles Police Department

**Date:** October 23, 2014

The Los Angeles Police Department (LAPD) has requested the exemption of one (1) Police Administrator II, Class Code 9196-2, pursuant to Charter Sector 1001(b), for the employment of persons "to provide management services or render professional, scientific or expert services of an exceptional character." The Charter allows for a maximum of 150 exempt positions under Section 1001(b). Currently, there are 144 approved exemptions citywide. Approval of this request will increase the count.

The Police Administrator II position co-chairs the LAPD's Liability Management Committee and oversees the department's risk management entities. The position addresses risk management issues on a department-wide basis in an effort to reduce the increase in financial awards associated with LAPD's liabilities. Responsibilities include recommending action plans to address risk, measuring program effectiveness, providing status reports to the Chief of Police, and devising risk awareness training programs for department managers. The position reports to the Police Administrator III who serves as LAPD's Special Assistant for Constitutional Policing.

Position requirements include technical and administrative expertise in risk management, including experience with the following: ability to analyze potential and ongoing risks in order to recommend, devise and implement risk treatment; ability to troubleshoot and implement corrective measures in response to program effectiveness; ability to communicate intricate aspects of risk and justify the recommended course of action to department managers and City officers; and strong management, leadership and communication skills.

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The exemption will provide the LAPD with the flexibility to recruit from a broad candidate pool and to select the best-qualified individual with the knowledge, skills and talents necessary to the position. Based on my review of the request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Police Administrator II position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:rc

cc: Charlie Beck, Chief of Police  
Ana Guerrero, Chief of Staff, Office of the Mayor  
Mandy Morales, Legislative Coordinator, Office of the Mayor  
Miguel Santana, City Administrative Officer  
David Luther, Interim General Manager, Personnel Department