

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 26, 2015

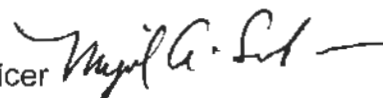
CAO File No. 0220-04950-0001

Council File No.

Council District: All

To: The Mayor
The Council

From: Miguel A. Santana, City Administrative Officer



Reference: March 4, 2014 Request of the City Council Public Works Committee For Report (C.F. 14-1573)

Subject: **ASPHALT PLANT NO. 1 - PROJECT STATUS UPDATE AND STAFFING REQUEST**

SUMMARY

The 2006-07 Fiscal Year Adopted Budget appropriated \$10 million in MICLA funds to retrofit the Asphalt Plant No. 1 facility located near downtown Los Angeles at 2484 Olympic Blvd. Council re-authorized these funds in May 2013 via the Construction Projects Report (12-1409-S4).

The proposed project will replace and modernize the existing Bureau of Street Services (BSS) facility into a new highly efficient plant which is anticipated to increase the recycled asphalt pavement usage from the current 7.5% to 50% usage. According to the General Services Department Standards Division, the structural integrity of the asphalt pavement is improved when recycled asphalt pavement is used in the asphalt mix. This facility will also significantly reduce oil/natural gas usage and the City's dependence on having to purchase asphalt. There will likely be cost savings associated with this new technology and reduced staffing needs.

The project is anticipated to be awarded using the City's design-build project delivery methodology managed by the Bureau of Engineering (BOE), in consultation with BSS. As of March 2015, BOE hired CH2M Hill consultants to prepare the 30% design document which will be used as the bridging document for the bid and award process to select the construction project's lowest responsive and responsible design-build general contractor by September 2015. We are in the process of identifying the possibility of a joint partnership cost sharing option and/or the viability of selling asphalt.

Currently, the overall project costs are estimated to be \$20 million. Construction is expected to begin by May 2016 and it is estimated to take 18 to 24 months to construct. Our Office will continue to report back on the status to Council via the Construction Projects Status report process.

Proposed Staffing

BOE has agreed to act as the Project Manager for this project. As such, BOE will be responsible for design, bid and award, construction management and post construction. Therefore, BOE requests

two new resolution authority positions: one Civil Engineer (7237) and one Civil Engineering Associate III (7246-3) for the remainder of the fiscal year and requests that they be reauthorized for Fiscal Year 2015-16 for their Engineering's Architectural Division to ensure that BOE is able to continue to provide the necessary focused project management services for the Asphalt Plant No. 1 project. Funding for these positions has been identified within the Public Works Bureau of Street Services year-end Salaries, General Account due to unfilled vacancies' salary savings.

RECOMMENDATIONS

That the Council:

1. Authorize resolution authority for the following classifications within the Bureau of Engineering, for the term specified, to provide project management support for the Asphalt Plant No. 1 project, subject to allocation of the positions by the Civil Service Commission and paygrade determination by the City Administrative Officer:

No.	Class Code	Title	Term
1	7237	Civil Engineer	June 1, 2015 – June 30, 2015
1	7246-3	Civil Engineering Associate III	June 1, 2015 – June 30, 2015

2. Transfer \$221,327 from the Public Works, Bureau of Street Services Fund No 100/86, Account No. 001010, Salaries, General to Public Works, Bureau of Engineering Fund No. 100/78, Account No. 001010, Salaries, General to provide funding for these two resolution authorities;
3. Instruct the City Clerk to place on the agenda for the first regular Council meeting after June 30, 2015, or shortly thereafter, the following instructions:

- a) Authorize resolution authority for the following classifications within the Bureau of Engineering, for the term specified, to provide project management support for the Asphalt Plant No. 1 project, subject to allocation of the positions by the Civil Service Commission and paygrade determination by the City Administrative Officer:

No.	Class Code	Title	Term
1	7237	Civil Engineer	July 1, 2015 – June 30, 2016
1	7246-3	Civil Engineering Associate III	July 1, 2015 – June 30, 2016

- b) Reappropriate an amount up to \$221,327 from the unencumbered balance remaining in the Public Works, Bureau of Engineering Fund No. 100/78, Account No. 001010, Salaries, General in the same amount and into the same account as it exists on June 30, 2015 for these two resolution authorities;

4. Authorize the CAO to make technical corrections as necessary to those transactions included in this report to implement Mayor and Council intentions.

FISCAL IMPACT STATEMENT

Funds will be provided from the General Fund. The estimated direct salary costs total \$221,327 and estimated related costs total \$91,037.

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