

ORDINANCE NO. 183395

An ordinance authorizing the employment of personnel in the Zoo Department of the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES
DO ORDAIN AS FOLLOWS:**

Section 1. Employment authorization for Fiscal Year 2014-15 is hereby granted the Zoo Department for the designated number of positions in each code and title as provided in this ordinance.

ZOO

No. Code Title

(a) Regular Positions:

1	1117-2	Executive Administrative Assistant II
1	1117-3	Executive Administrative Assistant III
2	1223-1	Accounting Clerk I
1	1223-2	Accounting Clerk II
4	1358	Clerk Typist
1	1358	Clerk Typist (Half-time)
9	1368	Senior Clerk Typist
1	1513-2	Accountant II
1	1523-2	Senior Accountant II
1	1596-2	Systems Analyst II
1	1597-1	Senior Systems Analyst I
1	1670-2	Graphics Designer II
1	1670-3	Graphics Designer III
1	1731-1	Personnel Analyst I
1	1785-1	Public Relations Specialist I
1	1790	Special Events Coordinator
1	1793-2	Photographer II
1	1806	Development and Marketing Director
1	2360	Chief Veterinarian
3	2367-2	Zoo Veterinarian II
1	2367-3	Zoo Veterinarian III
4	2369	Veterinary Technician
2	2400-1	Aquarist I

<u>No.</u>	<u>Code</u>	<u>Title</u>
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(a) Regular Positions (Continued):

6	2412-1	Park Services Attendant I
5	2412-2	Park Services Attendant II
3	2415	Special Program Assistant II (Half-time)
1	2422	Senior Park Services Attendant
1	2424	Principal Park Services Attendant
2	3115	Maintenance and Construction Helper
1	3127-2	Construction and Maintenance Supervisor II
14	3141	Gardener Caretaker
2	3143	Senior Gardener
10	3156	Custodian
1	3178	Head Custodian Supervisor
1	3333-1	Building Repairer I
2	3344	Carpenter
1	3345	Senior Carpenter
1	3353	Cement Finisher
2	3423	Painter
1	3424	Senior Painter
2	3443	Plumber
1	3444	Senior Plumber
1	3451	Masonry Worker
2	3523	Light Equipment Operator
1	3525	Equipment Operator
2	3583	Truck Operator
2	3773-2	Mechanical Repairer II
1	3774	Air Conditioning Mechanic
1	3775	Sheet Metal Worker
1	3796	Welder
1	3863	Electrician
1	3864	Senior Electrician
2	3913	Irrigation Specialist
1	4276	Zoo Curator of Birds
1	4277	Zoo Curator of Reptiles
1	4290	Zoo Registrar
2	4297	Zoo Curator
3	4300-1	Zoo Curator of Education I
2	4300-2	Zoo Curator of Education II
1	4300-3	Zoo Curator of Education III
1	4302	Zoo Research Director
78	4304	Animal Keeper
4	4304	Animal Keeper (Half-time)

<u>No.</u>	<u>Code</u>	<u>Title</u>
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(a) Regular Positions (Continued):

8	4305	Senior Animal Keeper
1	4308	Animal Collection Curator
3	4312	Principal Animal Keeper
2	6147	Audio Visual Technician
1	7929-1	Landscape Architect I
1	9167-1	Senior Personnel Analyst I
1	9171-1	Senior Management Analyst I
1	9171-2	Senior Management Analyst II
1	9500	General Manager Zoo
1	9501	Zoo Assistant General Manager

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(b) To be Employed As Needed in Such Numbers as Required:

0965	Plumber – Exempt
1113	Community and Administrative Support Worker II
1114	Community and Administrative Support Worker III
1141	Clerk
1358	Clerk Typist
1368	Senior Clerk Typist
1427-1	Computer Operator I
1502	Student Professional Worker
1535-1	Administrative Intern I
1535-2	Administrative Intern II
1537	Project Coordinator
1542	Project Assistant
1596-2	Systems Analyst II
1670-1	Graphics Designer I
1793-1	Photographer I
2367-2	Zoo Veterinarian II
2369	Veterinary Technician
2400-1	Aquarist I
2415	Special Program Assistant II
2416	Special Program Assistant III
2418-1	Assistant Park Services Attendant I
2418-2	Assistant Park Services Attendant II
2498	Recreation Assistant
2499	Recreation Instructor
3115	Maintenance and Construction Helper
3156	Custodian

Sec. 1.1. The General Manager may prescribe varying work schedules consisting of 40 hours per week for all employees in the Department, which schedules may include as a part of the workweek, Saturdays, Sundays and holidays.

Sec. 1.2. Employees in the following classification and job status, when required to wear a prescribed uniform in the conduct of their work assignment, shall receive a uniform maintenance allowance, in addition to the salary prescribed for their classification, as indicated:

<u>Code</u>	<u>Class Title</u>	<u>Job Status</u>	<u>Allowance</u>
3111-1	Occupational Trainee I	Temporary	.15 per hr.

Sec. 2. Upon approval from the Office of the City Administrative Officer, or City Council if required pursuant to Council instruction, substitute authority positions may be filled using any class of position specified in Schedule "A" of the Los Angeles Administrative Code or approved Memoranda of Understanding (MOU). The approval shall specify the period during which the position shall be filled. The Office of the City Administrative Officer shall maintain a record of the positions approved for filling. Whenever the Office of the City Administrative Officer requires as a condition to the filling of a substitute position that a regular position be left vacant and the vacant regular position is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72 or an approved MOU, payment of the adjusted compensation may then be made to the person employed in the substitute position if he/she is otherwise qualified to receive adjusted compensation.

Sec. 3. The appointing authority may employ persons and assign duties appropriate to the employee's classification and pay grade in any class of position specified in Schedule "A" of Los Angeles Administrative Code Section 4.61 in lieu of vacant positions in a related occupational series, including related training classes, or if not related, upon approval from the Office of the City Administrative Officer and the Personnel Department, which have been duly authorized in the appropriate department personnel ordinance or resolution of the Council, and which vacant positions have a salary or salary range equal to or higher than the salary or salary range for the class of position in which the persons are to be employed; provided, however, that at no time shall the total number of persons employed in the department, office or bureau exceed the total number of positions authorized. Whenever the class of position to be left unfilled as a condition to the filling of a position in accordance with this section is authorized by the Council to receive adjusted compensation provided by the Notes of Schedule "A" of Los Angeles Administrative Code Sections 4.61 and 4.72, payment of the adjusted compensation may then be made to the person employed in accordance with this section if he/she is otherwise qualified to receive adjusted compensation.

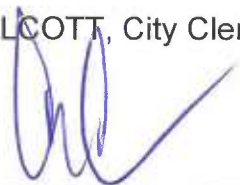
Sec. 4. The personnel authority contained in this ordinance shall be limited by the amount of money available on the records of the Controller for the payment of salaries and wages in the appropriate departmental account.

Sec. 5. Pursuant to the provisions of Charter Section 252, this ordinance shall become effective upon its publication and shall remain operative until superseded by ordinance.

Sec. 6. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

I hereby certify that this ordinance was passed by the Council of the City of Los Angeles, at its meeting of JAN 07 2015.

HOLLY L. WOLCOTT, City Clerk

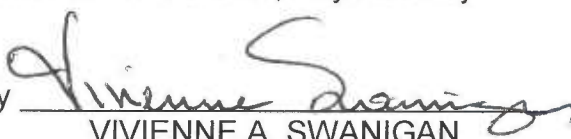
By 
Deputy

Approved JAN 13 2015


Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By 
VIVIENNE A. SWANIGAN
Assistant City Attorney

Date 12/4/14

File No. 14-1700

DECLARATION OF POSTING ORDINANCE

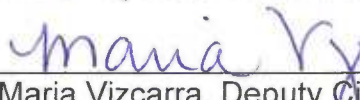
I, MARIA VIZCARRA, state as follows: I am, and was at all times hereinafter mentioned, a resident of the State of California, over the age of eighteen years, and a Deputy City Clerk of the City of Los Angeles, California.

Ordinance No. 183395 – 2014-15 Departmental Personnel Ordinance – ZOO - a copy of which is hereto attached, was finally adopted by the Los Angeles City Council on **January 7, 2015**, and under the direction of said City Council and the City Clerk, pursuant to Section 251 of the Charter of the City of Los Angeles and Ordinance No. 172959, on **January 16, 2015** I posted a true copy of said ordinance at each of the three public places located in the City of Los Angeles, California, as follows: 1) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; 2) one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; 3) one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Copies of said ordinance were posted conspicuously beginning on **January 16, 2015** and will be continuously posted for ten or more days.

I declare under penalty of perjury that the foregoing is true and correct.

Signed this **16th** day of **January, 2015** at Los Angeles, California.



Maria Vizcarra, Deputy City Clerk

Ordinance Effective Date: **January 26, 2015**

Council File No. **14-1700**