



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
C/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: Re-exemption of a Fire Statistical Manager

Date: February 23, 2016

The Los Angeles Fire Department (LAFD) requested the exemption of one Fire Statistical Manager in accordance with Charter Section 1001(b), from Civil Service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001(b)(4). Currently, there are 167 approved exemptions. This is a re-exemption and the incumbent vacated this position on November 19, 2015. Approval of this request will increase the count.

The Fire Statistical Manager plans, directs, coordinates, and supervises a staff of professional, technical, sworn and clerical employees engaged in the research and statistical analysis of various types of administrative and technical data including, but not limited to, computer-aided dispatch, fire prevention, training, logistics, and risk management. The position is responsible for preparing and interpreting quantitative and qualitative data and ensuring data integrity. The position is responsible for ensuring the proper analysis and reporting of data, including FireStat.

The position serves as a technical advisor to the management and staff of the LAFD and represents the LAFD before City Council, Council committees, the Fire Commission and other groups. The position applies sound supervisory principles and techniques in building and maintaining an effective work force and fulfills equal employment opportunity responsibilities.

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The Fire Statistical Manager requires a bachelor's degree from an accredited four-year college or university including at least six semester or nine quarter units in statistics, research, design/methodology or quantitative analysis and four years of full-time paid professional experience conducting quantitative or qualitative research and/or statistical analyses in a public safety agency, two years of which must have been in a supervisory capacity.

The exemption of this position will allow LAFD the flexibility to recruit and select the best-qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Fire Statistical Manager.

Based on my review of LAFD's request, I hereby approve the request for the exemption of this position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:ms

cc:

Ralph Terrazas, LAFD
Ana Guerrero, Office of the Mayor
Mandy Morales, Office of the Mayor
Miguel Santana, City Administrative Officer
Wendy Macy, Personnel