

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: December 10, 2014

CAO File No. 0220-04520-0026

Council File No. 14-1483

Council District: --

To: The Council

From: Miguel A. Santana, City Administrative Officer

*MSH
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Reference: Transmittal from the Mayor dated October 30, 2014; Council File Nos. 12-1252 and 13-1522

Subject: **FISCAL YEAR 2011 REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM 2014-15 REAPPROPRIATIONS AND BUDGET MODIFICATIONS**

SUMMARY

The Mayor's Office of Homeland Security and Public Safety (Mayor's Office) requests authority to reappropriate funds and modify the grant budget of the United States Department of Homeland Security (DHS) Fiscal Year 2011 Regional Catastrophic Preparedness Grant Program (2011 RCPGP) to redirect savings towards salary costs and Emergency Management Department (EMD) annual workshop expenses. The total Grant Program amount will remain at \$1,281,976 for a grant performance period of July 1, 2011 through December 31, 2014.

BACKGROUND

The RCPGP provides funding to enhance catastrophic incident preparedness in designated high-risk areas. The program requires recipients to focus on the areas of fixing existing plans, building regional planning processes and planning communities, and linking operational and capabilities-based planning for resource allocation.

On October 23, 2012, the Council authorized the Mayor's Office to accept the 2011 RCPGP award in the amount of \$1,281,976 on behalf of the City of Los Angeles and the Los Angeles-Long Beach-Riverside Urban Area (C.F. 12-1252). \$609,976 was allocated to the City to support the activities of the EMD, Los Angeles Fire Department (LAFD), the Housing and Community Investment Department (HCID), the Los Angeles Police Department (LAPD) and the Mayor's Office (for management and administration of the grant). The remaining funds (\$672,000) were allocated to Partner Jurisdictions in the Urban Area.

As the grant period has progressed, the grantor has authorized the Mayor's Office to make various modifications to the original grant funding plan to reflect actual costs and cost savings (C.F. 13-1522). The Mayor's Office now requests authority to reappropriate \$290,009.43, with some modifications, for the EMD, LAFD and LAPD to complete work on the 2011 RCPGP. The grantor has

approved the changes. The position authorities associated with the 2011 RCPGP are provided in the 2014-15 Personnel Authority Resolution (PAR) (C.F. No. 14-1700) and Departmental Personnel Ordinance (DPO). The 2011 RCPGP provides partial position funding in conjunction with other homeland security grants such as the Urban Areas Security Initiative (UASI).

The recommended transfer amounts vary slightly from the amounts requested in the Mayor's Office transmittal dated October 30, 2014 because funding availability and needs have changed. These changes have been approved by the grantor and the Mayor's Office.

RECOMMENDATIONS

That the City Council:

1. Authorize the Controller to:
 - a. Transfer appropriations and create new appropriation accounts within the Fiscal Year 2011 Regional Catastrophic Preparedness Grant Program (2011 RCPGP) Fund 55H/46 as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
55H/46	46K170	Police	\$ 6,018.29
55H/46	46K135	Emergency Management	231,333.70
55H/46	46J668	Partner Jurisdictions	14,247.86
55H/46	46K138	Fire	38,409.58
			<u>\$ 290,009.43</u>

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
55H/46	46L170	Police	\$ 8,423.29
55H/46	46L135	Emergency Management	216,471.56
55H/46	46J835	EMD Operating Expense	26,705.00
55H/46	46L138	Fire	38,409.58
			<u>\$ 290,009.43</u>

- b. Transfer appropriations from Fund 55H/46 to the General Fund to reimburse 2011 RCPGP related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
55H/46	46L170	Police	\$ 8,423.29
55H/46	46L135	Emergency Management	216,471.56
55H/46	46L138	Fire	38,409.58
			<u>\$ 263,304.43</u>

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/70	001012	Salaries Sworn	\$ 8,423.29
100/35	001010	Salaries General	216,471.56
100/38	001012	Salaries Sworn	<u>38,409.58</u>
			\$ 263,304.43

- c. Transfer cash from Fund 55H/46 to reimburse the General Fund on an as-needed basis, upon presentation of proper documentation from the Emergency Management Department, Los Angeles Fire Department and Los Angeles Police Department, subject to the approval of the Mayor's Office of Homeland Security and Public Safety; and,
2. Authorize the Mayor's Office of Homeland Security and Public Safety to prepare Controller instructions for any technical accounting adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

There is no General Fund impact as a result of these actions. Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2011 Regional Catastrophic Preparedness Grant Program award. These recommendations are in compliance with the City's Financial Policies in that budgeted funds and grant receipts are sufficient to support the costs of this program.

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