

ENTERTAINMENT AND FACILITIES COMMITTEE REPORT and RESOLUTION relative to authorization to destroy obsolete records from the City Clerk, Elections Division, (CLK/03 - 12 boxes) for December 6, 2011.

Recommendation for Council action:

ADOPT the accompanying RESOLUTION to authorize the destruction of certain obsolete records from the City Clerk, Elections Division, (CLK/03 - 12 boxes) for December 6, 2011.

Fiscal Impact Statement: The City Clerk reports that the retention of 12 records boxes beyond the required retention time period, based on industry commercial standard rates, will continue to cost the City the equivalent of a minimum of \$1.94 per month, or \$23.33 per year.

Community Impact Statement: None submitted.

[These records will be retained for a period of 60 days after the City Council's action to authorize their destruction to allow for public inspection. Contact the Records Management Division at (213) 473-8449 or via email at Todd.Gaydowski@lacity.org to arrange for inspection of records.]

Summary:

At a meeting held on August 11, 2015, the Entertainment and Facilities Committee considered a February 17, 2015 City Attorney report relative to a request to destroy certain obsolete records from the City Clerk, Elections Division, (CLK/03 - 12 boxes) for December 6, 2011.

After providing an opportunity for public comment, the Committee recommended that Council approve the recommendation contained in the City Attorney report as reflected above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

ENTERTAINMENT AND FACILITIES COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
MARTINEZ:	YES
KREKORIAN:	YES
BUSCAINO:	ABSENT
O'FARRELL:	YES
RYU:	YES

MLE
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-NOT OFFICIAL UNTIL COUNCIL ACTS-