

BUDGET AND FINANCE COMMITTEE REPORT relative to authority to execute a contract with MuniServices, LLC to provide City Business Tax discovery services.

Recommendation for Council action:

AUTHORIZE the Office of Finance to execute the three-year contract, attached to the Council file, with two one-year extension options, with MuniServices, LLC to provide City Business Tax discovery services.

Fiscal Impact Statement: The City Administrative Officer reports that the recommendation in this report is in compliance with the City's Financial Policies in that funding is provided on a contingency basis to the contractor and is paid out of additional General Fund revenues.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting of April 13, 2015, the Budget and Finance Committee considered the CAO's report relative to the Office of Finance' request to execute a three-year contract with two one-year extension options with MuniServices, LLC (MuniServices) for the City Tax Discovery Program (Program). Under this Program, MuniServices will identify, contact, register, and obtain payment from businesses that are conducting business in the City that are not registered with the Office of Finance. The CAO report and proposed contract, attached to the Council file, provide additional information. After consideration and having offered an opportunity for public comment, the Budget and Finance Committee recommended to approve the CAO's recommendation. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

BUDGET AND FINANCE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KREKORIAN:	YES
ENGLANDER:	YES
KORETZ:	YES
BLUMENFIELD:	YES
BONIN:	YES

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-NOT OFFICIAL UNTIL COUNCIL ACTS-