

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 15, 2017

CAO File No. 0220-00540-1235

Council File No. 15-0620

Council District: Citywide

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., Interim City Administrative Officer



Reference: Housing and Community Investment Department transmittal dated April 12, 2017;
Received by the City Administrative Officer on April 13, 2017

Subject: **REQUEST FOR AUTHORITY TO EXECUTE A SUBCONTRACT WITH IMPACT ASSESSMENT, INC. (IAI) FOR THE U.S. CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) GRANT FOR CHILDHOOD LEAD POISONING PREVENTION**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the General Manager, Housing and Community Investment Department (HCID), or designee, to negotiate and execute Subcontract Number 2416-HCIDLA-16-17 with Impact Assessment, Inc. (IAI) for Year 3 funds, included as Attachment A to the HCID transmittal dated April 12, 2017, for compensation in an amount not to exceed \$20,000 and a contract term retroactive to February 1, 2017 through September 29, 2017, subject to the approval of the City Attorney as to form and legality; and,
2. Approve Recommendation 2. B. through Recommendation 2. D. of the HCID transmittal dated April 12, 2017 related to a subcontract with IAI for Year 3 funds.

SUMMARY

The Housing and Community Investment Department (HCID) requests authority to execute a subcontract with Impact Assessment, Inc. with a compensation not to exceed \$20,000 and a performance term retroactive to February 1, 2017 through September 29, 2017. The proposed subcontract with IAI provides funding for the third year of a four year cooperative agreement with the CDC Childhood Lead Poisoning Prevention Program, with a term from September 30, 2014 through September 30, 2018, to implement lead poisoning prevention activities in the City. The cooperative agreement originally had a three year term and was extended to include a fourth year by the CDC in January 2017. The HCID states that the activities planned for 2017 include: 1) continuing to link housing inspection data to blood lead test results to identify high risk

neighborhoods; 2) the provision of support and documentation of the pre-inspection conference pilot and enhanced inspection pilot protocols; and, 3) the provision of information on lead-safe work practices through disaster preparedness education. This Office concurs with the recommendations of the Department and amends the first recommendation in their report to reflect a retroactive term start date.

FISCAL IMPACT STATEMENT

There will be a positive impact to the General Fund. The proposed subcontract with Impact Assessment, Inc will provide up to \$20,000 to the Housing and Community Investment Department to finance lead poisoning prevention activities and provide reimbursement to the General Fund for related costs. The recommendations of this report are in compliance with the City's Financial Policies in that program costs will be paid for by federal grant funds.

RHL:NSC:02170166C