

OFFICE OF THE CITY ADMINISTRATIVE OFFICER
Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: May 2015	
Grant Award Title: Drug Enforcement, Education and Prevention (DEEP) Program		Grant Amount: \$105,600 Prior Grant Award(s): \$0	
Awarding Agency: Bureau of Justice Assistance			
Grant Agreement Number/Reference:	Performance Start Date: July 1, 2015	Performance End Date: December 31, 2015	
Purpose: The Office of the City Attorney requests authority to accept grant funding from the County of Los Angeles for the Drug Enforcement, Education and Prevention (DEEP) program. Funding in the amount of \$105,600 will provide for one new prosecutor to abate chronic gang and narcotic activities from July 1, 2015 to December 31, 2015.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
• Department requests acceptance of the Grant	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
• Match Sources Identification completed			X	() Obtain match requirements from Award Notice/Grantor Agreement
• Additional Funds requested			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
• Charter Section 1022 findings completed			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
• Standard and Grantor Provisions or equivalent language is included			X	() Incorporate Provisions or Language into proposed agreement
• Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/>			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
• Department has submitted a request for position(s)	X			() Review documents and make determination
6. Grant Implementation Recommendations				
• Department has submitted grant implementation instructions	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
• Department has requested Funds/Accounts Set-up	X			
8. Governing Body Resolution/Certification				
• Department has submitted Resolution/Certification			X	() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
• Department has submitted Fiscal Impact Statement	X			() Submit to CAO for review and determination

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10. Grant Award Summary

The Office of the City Attorney requests approval to accept \$105,600 in grant funding for the Drug Enforcement, Education and Prevention (DEEP) Program. These funds originate from the Bureau of Justice Assistance and pass-through the California Board of State and Community Corrections (BSCC). BSCC awarded the County of Los Angeles \$1,248,156 to establish the DEEP program, of which the Office of the City Attorney received \$105,600 as a sub-recipient. The funds will support the salary of one Deputy City Attorney II to abate locations with chronic and narcotic activities, including investigating and filing civil public nuisance lawsuits related to gang and narcotics plagued properties. The Deputy City Attorney II will be assigned to the Safe Neighborhoods and Gang Division in the Safe Neighborhood Prosecutor Program.

The total cost of the program is \$105,600 and will cover a period of six months during the grant performance period of July 1, 2015 to December 31, 2015. Funding will be reimbursed as follows: \$66,878 in salaries for one Deputy City Attorney II; \$33,205 in fringe benefits and other related costs; \$1,000 for travel; and \$4,517 for supplies. The City Attorney's Office is requesting to add one Deputy City Attorney II resolution authority to perform the work related to the grant. It is anticipated that based on satisfactory performance, grant funding will be renewed for two additional years. There is no match requirement for the grant.

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:


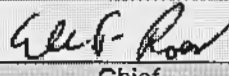
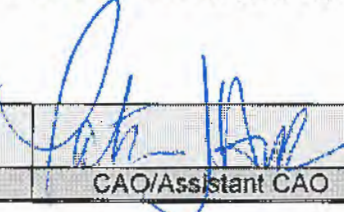

1. Approve and authorize the City Attorney, or designee, to accept the grant award in the amount of \$105,600 for the Drug Enforcement, Education, and Prevention (DEEP) program, for the grant performance period of July 1, 2015 to December 31, 2015;
2. Approve and authorize the City Attorney, or designee, to execute the sub-recipient agreement between the County of Los Angeles and the City of Los Angeles, subject to the approval of the City Attorney as to form and legality;
3. Add one Deputy City Attorney II resolution authority for the period of July 1, 2015 to December 31, 2015;
4. Authorize the Controller to:
 - a. Establish a receivable in the amount of \$105,600 within Fund 368, Department 12;
 - b. Establish a new appropriation within Fund 368, Department 12, as follows:
Account 12M631 - FY 15-16 Byrne JAG - DEEP - \$105,600
 - c. Upon receipt of grant funds, transfer up to \$33,205 from Fund 368, Department 12, Account 12M631 to Fund 100, Department 12, Revenue Source 5361, Related Costs Reimbursement-Others;
5. Authorize the City Clerk to place on the Council calendar for July 1, 2015, the following action relative to the Byrne JAG DEEP grant:
 - a. "That the Council, subject to the approval of the Mayor, authorize the Controller to transfer \$66,878 from Fund 368, Department 12, Account 12M631 FY 15-16 Byrne JAG - DEEP to Fund 100, Department 12, Account 001010 Salaries General."
6. Authorize the City Attorney to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement

Yes This Office finds that the Grant complies with City financial policies as follows (see below):

No This Office finds that the Grant does not comply with City financial policies as follows (see below):

There is no General Fund impact. Approval of this request will allow for the disbursement of funds from the Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant. There is no required match for this grant. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against receipts expected from the continuation of the grant.

			
CAO Analyst	Chief	CAO/Assistant CAO	Date



MIKE FEUER
CITY ATTORNEY

May 18, 2015

The Honorable Eric Garcetti
Mayor of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Mandy Morales

Honorable Members of City Council
City of Los Angeles
City Hall
Los Angeles, CA 90012
Attention: Holly Wolcott

Re: Edward Byrne Memorial Justice Assistance Grant (JAG) Program – Drug Enforcement, Education, and Prevention (DEEP) Program

Contact persons: Michiko Reyes Tel. 213 978-7020
Jonathan Cristall Tel. 213 978-4657

Dear Mayor Garcetti and Honorable Members of City Council:

The Office of the City Attorney is transmitting for your review and approval a sub-recipient grant award totaling \$105,598 under the FY 2015-16 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, with the County of Los Angeles as the prime recipient.

The California Board of State and Community Corrections (BSCC) has awarded Los Angeles County \$1,248,156 to establish the Drug Enforcement, Education, and Prevention (DEEP) program, wherein the City Attorney's Office will participate in a multi-stakeholder collaboration to combat mid to high level narcotics trafficking in Los Angeles County. Through grant funding, the City Attorney's Office will hire one new prosecutor to abate locations with chronic gang and narcotic activities. Duties will include investigating and filing civil public nuisance lawsuits related to gang and narcotics plagued properties. It is anticipated that based on satisfactory performance, grant funding will be renewed for a period of two additional years through FY 2017-18.

New resources to combat drug trafficking will have a positive public safety impact in Los Angeles. According to the March 2014 report by the California Attorney General, Mexican drug cartels bring their illegal narcotics into the United States through San Diego and then

up to Los Angeles County. From there the drugs either flow into Northern California or are distributed throughout the United States. The city of Los Angeles, with its many specialty commercial districts - toy, jewelry, flower, garment, and fashion districts - provides a myriad of ways to launder huge amounts of narcotics proceeds. The financial profits from these sales, along with weapons, get funneled back through the Los Angeles region to various drug trafficking organizations (DTO). As a result, the connection between DTOs and local criminal street gangs has increased the lure and power of gangs, swelling their numbers. In 2011 the County had the highest ratio of gang members to population in the state, with a third of all homicides committed by gang members.

The total cost to the City Attorney's Office for this program is \$105,600 which is fully reimbursed by the grant. The breakdown of the grant award in the amount of \$105,600 is as follows:

We, therefore, request that the City Council, subject to the approval of the Mayor, approve the following:

IT IS THEREFORE REQUESTED that the City Council and the Mayor:

1. **AUTHORIZE** the City Attorney or his designee to accept the grant award in the amount of \$105,598 for the Drug Enforcement, Education, and Prevention (DEEP) program, for the period of July 1, 2015 – December 31, 2015.
2. **RESOLVE** that employment authority in the City Attorney's Office for the period July 1, 2015 – December 31, 2015 for one Deputy City Attorney I (0551) position is APPROVED and exempt this position from the Hiring Freeze;
3. **AUTHORIZE** the Controller to:
 - a. **ESTABLISH** a receivable in the amount of \$ 105,598 within Fund 368, Department 12.
 - b. **ESTABLISH** Appropriation Account 12L631 - FY 14-15 Byrne JAG – DEEP Program within Fund 368, Department 12 in the amount of \$ 105,598.

Honorable Eric Garcetti
City Council
May 18, 2015
Page Two

- c. **REIMBURSE** the General Fund 100, Department 12, Revenue Source 5361 - Related Costs Reimbursements from Other funds, for related costs associated with the grant reimbursed position for an amount up to \$ 24,551.
4. **AUTHORIZE** the City Council to Instruct the City Clerk to place on Council Calendar for July 1, 2015, the following action relative to the Byrne JAG DEEP Grant:

"That the City Council, subject to the approval of the Mayor, **AUTHORIZE** the Controller to transfer \$66,878 from Fund 368, Department 12, Account 12L631 FY 14-15 Byrne JAG – DEEP Program to Fund 100, Department 12, Account 1010 Salaries General."
5. **AUTHORIZE** the Office of the City Attorney to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer.

Thank you for your consideration to this matter.

Sincerely,


Leela Kapur
Chief of Staff

cc: Miguel Santana, CAO
Maria Legaspi, CAO

City of Los Angeles Grant Award Notification and Acceptance

Recipient Department				
This Grant Award is: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Revision <input checked="" type="checkbox"/> Sub-Allocation				
Grants Coordinator: Los Angeles County		E-Mail: pbfiore@lasd.org		Phone: 323-526-5359
Project Manager: Jonathan Cristall		E-Mail: jonathan.cristall@lacity.org		Phone: 213-978-4657
Department/Bureau/Agency: Los Angeles City Attorney				Date: 05/18/15
Grant Information				
Name of Grantor: Bureau of Justice Assistance - Byrne			Pass Through Agency: Cal EMA to LA County	
Grant Program Title: Drug Enforcement, Education, and Prevention (DEEP)			Notification of Award Date: May, 2015	
Funding Source (Public or Private): <input checked="" type="checkbox"/> Federal <input type="checkbox"/> State <input checked="" type="checkbox"/> Local <input type="checkbox"/> Foundation <input type="checkbox"/> Corporation <input type="checkbox"/> Other	Grant Type: <input checked="" type="checkbox"/> Formula/Block <input checked="" type="checkbox"/> Competitive/Discretionary <input type="checkbox"/> Other	Funds Disbursement: <input type="checkbox"/> Advance <input checked="" type="checkbox"/> Reimbursement	Agency's Grant ID: CFDA # _____ Other ID # _____ eCivis ID# _____	
Match Requirement: <input checked="" type="checkbox"/> None <input type="checkbox"/> Recommended <input type="checkbox"/> Mandatory _____ Amount = _____ % Match				
Match Type: <input type="checkbox"/> Cash <input type="checkbox"/> In-Kind Identify Source of Match: _____				
Fiscal Information:	Awarded Funds \$105,600	Match/In-Kind Funds \$0	Additional/Leveraged Funds \$	Total Project Budget \$105,610
Approved Grant Budget Summary:				
Category	Awarded	Match	Additional	Explanation
Personnel				
Salaries	66,878			
Fringe Benefits	24,551			
Indirect	8,654			12.94% rate
Equipment				
Materials/Supplies	3,437			Printer, computer, and office supplies
Travel	1,000			
Contractual Services				
Other	1,080			Cell Phone
Total:	105,600			
Approved Project				
Descriptive Title of Funded Project: Drug Enforcement, Education, and Prevention (DEEP)				
Performance Period Start/End Dates (Month/Day/Year): Start: 07/01/15 End: 12/31/15		Citywide: <input checked="" type="checkbox"/> Affected Council District(s): All Affected Congressional District(s): Citywide		
Purpose: <input type="checkbox"/> Capital/Infrastructure <input checked="" type="checkbox"/> Equipment <input checked="" type="checkbox"/> Program <input type="checkbox"/> Planning/Training <input type="checkbox"/> Pilot/Demonstration				
Identify Internal Partners (City Department/Bureau/Agency): LAPD				
Identify External Partners: Los Angeles County and multi-stakeholders addressing enforcement, intervention, prosecution and prevention activities.				
Summary				
Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.				
Through grant funding, the City Attorney's Office will hire one new prosecutor to abate chronic gang and narcotic activities. Duties will include investigating and abating public nuisance properties, as well as prosecuting individuals and/or entities that commit and/or permit criminal activity (narcotics and gangs) within these properties. It is anticipated that based on satisfactory performance, grant funding will be renewed for a period of two additional years through FY 2016-17.				

City of Los Angeles Grant Award Notification and Acceptance

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

There is no General Fund impact.

Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Grant Award Notification and Acceptance | <input type="checkbox"/> Copy of Award Notice |
| <input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document) | <input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable) |
| <input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document) | <input type="checkbox"/> Additional Documents (if applicable) |

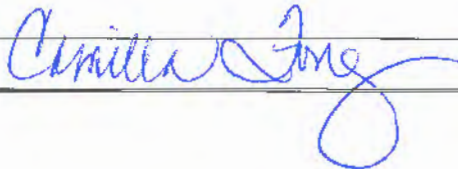
Department Head Name: MC Molidor	Department Head Signature: 	Date: 4/2/2015
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FOR CAO USE ONLY

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
- Returned to Department (Additional information/documentation has been requested.)
- Flagged (See comments below.)

Comments:

CAO Grants Oversight Unit Signature: 	Date: 6/11/15
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**Grant Award Notification and Acceptance
Grant Project Cost Breakdown**

Grant Name: DEEP Grant Project Breakdown	Additional Costs**			Department:	Comments
	Grant Funds	City Funds	Non-City Funds	Total	
Salaries					
1010 Salaries General	66,878			66,878	
1020 Salaries Grant Reimbursed					
1070 Salaries As Needed					
1090 Overtime					
Salaries Total:	\$ 66,878	\$ -	\$ -	\$ 66,878	
Related Costs*					
	CAP Rate				
Fringe Benefits	24,551			24,551	
Department Administration	8,654			8,654	
Central Services				0	
Related Costs Total:	\$ 33,205	\$ 0	\$ 0	\$ 33,205	
Expense					
2120 Printing & Binding				0	
2130 Travel	1,000			1,000	
3040 Contractual Services				0	
3310 Transportation				0	
4160 Governmental Meetings				0	
6010 Office Supplies	3,437			3,437	Computer, printer, and office supplies
6020 Operating Supplies				0	
7300 Equipment				0	
other Cell Phone	1,080			1,080	
				0	
Expenses Total:	\$ 5,517	\$ 0	\$ 0	\$ 5,517	
Grand Total:	\$ 105,600	\$ -	\$ -	\$ 105,600	
*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)					
**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.					

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER BSCC 656-14
REGISTRATION NUMBER



- This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME BOARD OF STATE AND COMMUNITY CORRECTIONS
CONTRACTOR'S NAME LOS ANGELES COUNTY
- The term of this Agreement is: **MARCH 1, 2015** through **DECEMBER 31, 2015**
- The maximum amount of this Agreement is: **\$ 1,248,156.00**
ONE MILLION, TWO HUNDRED FORTY-EIGHT THOUSAND, ONE HUNDRED FIFTY-SIX DOLLARS AND ZERO CENTS
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Sections 1 through 11	5 pages
Exhibit A – JUSTICE ASSISTANCE GRANT Standard Conditions	7 pages
Exhibit B – Federal Assurances	8 pages
Exhibit C – General Terms and Conditions	GTC 610

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.
 These documents can be viewed at www.documents.dgs.ca.gov/ols/GTC-610.doc (CA Department of General Services, Office of Legal Services – Standard Contract Language).*

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR	<i>California Department of General Services Use Only</i>
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) LOS ANGELES COUNTY	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING Jim McDonnell, Sheriff	
ADDRESS 4700 Ramona Boulevard Monterey Park, CA 91754	
STATE OF CALIFORNIA	
AGENCY NAME BOARD OF STATE AND COMMUNITY CORRECTIONS	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING WILLIAM J. CROUT, Deputy Director	
ADDRESS 2590 Venture Oaks Way Sacramento, CA 95833	
<input checked="" type="checkbox"/> Exempt per: State Contracting Manual (SCM) 4.06	

SECTION VIII. PROPOSAL BUDGET

A. BUDGET LINE ITEM TOTALS

2016 BUDGET – YEAR TWO

LINE ITEM	GRANT FUNDS
1. Salaries and Benefits	\$167,656
2. Services and Supplies	\$0
3. Professional Services (Sub-Contractors/Consultants)	\$933,143
4. Community-Based Organization (CBO) Contracts	\$81,689
5. Data Collection, Reporting and Evaluation Efforts <i>(minimum 5-10% of grant funds)</i>	\$62,408
6. Fixed Assets/Equipment	\$0
7. Other (Including Training, Travel, etc.)	\$3,260
TOTAL	\$1,248,156

Year One Budget Detail

1. Salaries and Benefits		
<i>CalMMET Budget</i>		
1-Lieutenant (Overtime only)	\$101.94 x 140 Hrs	\$14,272
2-Sergeants (Overtime only)	\$90.15 x 225 Hrs x 2	\$40,568
Deputy Sheriff	\$87.95 x 227 Hrs x 5	\$99,823
Assisting Personnel (Overtime only- any CalMMET Investigations)	\$89 x 35 Hrs	\$3,115
Sub-Total		\$157,778
Benefits	\$157,778 x 6.261%	\$9,878
Salaries and Benefits TOTAL		\$167,656
2. Services and Supplies		
Services and Supplies TOTAL		\$0
3. Professional Services		
<i>CHES Budget</i>		
2-Deputy District Attorney III	FT \$11,805 x 12 Months x 2 x 28.828%	\$81,675
Benefits	\$81,675 @ 56.055%	\$45,783
SUB-TOTAL		\$127,458

JMHL Budget

1-Psychiatric Social Workers II	FT \$7,360.90 x 12 Months x 83.333%	\$73,609
Benefits	\$73,609 x 48.08%	35,391
	SUB-TOTAL	\$109,000

LA CLEAR Budget

1-War Room Commander	PT \$13,142 x 12 Months x 39.162%	\$61,760
Benefits	\$61,760 x 56.755%	\$35,052
2-Criminal Intelligence Specialist III	FT \$27.6634 x 2,080 Hours x 2	\$115,080
Benefits	\$115,080 x 46.044%	\$52,987
1-Criminal Intelligence Specialist II	PT \$25.17 x 510 Hours	\$12,837
Benefits	\$12,837 x 52.270%	\$6,710
1-Criminal Intelligence Specialist II	FT \$25.1826 x 2,080 Hours	\$52,380
Benefits	\$52,380 x 26.854%	\$14,066
	SUB-TOTAL	\$350,872

LA IMPACT Budget

AT&T, Office Phones/Data Lines (Communication, HQ and Off-Site Locations)	\$75 x 12 Months	\$900
Verizon Wireless, Pole Camera Device Communication (Services)	\$251.66 x 12 Months	\$3,020
California Joint Powers Authority Insurance (Liability Insurance)	Annual Cost	\$14,338
Sprint Investigative Services	\$310.41 x 12 Months	\$3,725
Code 5 – Tracker Service	\$1,312.50 x 12 Months	\$15,750
De Lage Copier/Printer (Lease)	\$1,265.585 x 12 Months	\$15,187
CBE Copier/Printer (Lease)	\$311.25 x 12 Months	\$3,735
Pitney Bowes Postage Equipment Meter	\$194 Qtr @ 4 Qtrs	\$776
Shipping & Postage (1 st Class & Delivery)		\$3,500
Stationary, Evidence Bags and Shredding etc (Printing and Document Destruction Services)		\$5,000
Pole Camera Device Communications	\$1,798.58 x 12 Months	\$21,583
Account Tek, Financial Software IT Support, Software Consultant		\$3,500
IT Support Case Management	\$4,583.33 x 12 Months	\$55,000

Laser fiche Support	\$833.33 x 12 Months	\$10,000
Communications Maintenance Services	\$850 x 12 Months	\$10,200
Citizens Bank Lease	\$6,166.58 x 12 Months	\$73,999
SUB-TOTAL		\$240,213
TOUGH Budget		
1-Los Angeles City Attorney (salary only)	FT \$10,560 x 12 Months x.83333%	\$105,600
SUB-TOTAL		\$105,600
Professional Services TOTAL		1,669,480
4. CBO Contracts		
LA Impact Budget – LEAD Program		\$81,689
CBO Contracts TOTAL		\$81,689
5. Data Collection, Reporting and Evaluation Efforts		
Evaluator		\$62,408
Data Collection TOTAL		\$62,408
6. Fixed Assets/Equipment		
Fixed Assets TOTAL		\$0
7. Other		
ALL PROJECTS		
Travel to 1-Day Conference	Staff to be determined	\$3,260
Other TOTAL		\$3,260
PROJECT GRAND TOTAL		\$1,248,156