INTRADEPARTMENTAL CORRESPONDENCE

December 23, 2015 1.17

TO:

The Honorable Board of Police Commissioners

RECEIVED

DEC 3() 2015

FROM:

Chief of Police

POLICE COMMISSION

SUBJECT:

TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE 2015/2016 INTERNET CRIMES AGAINST CHILDREN PROGRAM FROM THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.

- 2. That the Board TRANSMIT the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration.
- 3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police to retroactively apply for and ACCEPT the grant award for the 2015/2016 Internet Crimes Against Children Program in the amount of \$200,000 for the period of July 1, 2015, through June 30, 2016, from the California Governor's Office of Emergency Services;
 - B. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to \$200,000 in accordance with the grant award agreement;
 - C. AUTHORIZE the Chief of Police or his designee to negotiate and execute the grant award agreement, subject to City Attorney approval as to form and legality;
 - D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
 - E. AUTHORIZE the Controller to set up a grant receivable and appropriate \$200,000 to appropriation account, account number to be determined, within Fund No. 339, Department No. 70, for the receipt and disbursement of the 2015/2016 Internet Crimes Against Children Program grant funds;

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INTRADEPARTMENTAL CORRESPONDENCE

December 18, 2015 1.1

TO:

All Concerned Personnel

FROM:

Chief of Police

SUBJECT: ACTING CHIEF OF POLICE

During my absence from command the following Staff Officers will assume the responsibilities of the Office of the Chief of Police.

Assistant Chief Jorge Villegas

Saturday, December 19, 2015, 0600 hours, through

Wednesday, December 23, 2015, 0600 hours

Wednesday, December 23, 2015, 1700 hours Sunday, December 27, 2015, 0600 hours

Assistant Chief Michel Moore

Sunday, December 27, 2015, 0600 hours, through

Tuesday, December 29, 2015, 1700 hours

Assistant Chief Jorge Villegas

Tuesday, December 29, 2015, 1700 hours, through

Monday, January 4, 2016, 0600 hours

I will be available for notifications through the Acting Staff Officers.

CHARLIE BECK Chief of Police

c: Mayor's Office

Police Commission

Chief of Staff

Office of Operations

Office of Administrative Services

Office of Special Operations

Geographic Bureaus

RACR

F. AUTHORIZE the Controller to increase appropriations for the 2015/2016 Internet Crimes Against Children Program as needed from appropriations account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

> Account No. 001012, Sworn Salaries: \$ 56,940 Account No. 001092, Sworn Overtime: \$ 38,927

- G. AUTHORIZE the Chief of Police or his designee to negotiate and execute either new agreements or to amend any agreements with affiliate task force agencies, subject to the approval of the City Attorney;
- H. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments. subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

Funds provided under this program are intended to:

- Ensure that local law enforcement agencies are better equipped to investigate computer crimes against children by offenders using the Internet, on-line communication systems, and other technologies;
- Provide educational programs for law enforcement officers, teachers, parents, and children;
- Serve as a forensic resource to law enforcement agencies within the service area;
- Prosecute cases at the local, state and federal level; and,
- Participate in nationally-coordinated investigations.

The LAPD will allocate \$56,940 for salaries, \$38,927 for overtime, \$2,160 for parking. \$1,973 for office supplies, \$61,000 for Cargo Van and \$39,000 for emergency equipment.

If you have any questions, please have a member of your staff contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0380.

Respectfully,

BOARD OF

POLICE COMMISSIONER

Approved Anding 5, 2016 Secretary Make Sik

CHARLIE BECK Chief of Police

Attachments



November 3, 2015

Julian Melendez, Commanding Officer, Juvenile Division Los Angeles, City of 100 West First Street, Room #341 Los Angeles, CA 90012-4112

Subject:

NOTIFICATION OF APPLICATION APPROVAL

Internet Crimes Against Children Program

Subaward #: IC15 07 7250, Cal OES ID: 037-44000

Dear Mr. Melendez:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$200,000, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

CJVS Grants Processing

Enclosure

c: Subrecipient's file



(Cai OES Use Only) CALOES# 037-44000-04 FIPS# 057-44000 VS#

Subaward#

1C 15 07

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES **GRANT SUBAWARD FACE SHEET**

The Ca		's Office of Emer	-		es a Grant Suba	ward of funds set	forth to the follo	owing:
1. Sub	reclpient: <u>The</u>	-City-of Los Ang	geles, city	of m				#: 037848012
2. lmp		y: The Los Ar			ع صل	Angeles C	🛴 ala. DUNS	#: 037848012
3. lmp	lementing Agend	y Address: 10	0 West 1st S	treet, Suite 842	Los Angele	s	10 ~	90012-4112
4. Loca	ation of Project:	501 West Oc	Street ean Blvd, #7	20	Los Angeles	City 3		Zlp+4 90802-4213
		tte: Internet Cri	· · · · · · · · · · · · · · · · · · ·	J	·····	County erformance Period	ı: <u>07/</u> 01/15	Zhp+4 to 06/30/16
7. Indir	ect Cost Rate: [☑N/A; ☐10% c	ie minimis; L	_ Federally App	roved ICR	%		
Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2015	8, ICAC	\$ 200,000					\$ 0	\$ 200,000
Select	s, Select			[\$0	\$0
Select	10, Select			[\$ 0	\$0
Select	11. Select			. [\$ 0	\$0
Select	12. Select						\$ D	\$0
	TOTALS	\$ 200,000	\$0	\$ 200,000	\$0	\$ 0	\$ 0	12. G Tetal Project Cost: \$ 200,000
Subawa requiren be conti	rd and agrees to ad nents, federal progr ngent on the enact	greement will be sp minister the grant ; am guidelines, and ment of the Stato B to Sign for Subr	project in accord Cal OES policy udget.	lance with the Gra and program guld	nt Subaward as w ance. The Subrec	ell as all applicable	state and federa s that the allocat	Flaws, audit ion of funds may
Name:	Charlie Beck	-	ecipient.	19	_	of Police		~
Telepho	(040) 400	-0150	FAX: <u>{</u>	213) 486-5727 (area code)			d.lacity.org	· · · · · · · · · · · · · · · · · · ·
Paymer	nt Mailing Addrés:	100 West F	irst Street, Su			ngeles	Zip-	H4: 90012-4112
Signatu	re:	\rightarrow	\		Date	4-3	12,-V	
				JFOR Cal OES US				
l hereity	dertify upon fny cyn	n dersonal knowled 15WU+W	ge that budgeted	l funds are availab 16/30/15	le for the period e	the purposes of this	expenditure stat	ed/above.
Cal (DES Fiscal Officer			Date	Çaf OES	Director (or design	ee) /	Date
		ltem; 0690- FAIN #: N/	A and Dates: N/A	PCA No: 14140 Component: 40,3 CFDA#: N/A		-		

Amount: \$ 200,000

Mh# 610694

Match Req.: None Project No.: 151CAC

SPECIAL CONDITION

Grant Subaward No.	IC15 07-7250	is hereby approved i	with the following
condition			

- Cal OES will need an updated Budget Narrative (Cal OES form 2:107)

 that includes a summary of now your mobile forensic vehicle fabricator
 was selected:
 - This summary should include how many bids were received, the bid amounts, the time line to complete the job, and why you selected the fabricator that you did
- Requests for Reimbursement (Cal OES form 2-201) will not be processed until an updated Budget Narrative (Cal OES form 2-107) is received and approved:

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction of termination of the Grant Subaward and/or the denial of future grant funds.

PROJECT CONTACT INFORMATION

Pecinient	Los Angeles Police Department, City of Los Angeles	Grant Number
/acihieur	Loo I angoloo I ondo Boparanone, Ony of Loo I angoloo	Qualit Matthe

1015 07 7250

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The <u>Projec</u>	t Director for the project:			•
Name:	Julian Melendez	Title:	Commanding	Officer, Juvenile Division
Telephone #:	(213) 486-0500	Fax#: (213) 486-0498	Email Address:	julian.melendez@lapd.lacity.org
· ·	100 West First Street, Roo		,	TABLE 1
2. The Finance	cial Officer for the project:			
Name:	Laura Luna	Title:	Police Administ	rator
Telephone #:	(213) 486-8590	Fax#: (213) 486-0299	Email Address:	laura.luna@lacity.org
	100 West First Street, Roo			
3. The persor	having <u>Routine Program</u> r	natic responsibility for t	the project:	
Name:	Andrea Grossman	Title:	Lieutenant	
Telephone #:	(562) 624-4027	Fax#: (562) 980-3242	Email Address;	30231@lapd.lacity.org
	501 West Ocean Blvd., Su			
4. The person	having Routine Fiscal Re	sponsibility for the pro	lect:	
Name:	Monique Jones		Management Ar	laryst
	(213) 486-0380			
Address/City/Zlp:	100 West First Street, Roo	rn# 842, Los Angeles,	CA 90012-4112	
	ive Director of a nonprofit of ent of schools) of the impler		of Executive Off	licer (i.e., chief of police,
Name:	Charlie Beck	Title:	Chief of Police	
Telephone #: .	(213) 486-0150	Fax#: (213) 486-0168	Email Address:	grants@lapd.lacity.org
Address/City/Zip:	100 West First Street, Roo	m #1072, Los Angeles,	CA 90012-4112	2
	Designated by the Govern ty-Based Organization, as s			Agreement for the city/county ace Sheet:
Name:	Charlie Beck	Title: (Chief of Police	
Telephone #:	(213) 486-0150	Fax#: (213) 486-0168	Email Address:	grants@lapd.lacity.org
	100 West First Street, Roor			
7. The chair of	the Governing Body of the	e recipient: .		
	Her Wesson, President	·	Councilmember	
Telephone #: _	(213) 473-7010	Fax#: (213) 485-9829	Email Address;	councilmember.wesson@lacity.org
	200 North Spring Street, Ro	oom #430, Los Angeles	, CA 90012-411	2

SIGNATURE AUTHORIZATION

	Grant	Award #: [C15 67 7250
Grant Recipient:	City of Los Angeles	
Implementing Agency:	Los Angeles Police Departme	ent
*The Pr	oject Director and Financial	Officer are REQUIRED to sign this form.
*Project Director: Julian	Melendez	*Financial Officer: Laura Luna
Signature:	an R. Melul	Signature: Lc h
Date: 07-2	29-15	Date: 831
The following persons as	re authorized to sign for the	The following persons are authorized to sign for the
AHADO	·	
Signature		Signature
Andrea Grossman		Peter Fong
Name		Name / Lamaran
Signature		Signature
		Stella Larracas
Name		Name
Signature		Signature
Name		Name
Signature		Signature
Name		Name
Signature		Signature
Name		Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I,	Charlie Beck	, Chief of Po	lice		hereby certify that
	(official authorize	ed to sign Subar	ward; same person	as Section 14 on Subaward Fac	e Sheet)
SU	BRECIPIENT:	The City o	f Los Angeles		,
IMF	PLEMENTING /	AGENCY:	The Los Ang	geles Police Department	
PRO	OJECT TITLE:	2018	5/2016 Intern	net Crimes Aga <mark>i</mark> nst Cl	nildren
				Handbook and adhering noluding, but not limited to,	to all of the Subaward requirements the following areas:
I.	Federal Gra	nt Funds			
	audit pursual	nt to OMB Ur	iform Guidance	2 CFR Part 200, Subpart	nnually are required to secure an F and are allowed to utilize federal ubrecipient Handbook for more
	▼ The ab	ove named S	Subrecipient rec	eives \$750,000 or more in	federal grant funds annually.
	The ab	ove named S	Subrecipient doe	es not receive \$750,000 or	more in federal grant funds annually.
11.	Equal Emplo	yment Oppo	ortunity — (Sub	recipient Handbook Sec	tion 2151)
	discrimination ancestry, disa characteristic pregnancy dis	or harassme ability (mental s), marital sta sability leave, and federal	ent in employme l and physical) i latus, sex, sexua or age (over 40 requirements	ent because of race, religion including HIV and AIDS, mill orientation, denial of fami	oyment opportunity by prohibiting us creed, color, national origin, edical condition (cancer and genetic ly medical care leave, denial of cas certify that they will comply nent opportunity,
	Please provid	e the followin	g information:		
	Equal Emp	loyment Opp	ortunity Officer:	Francois Gardere	
	Title:		ng Officer, Pers		
	Address:	100 W. Firs	st Street, Los Ar	ngeles, CA 90012	
	Phone:	(213) 486-4	47 20		
	Email:	G8940@la	pd.lacity.org		

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) - (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000 et seq.) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation. renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension - (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required, it is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION
I, the official named below, am the same individual authorized to sign the Subaward [Section 14 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California. Authorized Official's Signature: Charlie Beck
Addition2ed Official & Typed Harrie.
Authorized Official's Title: Chief of Police
Date Executed: $\sqrt{-28-15}$
Federal Employer ID #: 95-6000735 Federal DUNS # 037848012
Current Central Contractor Registration Expiration Date: 01/13/2016
Executed in the City/County of: Los Angeles/Los Angeles
AUTHORIZED BY: (not applicable to State agencies)
 ✓ City Financial Officer City Manager County Financial Officer County Manager Governing Board Chair
Signature: Mynl a Lik
Typed Name: Miguel A. Santana
Title: City Administrative Officer

	~ Salarles/Employee Benefits	•	COST
Police Detective II	Grant Funds 50 % of salary for one Detection 26 pay periods (07/01/15 - 6/30/16) Detective II salary = \$4,380.00 per pay perion 50% of Detective II salary = \$113880 * 50%	od x 26 pay periods = \$113880	\$56,94
overtime \$67 (a	vg. sworn overtime rate) X 581 hours		\$ 38,92
		•	
		·	
	•		

(

rant Recipient: Los Angeles Police Department		Grant Number:	10150	7250
Operating Expenses				cost
arking (3 Vehicles x 12 months x \$60/mo. ≈ \$ 2,160)				\$2,16
fice Supplies (\$164.42 x 12 months)		,		\$1,97
allpoint pens, permanent markers, correction tape, paper clips, s per cutter, clear tape, white board markers, white board erasers	itický notes, index folder . sanitizino wioes, etc.)	rtabs, envelopes, m Miscellaneous cab	nailing tape, les for	
sktop computers, tablet computers, and cell phones	,	111000011110000		
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RATING SECTION TOTAL				\$# 122
			L	\$4,133
	,			6

ant Recipient: Equipment	Grant Nu		7250 cost
16 Dodge Ram ProMaster Cargo Van (159 EB EXT) Cargo Van with Exntended Wheelbase and Options (3.0), Diesei Engline, Parking Came Seats, Generator and Inverter, Roof Mount Cusomization and Fabrication of Interview of To Include all materials, of	era, Suspension Upgrade, Navigatio ed Air Conditioner)		\$81,000
Emergency Equipment (N			\$39,000
			·
UIPMENT SECTION TOTAL		<u></u>	\$100,000.00
95867	. 4133	\$100,000.00	

*Same as Block 19G on the Grant Award Face Sheet

(%)

CJVS Budget Summary Report

Los Angeles,	net Crimes Against Children Program , City of es Against Children Program	F	Subaward #: IC15 07 7250 Performance Period: 07/01/15 - 06/30/16 Latest Request: , Not Final 201			
A. Personal	Services - Salaries/Employee Benefits			-		
<u>F/S/L</u>	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
\$	15ICAC	95,867	0	95,867	0	95,867
Total A. Per	rsonal Services - Salaries/Employee Benefits:	95,867	. 0	95,867	0	95,867
B. Operatin	g Expenses					
F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
s	15ICAC	4,133	0	4,133	0	4,133
Total B. Op	erating Expenses:	4,133	0	4,133	0	4,133
C. Equipme	<u>ent</u>					
<u>F/S/L</u>	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
S	15ICAC	100,000	C	100,000	0	100,000
Total C. Eq	uipment:	. 100,000	0	100,000	0	100,000
	·	Budget Amount	Paid/Expended	Balance	<u>Pending</u>	Pending Balance
Total Loca	ll Match:	0	o	0	0	0
Total Funded:		200,000	0	200,000	0	200,000
Total Proje	ect Cost:	200,000	0	200,000	0	200,000

INTRADEPARTMENTAL CORRESPONDENCE

December 17, 2015

TO:

Chief of Police

FROM:

Commanding Officer, Information Technology Bureau

SUBJECT:

TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE 2015/2016 INTERNET CRIMES AGAINST CHILDREN PROGRAM GRANT FROM THE CALIFORNIA GOVERNOR'S OFFICE OF

EMERGENCY SERVICES

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval to transmit the attached grant application and award for the 2015/2016 Internet Crimes Against Children Task Force Program from the California Governor's Office of Emergency Services, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer, Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration. The Los Angeles Police Department (LAPD) is requesting authorization to accept the \$200,000 grant award for the grant period of July 1, 2015, through June 30, 2016.

The \$200,000 award will provide funding to the Los Angeles Regional Internet Crimes Against Children Task Force (Task Force). This Task Force, directed by the LAPD, is comprised of law enforcement agencies throughout a five county area. The mission of the task force is to prevent, interdict, investigate and prosecute Internet crimes against children and technology-facilitated child exploitation.

If you have any questions regarding this matter, please have a member of your staff contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.

MAGGIE GOODRICH, Chief Information Officer Commanding Officer

Information Technology Bureau

Attachments