



ERIC GARCETTI
MAYOR

May 11, 2015

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Tina Oh to the Central Area Planning Commission for the term ending June 30, 2018. Ms. Oh will fill the vacancy created by Samantha Millman, who has resigned.

I certify that in my opinion Ms. Oh is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Tina Oh
Commission: Central Area Planning Commission
End of Term: 6/30/2018

Appointee Information

1. **Race/ethnicity:** Asian Pacific Islander
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 10 - Central
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.A., Aarhus University
7. **Occupation/profession:** External Communications Manager, The Walt Disney Company
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Brogdon, Daphne	Central	10	Caucasian	F	10-Mar-14	30-Jun-16
Chemerinsky, Kimberly	West LA	5	Caucasian	F	24-Jul-14	30-Jun-20
Chung, Jennifer	Central	1	Asian Pacific Islander	F	02-Jun-14	30-Jun-17
Lopez, Bricia	Central	10	Latina	F	02-May-14	30-Jun-19
Millman-RESIGNED, Samantha	Central	4	Caucasian	F	09-Aug-13	30-Jun-18

CHRISTINA (TINA) OH

WORK EXPERIENCE

THE WALT DISNEY COMPANY, PARKS AND RESORTS – GLOBAL PUBLIC AFFAIRS

Burbank, CA

External Communications Manager (September 2014–present)

- Develop and implement proactive and reactive communications strategies while closely working on issues management to build and protect the reputation of the company
- Act as a storyteller by creating compelling content across various communications channels to drive positive coverage
- Respond to media inquiries from around the world and support global site teams to coordinate best media practices

LOS ANGELES MAYOR ERIC GARCETTI

Los Angeles, CA

Executive Officer to the Mayor (July 2013–September 2014)

- Managed the Mayor's day-to-day operations by traveling with the Mayor, briefing the Mayor for events and meetings, directing event logistics and handling follow-up
- Served as a liaison between the Mayor and senior staff by anticipating and communicating Mayor's needs and priorities
- Worked on special projects such as the development of the Mayor's metrics dashboard and policy research for speeches

GARCETTI FOR LOS ANGELES MAYOR CAMPAIGN

Los Angeles, CA

Research Director (January–June 2013)

- Prepared the candidate for media interviews and debates, including drafting talking points, anticipating press questions and developing support research documents
- Produced press conferences, media availabilities and other public events
- Drafted press materials and led rapid response efforts, opposition research and message tracking

LOS ANGELES CITY COUNCIL PRESIDENT ERIC GARCETTI

Los Angeles, CA

Legislative Deputy (July 2011–January 2013)

- Advanced the Councilmember's legislative agenda and communications message by drafting legislation, tracking policy and monitoring media
- Led the Councilmember's efforts on city efficiency and reform -- including legislation to reduce the city's business tax, balancing the city's budget during a recession and finding innovative ways to use technology to make the city work better
- Wrote briefing memos, press releases, press advisories, policy briefs and fact sheets
- Hired, trained and managed office interns

BOXER FOR U.S. SENATE CAMPAIGN

Los Angeles, CA

Senior Research Intern (August–November 2010)

- Monitored daily media and political advertisements including print, radio, and online content to track candidates and their media coverage
- Analyzed opponent's policy record for comparative messaging
- Authored preparatory research materials for candidate debates and media interviews
- Contributed to research projects, opposition documents, press releases and memos for rapid response

GRUNDFOS MANAGEMENT, Building Services

Aarhus, Denmark

Analyst Trainee (August–December 2009)

- Researched legislative and political drivers and constraints in the water technology market, authored action plans, created video tutorials and presented results to key company stakeholders
- Helped integrate the company's sustainability message in its business plan and internal reports

GILMORE RESEARCH GROUP

Seattle, WA

Focus Group Host (August 2007–August 2008)

- Managed the successful progression of focus group market research on-site by scheduling meetings, setting up the facility, modifying research according to client needs and handling follow-up
- Supported team with administrative help by maintaining databases and organizing project files

EDUCATION

MA, International Studies, AARHUS UNIVERSITY – DENMARK

2010

- Thesis: Command-and-Control or Taxation?: Domestic Water Management Policies in CA and Denmark
- Awarded full tuition and stipend for two years of Master's studies

BA, International Studies (Political Economy), UNIVERSITY OF WASHINGTON – SEATTLE, WA (*cum laude*)

2008

- Senior Task Force: Climate Change: Realities and Options for U.S. Policy
- Scan Design Foundation Fellowship in Denmark (January–June 2007)

SKILLS: Proficient in Microsoft Office, presentation, media monitoring and social media applications

LANGUAGES: English and Korean



ERIC GARCETTI
MAYOR

May 11, 2015

Ms. Tina Oh

Dear Ms. Oh:

I am pleased to inform you that I hereby appoint you to the Central Area Planning Commission for the term ending June 30, 2018. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Tina Oh
May 11, 2015
Page 2

As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a stylized flourish at the end.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Tina Oh
May 11, 2015

Nominee Check List

I. Within three days:

_____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

_____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

_____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.

_____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

_____ **Your City Councilmember Herb J. Wesson, Jr.** (contact at (213) 473-7010).

_____ **Councilmember Jose Huizar, Chair of the Council Committee considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.