

ORDINANCE NO. 183363

An ordinance authorizing the employment of personnel in the Department of Animal Services of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2014-15 is hereby granted the Department of Animal Services for the designated number of positions in each code and title as provided in this ordinance.

ANIMAL SERVICES

No. Code Title

(a) Regular Positions:

1	1117-3	Executive Administrative Assistant III
1	1170-1	Payroll Supervisor I
2	1223-1	Accounting Clerk I
33	1358	Clerk Typist
8	1368	Senior Clerk Typist
1	1455-1	Systems Programmer I
1	1513-2	Accountant II
1	1523-2	Senior Accountant II
1	1596-2	Systems Analyst II
1	1597-2	Senior Systems Analyst II
1	2360	Chief Veterinarian
4	2365-2	Veterinarian II
1	2365-3	Veterinarian III
25	2369	Veterinary Technician
154	4310	Animal Care Technician
30	4311-1	Animal Control Officer I
33	4311-2	Animal Control Officer II
14	4313	Animal Care Technician Supervisor
4	4316-1	Senior Animal Control Officer I
7	4316-2	Senior Animal Control Officer II
3	4321	Director of Field Operations
1	9171-2	Senior Management Analyst II
1	9184-1	Management Analyst I

(a) Regular Positions (Continued):

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0702	Relief Animal Regulation Worker
0703	Relief Animal Care Worker
1358	Clerk Typist
2365-2	Veterinarian II
2369	Veterinary Technician
4310	Animal Care Technician
4330	Animal License Canvasser

5 0101-1 Commissioner
5

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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Sec. 1.1. The appointing authority may, subject to the provisions of Los Angeles Municipal Code Section 52.32, authorize the issuance and use of uniform departmental badges to persons employed in the following named classes of positions:

<u>Code</u>	<u>Title</u>
2360	Chief Veterinarian
2365-1	Veterinarian I
2365-2	Veterinarian II
2365-3	Veterinarian III
4311-1	Animal Control Officer I
4311-2	Animal Control Officer II
4316-1	Senior Animal Control Officer I
4316-2	Senior Animal Control Officer II
4321	Director of Field Operations
9244	Assistant General Manager Animal Services
9245	General Manager Department of Animal Services

Sec. 1.2. The General Manager may prescribe varying work schedules consisting of 40 hours per week for all employees in the Department, which schedules may include as a part of the work week, Saturdays, Sundays and holidays.

Sec. 1.3. Pursuant to the provisions of Charter Section 504, the position of Secretary to the Animal Services Commission is hereby combined with the position of Management Analyst II, Code 9184-2; the code, title, and salary for this position, as combined, to remain the same as the code, title, and salary fixed by Schedule "A" of Los Angeles Administrative Code Section 4.61 for the class of Management Analyst II.

Sec. 1.4. The General Manager may appoint and deputize as Deputy General Manager those employees in the Department of Animal Services as the General Manager deems necessary for the sole purpose of performing the duties imposed upon the General Manager under the provisions of Chapter 5, Article 3, of the Los Angeles Municipal Code. Any person(s) so deputized shall serve as a deputy to the General Manager without additional compensation and shall perform only those services as deputy as specified in this section.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). This approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular

position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and Section 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational series, including related training classes, or if not related, upon approval from the Office of the City Administrative Officer and the Personnel Department, which have been duly authorized in the appropriate department personnel ordinance or resolution of the Council, and which vacant positions have a salary or salary range equal to or higher than the salary or salary range for the class of position in which the persons are to be employed; provided, however, that at no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever the class of position to be left unfilled as a condition to the filling of a position in accordance with this section is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in accordance with this section if he/she is otherwise qualified to receive adjusted compensation.

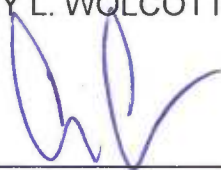
Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of JAN 07 2015.

HOLLY L. WOLCOTT, City Clerk

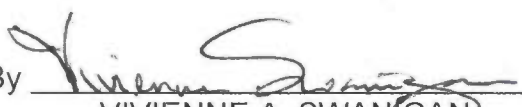
By  Deputy

Approved JAN 13 2015

 Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE A. SWANIGAN
Assistant City Attorney

Date 12/4/14

File No. 14-1700

DECLARATION OF POSTING ORDINANCE

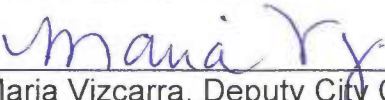
I, MARIA VIZCARRA, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 183363 – 2014-15 Departmental Personnel Ordinance – ANIMAL SERVICES - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on **January 7, 2015**, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on **January 16, 2015** I posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Copies of said ordinance were posted conspicuously beginning on **January 16, 2015** and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this **16th** day of **January, 2015** at Los Angeles, California.



Maria Vizcarra, Deputy City Clerk

Ordinance Effective Date: January 26, 2015

Council File No. 14-1700