

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT and ORDINANCE FIRST CONSIDERATION relative to the establishment of a salary for the new classification of Staff Assistant to General Manager Harbor (Class Code 9212).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. PRESENT and ADOPT the accompanying ORDINANCE to establish the salary for the new class of Staff Assistant to General Manager Harbor (Class 9212) at Salary Range 6453, with an annual salary from \$134,738 to \$168,395.
2. AUTHORIZE the City Administrative Officer (CAO), upon accretion of the class to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salary approved by Ordinance.

Fiscal Impact Statement: The CAO reports that there is no impact on the City's General Fund as the entire compensation package is covered under the Harbor Department budget.

Community Impact Statement: None submitted.

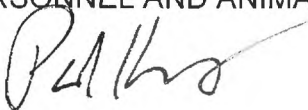
Summary:

On April 21, 2015, your Committee considered a March 26, 2015 CAO report and March 26, 2015 City Attorney reports and Ordinance relative to the establishment of a salary for the new classification of Staff Assistant to General Manager Harbor (Class Code 9212). According to the CAO, on August 13, 2013, the Executive Employee Relations Committee approved the recommendation of the CAO to establish the salary for the new class of Staff Assistant, Harbor Department. The new class was adopted by the Civil Service Commission on January 24, 2013, to serve as an executive level staff support and project manager of special projects and programs and to serve as liaison to elected officials and their staffs, Port tenants, terminal operators, shipping companies and consultants as well as local, state, and federal officials and agencies. This classification exercises decision-making authority on behalf of executive management regarding budgetary, organization, and staffing issues in the Harbor Department.

After further consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations as contained in the March 26, 2015 CAO report and accompanying Ordinance. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES
O'FARRELL: YES
FUENTES: ABSENT
ARL
4/21/15

-NOT OFFICIAL UNTIL COUNCIL ACTS-