



ERIC GARCETTI  
MAYOR

June 10, 2015

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: Fiscal Year 2014 State Homeland Security Grant Program Acceptance

Dear Honorable Members:

Transmitted herewith, for consideration by the Los Angeles City Council, is a request to accept the Fiscal Year 2014 State Homeland Security Grant Program (FY14 SHSGP) on behalf of the City for a total allocation of \$557,000 to fund Los Angeles Emergency Management, Fire Department, and Police Department projects.

State Homeland Security Grant Program (SHSGP) Award

On September 20, 2014, the California Governor's Office of Emergency Services (Cal OES) awarded the County of Los Angeles \$557,000 of FY14 SHSGP funds with a grant performance period from September 1, 2014 to May 31, 2016 (Attachment 1). Of the total FY14 SHSGP award, the County of Los Angeles awarded \$557,000 to the City of Los Angeles.

The State Homeland Security Grant Program provides funding for planning, equipment, training, exercises and grant administration for emergency prevention, preparedness and response. This grant is funded by the U.S. Department of Homeland Security and distributed to California Governor's Office of Emergency Services (Cal OES). Allocations are provided to States, which in turn provide program funding to Operational Areas within the state based on population and designated for the benefit of all first responders in the area. The County of Los Angeles subsequently administers the grant funding and distributes it among regional recipients, including the City of Los Angeles. There is no match requirement associated with this grant.

On May 28, 2015, the Mayor's Office received the sub-recipient contract from the County of Los Angeles with a performance period of September 1, 2014 to March 31, 2016, which allowed the Mayor's Office to begin the process of accepting this grant.

As the pass through agency for the SHSGP, the County of Los Angeles requires an agreement between the City of Los Angeles and the County of Los Angeles as a subrecipient for the FY14 SHSGP allocation (Attachment 2).

The City of Los Angeles received FY14 SHSGP funding to support projects that will benefit the Los Angeles Emergency Management Department (EMD), Fire Department (LAFD), and Police Department (LAPD), as follows:

A categorical summary of the FY14 SHSGP is as follows:

	<b>EMD</b>	<b>LAFD</b>	<b>LAPD</b>	<b>Total</b>
Training – Sworn Overtime		\$100,000	\$200,000	\$300,000
Outreach - Contractual	\$257,000			\$257,000
<b>Total</b>	<b>\$257,000</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$557,000</b>

## EMERGENCY MANAGEMENT DEPARTMENT

### Places of Worship Plan Development - \$150,000

The Places of Worship Plan Development project will work with a coalition of representatives from Houses of Worship (HOWs) and Faith Based Organizations (FBOs) throughout the City of Los Angeles to develop and formalize a disaster planning model designed specifically for places of worship. It will guide HOWs and FBOs on addressing the needs of their facility, congregation, and community in preparation, response, and recovery of a disaster or emergency. Funding will be used to hire a vendor to develop workshop training curriculum based on best practices and comprehensive guidelines in emergency planning for places of worship, conduct training workshops based on this curriculum, and develop an emergency plan template for HOW and FBO participants responsible for emergency operations planning.

Authority is being requested to negotiate and execute a contract with a vendor to develop training curriculum, conduct training workshops, and develop a places of worship emergency planning template, for a term up to 12 months within the grant performance period, for an amount not to exceed \$150,000.

### Emergency Readiness Information System - \$107,000

The Emergency Readiness Information System (ERIS) project will engage the public to submit household information to the ERIS database for use by first responders to direct response during emergency operations. This voluntary registration database will allow emergency responders to identify individuals requiring assistance and provide them with information that can be used to relocate those individuals, including the nature of the

impairment, physical restrictions to residential access and medical conditions. Funding will be used to hire a vendor to customize the ERIS software application and database website with the addition of ten ballot languages, develop a marketing campaign, and implement product roll-out to promote use of the system by the public.

Authority is being requested to negotiate and execute a contract with a vendor to customize the system and develop and implement a marketing campaign for a term up to 12 months within the grant performance period, for an amount not to exceed \$107,000.

## FIRE DEPARTMENT

### Incident Command System Training - \$100,000

The Los Angeles Fire Department (LAFD) will utilize \$100,000 in grant funding to cover overtime and backfill for the delivery of Incident Command System (ICS) training courses 300 and 400. They will also deliver a “train the trainer” course for ICS 300 and 400, which will enable LAFD to deliver these trainings to more responders in the future. ICS courses provide LAFD personnel with valuable training in response, communication, and coordination during a disaster based on the National Incident Management System (NIMS) and ICS, which are used by first responders nationally.

## POLICE DEPARTMENT

### Weapons of Mass Destruction and Multi-Assault Counter Terrorism Action Capabilities Training - \$200,000

The Weapons of Mass Destruction (WMD) courses will train first responders to respond to incidents such as chemical, biological, radiological, nuclear, and explosive incidents; suspicious events; responder self-protection; site security; crime scene consideration; and specialized incident command issues. Funding will be utilized to fund overtime costs for personnel to conduct WMD training, pending grantor approval.

The Multi-Assault Counter Terrorism Action Capabilities (MACTAC) training is focused on providing for first responders the ability to respond to active shooter, terrorist attacks, and hostage siege incidents. This project enables a better equipped regional response force for the cities in the region to handle large scale and multiple incidents of terrorism. Funding will be utilized to fund instructors to conduct the training to increase the number of certified MACTAC first responders, pending grantor approval.

## RECOMMENDATIONS

It is therefore requested that the City Council:

1. **Authorize** the Mayor, or his designee, to:
  - a. Accept, on behalf of the City, the Fiscal Year 2014 State Homeland Security Grant Program (FY14 SHSGP) in the amount of \$557,000 for a grant

performance period of September 1, 2014 to May 31, 2016 to fund approved Los Angeles Emergency Management, Fire and Police Departments' projects as outlined in Attachment 3;

- b. Negotiate and execute an agreement with the County of Los Angeles for a term of up to 12 months for receipt of FY14 SHSGP funds, consistent with the approved grant budget and in accordance with the agreement attached to this transmittal, subject to the approval of the City Attorney as to form and legality; and
- c. Negotiate and execute a contract for an amount not to exceed \$150,000 for the Places of Worship Plan Development, for a term of up to 12 months, within the applicable performance period, subject to the approval of the City Attorney as to form and legality; and
- d. Negotiate and execute contract for an amount not to exceed \$107,000 for the Emergency Readiness Information System, for a term of up to 12 months within the applicable performance period, subject to the approval of the City Attorney as to form and legality; and
- e. Submit to the grantor, on behalf of the City, requests for drawdown of funds or reimbursements of City funds expended for eligible grant purposes.

2. **Authorize** the Controller to:

- a. Establish a new interest-bearing fund entitled FY14 SHSGP grant, and create a receivable in the Fund in the amount of \$557,000 for the FY14 SHSGP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Homeland Security and Public Safety to reimburse City departments;
- c. Appropriate funds within the new Fund XXX, Department 46 as follows:

Fund/Dept.	Account	Account Title	Amount
XXX/46	46L138	LAFD	\$100,000
XXX/46	46L170	Police	\$200,000
XXX/46	46L392	EMD	<u>\$257,000</u>
		Total	\$557,000

- d. **Transfer** appropriations in the amount of \$557,000 within the FY14 SHSGP Grant Fund XXX on an as needed basis to reimburse for grant related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46L138	LAFD	\$100,000
XXX/46	46L170	Police	\$200,000
XXX/46	46L392	EMD	<u>\$257,000</u>
		Total:	\$557,000

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
392/34	343040	Contractual Services	\$257,000
100/38	001098	Overtime Variable Staffing	\$100,000
100/70	001092	Overtime Sworn	<u>\$200,000</u>
		Total:	\$557,000

3. **Authorize** the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from the Los Angeles Fire, Police, and Emergency Management Departments: and
4. **Authorize** the Mayor, or designee, to prepare Controller instructions for any technical accounting adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI  
Mayor

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Attachments

- 1 Award Letter
- 2 SHSGP Subrecipient Agreement
- 3 Approved FY14 SHSGP Budget