

PUBLIC WORKS AND GANG REDUCTION COMMITTEE AND PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to resolution authority for one new Senior Management Analyst position in the Bureau of Engineering for the Sixth Street Viaduct Replacement Project.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. RESOLVE that position authority for one Senior Management Analyst (Code 9171) in the Bureau of Engineering for the Sixth Street Viaduct Replacement Project is APPROVED and CONFIRMED for the period July 1, 2016 through June 30, 2017, subject to allocation by the Personnel Department and pay grade determination by the City Administrative Officer (CAO).
2. INSTRUCT the Bureau of Engineering to hold vacant one position of Management Analyst (Code 9184) through June 30, 2017.

Fiscal Impact Statement: The CAO reports that this action will not impact the General Fund. The cost of this position will be fully reimbursed by the Federal Highway Bridge and State Proposition 1B Local Bridge Seismic Retrofit Programs that are funding the Sixth Street Viaduct Replacement Project.

Community Impact Statement: None submitted.

SUMMARY

In a report to Council dated September 13, 2016, the CAO states that the Bureau of Engineering requests the deletion of one Management Analyst II position and the addition of one Senior Management Analyst I position to address the increased complexities of the project workload associated with the Sixth Street Viaduct Replacement Project. The CAO recommends approval of the Bureau's requests.

The CAO reports that management of project contracts and agreements includes providing financial and expenditure reports for multiple funding sources, reviewing and processing payment requests, and supervision of clerical staff. These tasks require a senior level staff member with extensive analytical and administrative experience.

At its meeting held September 26, 2016, the Public Works and Gang Reduction Committee recommended that Council approve the Bureau of Engineering's request for a Senior Management Analyst position for the Sixth Street Viaduct Replacement Project, as recommended by the CAO. On October 19, 2016, the Personnel and Animal Welfare Committee concurred with this action.

Respectfully Submitted,

PUBLIC WORKS AND GANG REDUCTION COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BUSCAINO:	YES
MARTINEZ:	YES
PRICE:	ABSENT
O'FARRELL:	YES
RYU:	YES

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PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	ABSENT
HARRIS-DAWSON:	YES

-NOT OFFICIAL UNTIL COUNCIL ACTS-