

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of two Controller Aide (Class Code 9199) positions for the Controller from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of two Controller Aide (Class Code 9199) positions for the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - FEBRUARY 20, 2019

(LAST DAY FOR COUNCIL ACTION - FEBRUARY 20, 2019)

Summary:

On February 6, 2019, your Committee considered a January 29, 2019 communication from the Mayor relative to the exemption of two Controller Aide (Class Code 9199) positions for the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b). According to the Mayor, the two Controller Aide positions were previously approved for exemption under 1001 (b) by Council on September 20, 2017 and were subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless reauthorized in accordance with this subsection." One Controller Aide position was vacated on November 15, 2018 and the other on December 15, 2018; both were deleted from the count. The two positions were both funded in the 2018-19 Budget.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 141 are approved. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001 (b)(4), of which 14 are filled. Approval of this request will increase the count. As of January 29, 2019, this request will be in the 145th and 146th positions of the 150 exemptions. The two Controller Aide positions will provide administrative support and handle all sensitive and confidential information for the City Controller. The positions will conduct analytical research; write, edit and maintain reports and correspondence prepared for the Controller's signature; coordinate and direct communication of public information from the Controller's Office; coordinate and attend meetings and events representing and conducting presentations for the Controller; interface regularly with local, state, and federal officials; and perform other related duties as directed by the Controller. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemptions as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,



PERSONNEL AND ANIMAL WELFARE COMMITTEE

MEMBER VOTE

KORETZ: YES

SMITH: YES

PRICE: YES

ARL

2/6/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-