

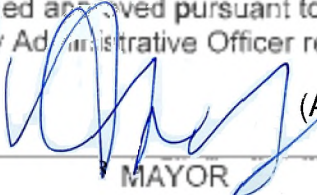
0120-17346-0000

**TRANSMITTAL**

TO The City Council	DATE 7/07/15	COUNCIL FILE NO.
FROM The Mayor		COUNCIL DISTRICT 13

**Echo Park Lake Sidewalk Repair Project -  
Transfer of Funds to the Department of Transportation to  
Relocate Traffic Signal Boxes and Associated Cables**

Transmitted for your consideration. The Council has 60 days from the date of receipt to act, otherwise the contract will be deemed approved pursuant to Administrative Code Section 10.5(n). See the City Administrative Officer report attached.

  
 (Ana Guerrero)  
 \_\_\_\_\_  
 MAYOR

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: July 1, 2015

CAO File No. 0120-17346-0000

Council File No.

Council District 13

To: The Mayor

From: Miguel A. Santana, City Administrative Officer



Reference: Letter to the Mayor from the Board of Recreation and Parks Commissioners dated April 13, 2014; referred by the Mayor on April 27, 2015

Subject: **ECHO PARK LAKE SIDEWALK REPAIR PROJECT – TRANSFER OF FUNDS TO THE DEPARTMENT OF TRANSPORTATION TO RELOCATE THE TRAFFIC SIGNAL BOXES AND ASSOCIATED CABLES LOCATED AT THE INTERSECTION OF SANTA YNEZ STREET AND GLENDALE BOULEVARD**

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### SUMMARY

At its meeting of December 10, 2014, the Board of Recreation and Park Commissioners approved the proposed transfer of \$26,000 from the Department of Recreation and Parks to the Department of Transportation (DOT), to relocate two traffic signal boxes and associated cable systems (Services) located at the intersection of Santa Ynez Street and Glendale Blvd. Services must be completed by DOT staff, and is part of the Echo Park Lake Sidewalk Repair Project (Project). The Project includes the removal and replacement of damaged sidewalk surrounding the Echo Park Lake and the installation of Americans with Disabilities Act compliant access ramps at all intersections and access points into Echo Park Lake.

### RECOMMENDATION

That the Council, subject to the approval of the Mayor:

- a) Authorize the Controller to transfer and appropriate \$26,000 from the Department of Recreation and Parks, Fund 302, Department 89, Deferred Maintenance Account 89704H to the Department of Transportation, Fund 100, Department 94, Account 001090; and
- b) Authorize the Office of the City Administrative Officer to make technical corrections as necessary to effectuate the intent of the Mayor and Council.

### FISCAL IMPACT STATEMENT

The Department of Recreation and Parks will transfer \$26,000 to the Department of Transportation for the performance of the specified services. There is no additional impact on the General Fund. To the extent applicable, the recommendation above complies with the City's Financial Policies in that one time revenue will be used to meet one-time expenditures.

MAS:LGC:08150113

Attachments

**BOARD OF RECREATION AND  
PARK COMMISSIONERS**

SYLVIA PATSAOURAS  
PRESIDENT

IRIS ZUÑIGA  
VICE PRESIDENT

LYNN ALVAREZ  
MELBA CULPEPPER  
MISTY M. SANFORD

LATONYA D. DEAN  
COMMISSION EXECUTIVE ASSISTANT II

**CITY OF LOS ANGELES**  
CALIFORNIA



2015 APR 28 PM 4:15  
CITY ADMINISTRATIVE OFFICE

**ERIC GARCETTI**  
MAYOR

**DEPARTMENT OF  
RECREATION AND PARKS**

COMMISSION OFFICE  
POST OFFICE BOX 86328  
LOS ANGELES, CA 90086-3280

Telephone: (213) 202-2640  
Facsimile: (213) 202-2610  
RAP.Commissioners@LACity.org

MICHAEL A. SHULL  
GENERAL MANAGER

April 13, 2014

Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 313, City Hall

Attention: Mandy Morales

Dear Mayor Garcetti:

At its meeting of December 10, 2014, the Board of Recreation and Park Commissioners adopted the attached Report No. 14-307 and Resolution No. 10424 concerning the transfer of funds to the Department of Transportation to relocate traffic signal boxes and associated cables located at the intersection of Santa Ynez Street and Glendale Boulevard.

In accordance with the Los Angeles City Charter, this matter is submitted to you for your approval.

If you require additional information, please call Jimmy Newsom at (213) 202-2678.

Very truly yours,

BOARD OF RECREATION AND  
PARK COMMISSIONERS

LATONYA D. DEAN  
Commission Executive Assistant

Enclosures

cc: City Administrative Officer  
Jimmy Newsom, Recreation and Parks  
Eleanor Chang, Recreation and Parks

OFFICE OF THE MAYOR  
2015 APR 27 PM 2:57  
CITY OF LOS ANGELES

2015 APR 28 PM 3:45  
CITY ADMINISTRATIVE OFFICE



REPORT OF GENERAL MANAGER

**APPROVED**  
**DEC 10 2014**

NO. 14-307

DATE December 10, 2014

**BOARD OF RECREATION  
and PARK COMMISSIONERS**

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ECHO PARK LAKE SIDEWALK REPAIR PROJECT- TRANSFER OF FUNDS TO THE DEPARTMENT OF TRANSPORTATION TO RELOCATE TRAFFIC SIGNAL BOXES AND ASSOCIATED CABLES LOCATED AT THE INTERSECTION OF SANTA YNEZ STREET AND GLENDALE BOULEVARD

R. Adams	_____	V. Israel	_____
<i>for</i> R. Bacajias	<u>OSP</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____

*M. [Signature]*  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve a fund transfer in the amount of \$26,000 to the Los Angeles Department of Transportation (LADOT) to relocate two (2) signal boxes and associated cables located at the intersection of Santa Inez Street and Glendale Boulevard adjacent to Echo Park Lake;
2. Authorize the following transfer of funds from Department of Recreation and Parks (RAP) to LADOT, subject to the approval of the Mayor and Council:

From: RAP - SW Deferred Maintenance  
Department 89, Fund 302, Account 89704H, Amount \$26,000

To: LADOT - Salaries, Overtime  
Department 94, Fund 100, Account 001090, Amount \$26,000

3. Authorize the General Manager or his designee, to make technical corrections and/or modifications as necessary, to the transactions described in the Summary of this Report, to carry out the intent of the authorized transfer and completion of the project as stated herein.

## REPORT OF GENERAL MANAGER

PG. 2

NO. 14-307

### SUMMARY:

Echo Park Lake is located at 751 Echo Park Avenue in the Echo Park Community. The Echo Park Lake Sidewalk Repair Project is one of several sidewalk repair projects, which the Department is facilitating in partnership with the Mayor's Office, Bureau of Engineering, Bureau of Contract Administration, and LADOT.

The project scope of work consists of the removal and replacement damaged sidewalk surrounding the lake along the public right-of-way and the installation of Americans with Disabilities Act (ADA) compliant access ramps at all intersections and access points into the park.

The project started on April 25, 2014 and is being performed by RAP's on call construction contractor. The project is currently 75% complete in construction. The remaining scope of work cannot continue until the existing signal boxes located at the intersection of Santa Ynez Street and Glendale Boulevard are relocated. This work must be performed by LADOT staff. Once the signal boxes and associated cable system has been relocated, the contractor can continue with the sidewalk work.

### FISCAL IMPACT STATEMENT:

The funding for this work was provided to RAP specifically for the sidewalk repair projects. Although this fund transfer will reduce the existing balance of RAP's Deferred Maintenance Account by \$26,000, this transfer will not impact the Department's General Fund.

This Report was prepared by Jim Newsom, Management Analyst II and reviewed by Cid Macaraeg, Senior Management Analyst II, Planning, Construction, and Maintenance Branch.

RESOLUTION NO. 10424

WHEREAS, the Echo Park Lake Sidewalk Repair Project is one of several sidewalk repair projects, which the Department is facilitating in partnership with the Mayor's Office, Bureau of Engineering, Bureau of Contract Administration, and Los Angeles Department of Transportation (LADOT);

WHEREAS, the Project started on April 25, 2014 and is being performed by a Recreation and Parks (RAP) on call construction contractor; and

WHEREAS, the remaining scope of work cannot continue until the existing signal boxes located at the intersection of Santa Ynez Street and Glendale Boulevard are relocated.

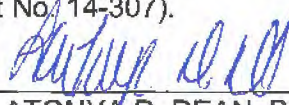
NOW, THEREFORE, BE IT RESOLVED, that the Board, subject to approval by the Mayor and Council, authorizes the transfer of \$26,000.00 to LADOT to relocate two (2) signal boxes and associated cables located at the intersection of Santa Ynez Street and Glendale Boulevard adjacent to Echo Park Lake as follows:

From: RAP – SW Deferred Maintenance  
Department 89, Fund 302, Account 89704H, Amount:..... \$26,000.00

To: LADOT – Salaries, Overtime  
Department 94, Fund 100, Account 001090, Amount: ..... \$26,000.00

BE IT FURTHER RESOLVED, that the Board authorizes the General Manager or his designee to make technical corrections as necessary to those transactions referenced herewith.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its meeting held on December 10, 2014 (Report No. 14-307).



\_\_\_\_\_  
LATONYA D. DEAN, BOARD SECRETARY

RESOLUTION NO. 10424