

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Controller Aide (Class Code 9199) position for the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Recommendation for Council action:

APPROVE the exemption of one Controller Aide (Class Code 9199) position for the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - MARCH 29, 2019

(LAST DAY FOR COUNCIL ACTION - MARCH 29, 2019)

Summary:

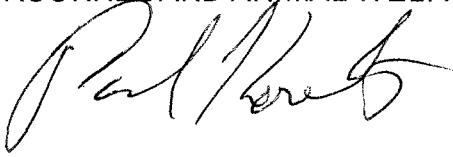
On March 6, 2019, your Committee considered a February 26, 2019 communication from the Mayor relative to the exemption of one Controller Aide (Class Code 9199) position for the Controller from the Civil Service provisions of the City Charter pursuant to Charter Section 1001(b). According to the Mayor, Charter Section 1001(b) allows up to 150 persons to be exempt, of which 144 are approved. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 13 are filled. Approval of this request will increase the count. As of February 26, 2019, this request will be in the 147th position of the 150 exemptions.

The Controller Aide position was previously approved for exemption under 1001 (b) by the City Council and were subsequently filled. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The position was vacated on January 19, 2019 and deleted from the count. The position was funded in the 2018-19 Adopted Budget. The Controller Aide position will provide administrative support and handle all sensitive and confidential information for the City Controller.

The position will conduct analytical research; write, edit and maintain reports and correspondence prepared for the Controller's signature; coordinate and direct communication of public information from the Controller's Office; coordinate and attend meetings and events representing and conducting presentations for the Controller; interface regularly with local, state, and federal officials; and perform other related duties as directed by the Controller. After consideration, the Committee moved to recommend approval of the exemption as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE

A handwritten signature in black ink, appearing to read "Paul Koretz", is written over the committee name.

MEMBER VOTE

KORETZ: YES

SMITH: YES

PRICE: ABSENT

ARL

3/6/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-