

# City of Los Angeles

CALIFORNIA



ERIC GARCETTI  
MAYOR

HOLLY L. WOLCOTT  
CITY CLERK

GREGORY R. ALLISON  
EXECUTIVE OFFICER

When making inquiries relative to  
this matter, please refer to the  
Council File No.

OFFICE OF THE  
CITY CLERK

COUNCIL AND PUBLIC SERVICES  
DIVISION  
200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213) 978-1040

SHANNON HOPPE  
DIVISION MANAGER

[clerk.lacity.org](http://clerk.lacity.org)

February 11, 2015

To All Interested Parties:

The City Council adopted the action(s), as attached, under Council File No. 15-0112,  
at its meeting held February 10, 2015.

City Clerk  
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PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to proposed contract with SNP LA, Inc. (SNP LA) for spay/neuter surgeries at the Harbor Animal Care Center Spay/Neuter Clinic.

Recommendations for Council action:

1. AUTHORIZE the General Manager, Department of Animal Services (DAS), or designee, to execute an agreement with SNP LA for spay and neuter and related services at the Harbor Animal Care Center for a term of one year, from January 6, 2015 through January 5, 2016, with five one-year extension options, at an amount not to exceed \$500,000 per year, subject to the approval of the City Attorney as to form and legality.
2. DIRECT the DAS to remit to the Animal Sterilization Trust Fund any payment derived from one percent of SNP LA adjusted gross revenue receipts.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the recommendations contained in the January 26, 2015 CAO report, attached to the Council file, will authorize the DAS to execute a contract with SNP LA for spay and neuter services at the Harbor Animal Care Center for a maximum period of six years at a cost not to exceed \$500,000 per year.

Funding for this purpose is available in the Animal Sterilization Trust Fund to support animal sterilization services, including a \$545,218 appropriation in 2014-15 from the General Fund. There is no additional impact to the General Fund. Execution of the proposed agreement complies with the City's Financial Policies in that budgeted funds are used for budgeted purposes and that ongoing costs are supported by ongoing revenues.

Community Impact Statement: None submitted.

**TIME LIMIT FILE - MARCH 29, 2015**

**(LAST DAY FOR COUNCIL ACTION - MARCH 27, 2015)**

Summary:

On February 3, 2015, your Committee considered a January 26, 2015 CAO report relative to a proposed contract with SNP LA for spay/neuter surgeries at the Harbor Animal Care Center Spay/Neuter Clinic. According to the CAO, the DAS is requesting authority to execute a contract between the City and SNP LA to provide animal spay/neuter surgeries at the Harbor Animal Care Center Spay/Neuter Clinic, located at 937 North Gaffey Street, San Pedro. The term of this contract is one year, beginning January 6, 2015, with five additional one-year renewal options for a maximum contract term of six years. The proposed contract amount is not to exceed \$500,000 per year.

On July 29, 2014, the DAS issued a Request for Proposals (RFP) to solicit contract spay/neuter services for the Harbor Animal Care Center. In addition to posting the opportunity on the City's Los Angeles Business Assistance Virtual Network system, the DAS contacted all known spay/neuter service providers in the Los Angeles area. SNP LA was the only service provider to submit a proposal, and was selected by the DAS as satisfactorily meeting the service requirements.

Subsequently, on October 28, 2014, the Board of Animal Services Commissioners (Board) reviewed and approved the DAS's recommendations to contract with SNP LA for the operation of the Harbor Animal Care Center Spay/Neuter Clinic. Under the proposed agreement, SNP LA will perform spay

and neuter surgeries on qualified animals adopted from the Harbor Animal Care Center. The number and type of animals referred to the Clinic will depend on the number of adoptions that day and the DAS's needs. The DAS reserves the right to perform the spay/neuter surgeries with its own staff, or to send animals to off-site veterinarians in the event that SNP LA is unable to accommodate all of the Care Center's spay/neuter needs.

SNP LA will also perform spay/neuter surgeries on animals brought to the Clinic by members of the public, and may offer microchipping and vaccination services. In addition, SNP LA will accept \$30 discount coupons and \$70 free sterilization certificates issued to City residents by the DAS as full payment for spay/neuter surgeries. The DAS will reimburse SNP LA at the discounted value of the coupons and certificates. Spay and neuter rates are set by the Commission; current rates are detailed in the Board-Approved Spay/Neuter Rates (a chart with the rates is included in the January 26, 2015 CAO report and is attached to the Council File).

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations as contained in the January 26, 2015 CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.



Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
O'FARRELL:	YES
FUENTES:	ABSENT
ARL	
2/3/15	

**ADOPTED**

FEB 10 2015

**LOS ANGELES CITY COUNCIL**

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**