

REPORT FROM

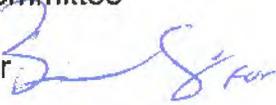
## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: August 18, 2015

CAO File No. 0130-01033-0246  
Council File No. 15-0777  
Council District: All

To: The Health, Mental Health, and Education Committee

From: Miguel A. Santana, City Administrative Officer 

Reference: Report from the Arts, Parks, Health, Aging, and River Committee to the City Council dated June 22, 2015

Subject: **REPORT BACK ON THE ACCEPTANCE OF THE FISCAL YEAR 2015-16  
OLDER AMERICANS ACT GRANT AWARD FOR THE SENIOR COMMUNITY  
SERVICE EMPLOYMENT PROGRAM**

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### SUMMARY

At its meeting of June 22, 2015 the Arts, Parks, Health, Aging, and River Committee considered a report from the Department of Aging (Department) requesting approval to accept a grant award from the California Department of Aging (CDA) for the Senior Community Service Employment Program (SCSEP) and to amend the 2014-15 Supplemental Nutrition Assistance Program (SNAP-ED) Grant Standard Agreement SP-1415-25 to extend the contract expiration date.

During discussion of the item, a representative from the Department provided an overview of the request and indicated that, although the Department had received funding notification for the CDA for the SCSEP, they had not received the actual Standard Agreement. After discussion of the item, the Committee recommended approval of the SNAP-ED component and deferral of the SCSEP component pending receipt of the Standard Agreement and a report from the City Administrative Officer.

The SCSEP is a federally subsidized training program that provides classroom and part-time work-based training to City residents who are at least 55 years old, unemployed and whose annual income is no more than 125% of Federal Poverty guidelines. The SCSEP assists older adults achieve unsubsidized employment and promotes the benefits of hiring older workers.

On August 5, 2015 the Department submitted a transmittal requesting approval of the 2015-16 SCSEP Budget (Attachment 1) and authorization for the Department to execute Standard Agreement TV-1516-25 (Attachment 2) to accept \$1,514,905 in SCSEP program funds. The Department also requests to adjust appropriations within their 2015-16 Adopted Budget to reflect the actual grant award received from the CDA.

**RECOMMENDATIONS**

That the City Council, subject to the approval of the Mayor:

1. Approve the FY 2015-16 Senior Community Service Employment Program Budget (Attachment 1) and the Standard Agreement TV-1516-25 with the State of California, Department of Aging (Attachment 2);
2. Authorize the General Manager, Los Angeles Department of Aging, or designee to:
  - a. Execute the FY 2015-2016 Senior Community Service Employment Program Budget Application and Standard Agreement TV-1516-25, subject to the review and approval of the City Attorney as to form and legality;
  - b. Accept from the California Department of Aging \$1,514,905 in Senior Community Service Employment Program funds; and
3. Authorize the Controller to:
  - a. Establish new accounts and appropriate \$847,738 within the Other Programs for the Aging Fund Number 410 as follows:

<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
02M102	Aging	(\$350,982)
021021	Enrollee Wages	<u>\$1,198,720</u>
	Total	\$ 847,738

- b. Adjust the appropriation within Fund Number 100, Department 02 as follows:

<u>Account</u>	<u>Account Title</u>	<u>Amount</u>
001010	Salaries, General	(\$168,126)
001070	Salaries, As-Needed	(\$178,393)
002130	Travel	(\$ 200)
003040	Contractual Services	(\$ 500)
003310	Transportation Expenses	(\$ 1,407)
006010	Office and Administrative	<u>(\$ 2,356)</u>
	Total	(\$350,982)

4. Authorize the General Manager, Los Angeles Department of Aging, or designee to prepare Controller's instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **FISCAL IMPACT STATEMENT**

Funding for the Senior Community Service Employment Program is provided by Older Americans Act Grant Funds from the State of California Department of Aging, and General Fund provided in the 2015-16 Adopted Budget (C.F. 15-0600). There is no additional impact on the General Fund. Approval of these agreements is in compliance with the City's Financial Policies as one-time funding is being used for one-time expenditures.

*MAS.EOS:08160017*