

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: June 8, 2016

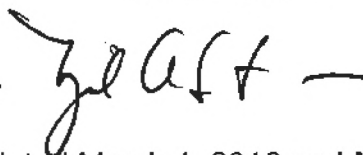
CAO File No. 0220-03790-0047

Council File No. 15-0016

Council District: --

To: The City Council

From: Miguel A. Santana, City Administrative Officer



Reference: Board of Police Commissioner's transmittals dated March 1, 2016 and May 18, 2016

Subject: **2014 DNA CAPACITY ENHANCEMENT AND BACKLOG REDUCTION PROGRAM GRANT – REPROGRAMMING OF FUNDS REQUEST**

SUMMARY

The Los Angeles Police Department (LAPD) seeks approval to reprogram funds within the grant award from the United States Department of Justice, Office of Justice Programs, National Institute of Justice (NIJ) for the 2014 DNA Capacity Enhancement and DNA Backlog Reduction Program (CEBR). The grant award has a performance period of October 1, 2014, through September 30, 2016 and a total funding amount of \$1,143,819. The Council approved the 2014 CEBR grant application and award (C.F. 15-0016) on March 17, 2015. No matching funds are required.

BACKGROUND

The 2014 CEBR Program provides funding to state and local units of government with existing crime laboratories to increase the capacity of public forensic DNA and DNA database laboratories to process more DNA samples and thereby reduce the number of samples awaiting analysis. Funding from this grant will allow the LAPD to analyze at least 266 additional cases during the grant period and increase laboratory capacity to meet existing and future demand for DNA screening and testing. Grant award funding is allocated to the following budget categories: Personnel, Travel, Equipment, Contractual Services, Laboratory Software, and Workshop Registration Fees.

In its report dated February 24, 2016, the LAPD initially requested reprogramming for funding in the amount of \$183,345; however, subsequent to the release of the report it was determined that an additional \$99,852 would need to be reprogrammed, with the total reprogrammed amount of \$283,197. The additional modification request was included in a transmittal from the LAPD dated May 18, 2016.

In the February 24, 2016 report, the LAPD requested approval to decrease funding in the Equipment (\$150,574) and Laboratory Software (\$48,826) categories and increase funding in the Personnel (\$106,744), Travel (\$2,687), Contractual Services (\$73,914), and Workshop Registration Fees (\$16,055) categories. In its May 18, 2016 report, the LAPD requested to decrease funding in the Equipment (\$81,554), Contractual Services (\$16,664), and Laboratory Software (\$1,634) categories,

and increase funding in the Personnel (\$99,852) category. A summary of the requested grant modifications is provided below.

Expense	Original Budget	Change in 2/24/16 Report	Change in 5/18/16 Report	Total Changes	Revised Budget
Personnel	\$381,412	\$106,744	\$99,852	\$206,596	\$588,008
Travel	23,050	2,687	-	2,687	25,737
Equipment	380,612	(150,574)	(81,554)	(232,128)	148,484
Contractual Services	75,000	73,914	(16,664)	57,250	132,250
Laboratory Software	272,500	(48,826)	(1,634)	(50,460)	222,040
Workshop Registration Fees	11,245	16,055	-	16,055	27,300
TOTAL	\$1,143,819	\$	- \$	- \$	- \$1,143,819

Reductions to the Equipment and Laboratory Software categories were requested as LAPD identified efficiencies in the storing of program documents and deferred the purchase of software technologies that were included in the original grant however, are currently considered outdated. In the Contractual Services category, an increase, then a subsequent decrease was requested as the LAPD identified funds for a proposed external audit from another funding source. LAPD requests an overall increase to the Contractual Services funding category as the Department seeks to utilize an existing contract with the General Services Division for online support and annual maintenance for STRmix DNA software used in the analysis of DNA.

An increase in the allocation to the Personnel category provides funding for civilian Criminalists and support staff to process backlogged DNA cases on an overtime basis beyond the previously approved budget. The CEBR grant also funds expenses for travel and registration for continuing education of DNA analysts. An increase in funding to the Travel and Workshop Registration Fees budget categories will provide additional training and fund registration fees for existing staff.

In the acceptance of the CEBR grant award, the LAPD received the authority to extend the term of Contractual Services agreements with Bode Technology Group (C-121595) and Cellmark Forensic, Inc. (C-122276) for forensic laboratory services to ensure availability throughout the grant period. Subsequent to receiving this authorization, Bode Technology Group and Cellmark Forensic, Inc. merged to form Bode Cellmark Forensics, Inc. The LAPD requests authority to enter into a new contract with Bode Cellmark Forensics, Inc. for Contractual Services in association with this grant award.

The budget modifications for the reallocations requested in the February 24, 2016 and May 18, 2016 reports were approved by the grantor on January 24, 2016 and April 15, 2016, respectively. Further details on the grant are provided in the departmental reports to the Board of Police Commissioners.

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Chief of Police, or designee, to negotiate and execute a contract with Bode Cellmark Forensics, Inc. for laboratory services for the analysis of DNA matter in accordance with the grant and subject to City Attorney approval as to form; and,

2. Authorize the Los Angeles Police Department (LAPD) to reprogram funds totaling \$283,197 within the 2014 DNA Capacity Enhancement and Backlog Reduction Program Grant, United States Department of Justice, as follows:

<u>Expense</u>	<u>Original Budget</u>	<u>Change</u>	<u>New Budget</u>
Personnel	\$381,412	\$206,596	\$588,008
Travel	23,050	2,687	25,737
Equipment	380,612	(232,128)	148,484
Contractual Services	75,000	57,250	132,250
Laboratory Software	272,500	(50,460)	222,040
Workshop Registration Fees	11,245	16,055	27,300
TOTAL	\$1,143,819	-	\$1,143,819

3. Authorize the Controller to transfer appropriations from Fund No. 339, 2014 DNA Capacity Enhancement Backlog Reduction Program Grant, to the General Fund to reimburse grant related expenditures as follows:

FROM:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
339/70	70L533	2014 DNA Capacity Enhancement and Backlog Reduction Program Grant	\$206,596
TO:			
<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001090	Overtime Civilian	\$206,596

4. Authorize the LAPD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will have no additional impact on the General Fund. Acceptance of the grant is in compliance with the City's Financial Policies in that one-time revenue is used for one-time expenses. No matching funds are required for the grant.