



ERIC GARCETTI  
MAYOR

September 15, 2015

Honorable Members of the City Council  
c/o City Clerk  
City Hall  
200 North Spring Street, Room 395  
Los Angeles, CA 90012

Re: Request for Authorization to Negotiate and Execute Contract Amendments with the Urban Peace Institute for the period July 1, 2015 to June 30, 2016 (Council File Numbers 13-0723-S4, 15-0758)

Dear Honorable Members:

Pursuant to the request of the City Attorney's Office, the Mayor's Office of Gang Reduction and Youth Development (the "GRYD Office") hereby requests authority to negotiate and execute amendments to two contracts with the Advancement Project to identify the Urban Peace Institute/Community Partners as the contractor through June 30, 2016.

In February 2015, the City Council authorized the Mayor's Office to execute a contract with the Advancement Project for the implementation of the Los Angeles Violence Intervention Training Academy ("LAVITA") Project for the term of January 1, 2015 through December 31, 2015, in an amount not to exceed \$200,000 (Council File Number 3-0723-S4, 2/18/15). In August 2015, the City Council authorized the Mayor's Office to execute a contract with the Advancement Project for the implementation of gang intervention services in the Southeast III GRYD Zone for the term of July 1, 2015 through June 30, 2016, in an amount not to exceed \$555,000 (Council File Number 15-0758, 8/14/15).

The Advancement Project was selected for both contracts through a formal procurement process. Operationally, the contracts are performed by the Urban Peace Institute ("UPI"), which has been operating as a division of the Advancement Project since 2006. UPI has conducted the LAVITA Program for the last five years. The Advancement Project's contract with the City indicate that all services in the agreement are performed by UPI. All staff, facilities, resources used to perform the contracts are part of UPI. The Advancement Project has served as a fiscal agent to handle payroll and other administrative functions on behalf of UPI.

During the procurement process, the Advancement Project notified the City and stated in its RFP proposal that the proposal was submitted on behalf of UPI, and that the Advancement Project intended to support UPI to spin off and incorporate as its own independent nonprofit organization.

Effective July 31, 2015, the Advancement Project and Community Partners entered a Project Sponsorship Transfer Agreement, whereby the operation of UPI was transferred to Community Partners (Attachment 1). Community Partners shall now serve as a fiscal agent for UPI, and UPI shall continue to conduct its operations with the same staff, facilities, and resources as before and as described in the RFP proposal. The contracts to operate the LAVITA Project and the intervention services in the Southeast III GRYD Zone will continue to be performed by UPI, but fiscal and administrative functions shall be performed by Community Partners.

## **RECOMMENDATIONS**

**It is THEREFORE requested that the City Council:**

1. **AUTHORIZE** the Mayor, or designee, to negotiate and execute a contract with the Urban Peace Institute/Community Partners to provide intervention services in the Southeast III GRYD Zone for the period July 1, 2015 to June 30, 2016, with the option to extend for two additional one-year terms, for an amount not to exceed \$555,000, subject to approval of the City Attorney as to form and legality;
2. **AUTHORIZE** the Mayor, or designee, to negotiate and execute an amendment to its contract with the Advancement Project to implement the LAVITA Project (C-125622), to replace the name of the contractor as the Urban Peace Institute/Community Partners, to extend the term of the contract by six months to June 30, 2016, and to increase the amount of the contract by \$100,000, subject to the approval of the City Attorney as to form and legality; and

Honorable Members of the City Council  
September 15, 2015  
Page 3 of 3

3. **AUTHORIZE** the Mayor, or designee, to prepare Controller's instructions and make technical adjustments that may be required to implement the actions approved by the Mayor and Council on this matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement these instructions.

Sincerely,

A handwritten signature in blue ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG: rdw

Attachment:

1 - Project Sponsorship Transfer Agreement