

CITY OF LOS ANGELES  
CALIFORNIA

TONY M. ROYSTER  
GENERAL MANAGER  
AND  
CITY PURCHASING AGENT



ERIC GARCETTI  
MAYOR

DEPARTMENT OF  
GENERAL SERVICES  
ROOM 701  
CITY HALL SOUTH  
111 EAST FIRST STREET  
LOS ANGELES, CA 90012  
(213) 928-9555  
FAX No. (213) 928-9515

July 10, 2015

Honorable Members of the City Council  
City of Los Angeles  
c/o Office of City Clerk  
Room 395, City Hall

Attention: Adam Lid, Legislative Assistant

**REQUEST FOR EXEMPTION FROM CIVIL SERVICE UNDER  
CHARTER SECTION 1001(d)(2)**

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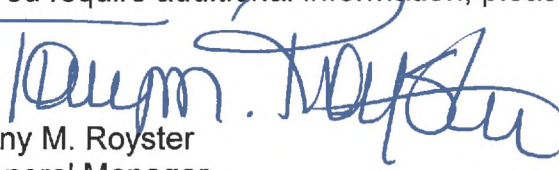
In accordance with Charter Section 1001(d)(2), the Department of General Services requests the exemption of two (2) positions from Civil Service provision:

- (1) Construction & Maintenance Supervisor II (Class Code 3127-2)
- (1) Senior Electrician (Class Code 3864)

These authorities are required to manage the installation of the infrastructure for the Los Angeles Police Department (LAPD) Body Camera Project. In December 2014, Mayor Eric Garcetti announced his intention of placing a camera on each officer by the middle of 2016. A Council Motion (Council File 14-1738) was presented by Council Member Curren D. Price, Jr. pertaining to the issuing of body-worn camera to LAPD Officers. Subsequent Council Files (15-0218-S4 & 15-0218-S3) have been passed by City Council as it relates to the program.

The Department therefore request that an exemption from the Civil Service provision of the Charter be granted in accordance with Section 1001(d)(2) for the two (2) positions mentioned above. The selection process will be conducted in an open and competitive manner with the most qualified candidates being granted the exempt position.

If you require additional information, please contact Dan Yoshimura at (213) 922-8577.

  
Tony M. Royster  
General Manager

Attachment



14-1738

PUBLIC SAFETY

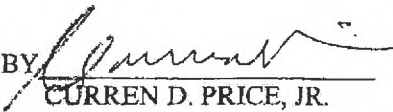
MOTION

Recent events have increased calls across the United States for the deployment of body-worn cameras by police departments, as a way to increase accountability and transparency. These cameras, which are small enough to be worn as part of an officer's uniform, are used to record an officer's interactions with the public. A study on the use of body-worn cameras in Rialto, California, showed reductions in forceful interactions between police officers and citizens, and in less complaints filed against police officers by citizens.

Body-worn cameras will become more prevalent throughout the country in the next few years. President Obama recently requested congress to allocate \$75 million in federal funding for training and deployment of body-worn cameras. In Los Angeles, Police Commissioner Steve Soboroff has been at the forefront of efforts to deploy body-worn cameras, helping the Police Department (LAPD) raise money to purchase cameras for LAPD Officers. Earlier this year, LAPD undertook a pilot program on the use and deployment of body-worn cameras in the City. LAPD should report to the Council on the results of this pilot program, and on how the Department plans to deploy body-worn cameras throughout the City of Los Angeles.

I THEREFORE MOVE that the Police Department (LAPD) report on the status of its plan to issue body-worn cameras to LAPD Officers. The report should include the results of the pilot program in Central Division, information on what vendor will be selected to provide the cameras, the purchase and implementation timeline, and information on how the Department will deploy the cameras across the City and what policies the Department will put in place on the use of body-worn cameras.

PRESENTED BY

  
CURREN D. PRICE, JR.  
Councilmember, 9<sup>th</sup> District

SECONDED BY



ORIGINAL

jwd



DEC 16 2014

HOLLY L. WOLCOTT  
CITY CLERK

GREGORY R. ALLISON  
EXECUTIVE OFFICER

City of Los Angeles  
CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
CITY CLERK

**Council and Public Services Division**

200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213) 978-1040

SHANNON HOPPES  
DIVISION MANAGER

CLERK.LACITY.ORG

When making inquiries relative to  
this matter, please refer to the  
Council File No.: 15-0218-S4

## OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

April 23, 2015

**Council File No.:** 15-0218-S4  
**Council Meeting Date:** April 21, 2015  
**Agenda Item No.:** 4  
**Agenda Description:** PUBLIC SAFETY COMMITTEE REPORT relative to the donation of 160 body-worn cameras for use by Los Angeles Police Department (LAPD) Officers.

**Council Action:** PUBLIC SAFETY COMMITTEE REPORT - ADOPTED

**Council Vote:**

ABSENT	BOB BLUMENFIELD
YES	MIKE BONIN
YES	JOE BUSCAINO
ABSENT	GILBERT A. CEDILLO
YES	MITCHELL ENGLANDER
YES	FELIPE FUENTES
YES	JOSE HUIZAR
YES	PAUL KORETZ
YES	PAUL KREKORIAN
YES	TOM LABONGE
YES	NURY MARTINEZ
YES	MITCH O'FARRELL
YES	BERNARD C PARKS
ABSENT	CURREN D. PRICE
YES	HERB WESSON

A handwritten signature in cursive script, appearing to read "Holly L. Wolcott".

HOLLY L. WOLCOTT  
CITY CLERK

PUBLIC SAFETY COMMITTEE REPORT relative to the donation of 160 body-worn cameras for use by Los Angeles Police Department (LAPD) Officers.

Recommendation for Council action:

AUTHORIZE the LAPD to accept the donation of 160 body-worn cameras valued \$250,000 from the Los Angeles Police Foundation for use by LAPD Officers, and thank the donor for this generous gift.

Fiscal Impact Statement: None submitted by the LAPD. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

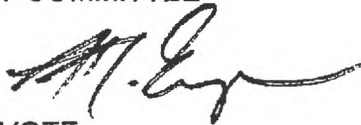
SUMMARY

In a report to the Board of Police Commissioners dated February 13, 2015, LAPD requests authority to accept the donation of 160 body-worn cameras from the Los Angeles Police Foundation. The body-worn cameras will assist officers in providing accurate depictions of events for courtroom presentation, capturing potentially incriminating statements from suspects, documenting and reviewing statements from victims and witnesses, and obtaining actual time frames of events for reporting purposes.

On February 17, 2017, the Board approved LAPD's request. At its special meeting held March 27, 2015, the Public Safety Committee recommended that Council authorize LAPD to accept this donation.

Respectfully Submitted,

PUBLIC SAFETY COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
ENGLANDER:	YES
BUSCAINO:	YES
BONIN:	YES
O'FARRELL:	ABSENT
MARTINEZ:	YES

jaw

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

HOLLY L. WOLCOTT  
CITY CLERK

GREGORY R. ALLISON  
EXECUTIVE OFFICER

When making inquiries relative to  
this matter, please refer to the  
Council File No.: 15-0218-S3

City of Los Angeles  
CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
CITY CLERK

**Council and Public Services Division**

200 N. SPRING STREET, ROOM 395  
LOS ANGELES, CA 90012  
GENERAL INFORMATION - (213) 978-1133  
FAX: (213) 978-1040

SHANNON HOPPES  
DIVISION MANAGER

CLERK.LACITY.ORG

## OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

April 23, 2015

**Council File No.:** 15-0218-S3  
**Council Meeting Date:** April 21, 2015  
**Agenda Item No.:** 5  
**Agenda Description:** PUBLIC SAFETY COMMITTEE REPORT relative to the donation of 700 body-worn cameras for use by Los Angeles Police Department (LAPD) Officers.

**Council Action:** PUBLIC SAFETY COMMITTEE REPORT - ADOPTED

**Council Vote:**

ABSENT	BOB BLUMENFIELD
YES	MIKE BONIN
YES	JOE BUSCAINO
ABSENT	GILBERT A. CEDILLO
YES	MITCHELL ENGLANDER
YES	FELIPE FUENTES
YES	JOSE HUIZAR
YES	PAUL KORETZ
YES	PAUL KREKORIAN
YES	TOM LABONGE
YES	NURY MARTINEZ
YES	MITCH O'FARRELL
YES	BERNARD C PARKS
ABSENT	CURREN D. PRICE
YES	HERB WESSON

Handwritten signature of Holly L. Wolcott.

HOLLY L. WOLCOTT  
CITY CLERK

PUBLIC SAFETY COMMITTEE REPORT relative to the donation of 700 body-worn cameras for use by Los Angeles Police Department (LAPD) Officers.

Recommendations for Council action:

AUTHORIZE the LAPD to accept the donation of 700 body-worn cameras valued \$1,267,215.70 from the Los Angeles Police Foundation for use by LAPD Officers, and thank the donor for this generous gift.

Fiscal Impact Statement: None submitted by the LAPD. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY

In a report to the Board of Police Commissioners dated February 13, 2015, LAPD requests authority to accept the donation of 700 body-worn cameras from the Los Angeles Police Foundation. The body-worn cameras will assist officers in providing accurate depictions of events for courtroom presentation, capturing potentially incriminating statements from suspects, documenting and reviewing statements from victims and witnesses, and obtaining actual time frames of events for reporting purposes. On February 17, 2017, the Board approved LAPD's request.

At its special meeting held March 27, 2015, the Public Safety Committee recommended that Council authorize LAPD to accept this donation.

Respectfully Submitted,

PUBLIC SAFETY COMMITTEE

  
MEMBER      VOTE

ENGLANDER: YES

BUSCAINO: YES

BONIN: YES

O'FARRELL: ABSENT

MARTINEZ: YES

jaw

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

## POSITION DESCRIPTION

City of Los Angeles

DO NOT USE THIS SPACE

1. Name of Employee:	2. Employee's Present Class Title/Code: Construction & Mtce Supervisor II/3127	3. Present Salary or Wage Rate:
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4. Reason for Preparing Description: <input checked="" type="checkbox"/> New Position <input type="checkbox"/> Routine Report of Duties <input type="checkbox"/> Change in Existing Position <input type="checkbox"/> Review for Proper Allocation	Date Prepared 07/01/15
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5. Location of office or place of work: Piper Tech, Space 150-C 555 Ramirez St	6. Name of Department <u>General Services Department</u> Division <u>Construction Forces Division</u> Section _____
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7. Name and title of the person from whom you ordinarily receive instructions and who supervises or reviews your work: Name <u>Thomas Bylard</u> Title <u>BC&amp;M Superintendent</u>
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8. Describe in detail the duties and work of this position, describing each duty in a separate paragraph. Begin with the duties that normally take most of your time and then describe the duties that are infrequent. Be certain to tell what is done, how it is done and what materials or equipment are used. Using percentages, show the distribution of the total working time. Also, if the duties and responsibilities of the position have changed, indicate how and when the changes occurred.

PERCENT OF TIME	DUTIES
50%	Monitoring and controlling schedule, budget and multi-craft construction activities of projects assigned to the Division. Responsible for preparing reports, review and control of complex work activities, oversight and coordination of sub-contractors, monitoring project procurement.
20%	Monitoring and controlling the effectiveness of first level craft supervisors and journey level craft workers.
15%	Make independent decisions regarding construction methods, sequencing work and coordination of craft activity but works under the direction of the BC&M Superintendent. Prepares reports, communicates with architects, engineers, administrative staff, inspectors and LAPD personnel.
10%	Enforce rules and compliance with codes and regulations; applies sound supervising principles.
5%	Safety, training, employee development and related duties.

9. How long have the duties been substantially as described above? <u>2013</u>
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10. List any machinery or equipment operated and any unusual or hazardous working conditions. Cellular phone, laptop computer and passenger vehicle.
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11. Percent of time spent supervising (training and evaluating employees, assigning and reviewing work). _____
--

12. Indicate the number of employees supervised by class titles. 1-Electrician Supervisor, 1-9: Electricians, 1-9: Laborers and Helpers
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13. I certify that the above statements are my own and to the best of my knowledge are accurate and complete.

Signature _____	Date _____	Phone No. _____
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**ITEMS TO BE FILLED IN BY THE IMMEDIATE SUPERVISOR**

14. Indicate in what respects if any the duties and responsibilities on the other side are not sufficiently or accurately described.

Duties are accurately described.

15. SUPERVISION RECEIVED. Describe the nature, frequency, or closeness of supervision received by the employee, including the way that the employee's work is assigned and reviewed.

Employee will receive assignment from BC&M Superintendent and work will be reviewed daily.

16. REQUIREMENTS. Indicate the minimum requirements to perform the duties of this position:

(a) Education (include specific matter).

Achievement of a qualifying score on the C&M Supervisor Civil Service exam/interview.

(b) Experience (type and length; list appropriate city classes, if any).

17. PHYSICAL REQUIREMENTS. Check below all physical capabilities needed to do this job.

Strength to: 50 Lift 50 Push 50 Pull

Average weight 30lb Heaviest weight 30lb

Climbing (stairs, ladders, poles)

How far 30'

Face severe work conditions

Outdoors X on/near water \_\_\_\_\_

Other/explain \_\_\_\_\_

SPECIAL NEED FOR:

Vision, to read fine print/numbers

Hearing, for telephone/alarms

Balance, for working heights

Other/explain

Climbing ladders and scaffolding, etc.

EXTENSIVE USE OF:

Legs, for walking/standing

Hands and fingers

Back, for strenuous labor

Other/explain

Hours per week

20 hrs

40 hrs

1 hr

(a) List any alternative methods or devices that can be used to aid in meeting the physical requirements checked above.

Corrective lens; hearing aids

18. RESPONSIBILITIES

(a) Policy and Methods: Describe the responsibility for the interpretation and enforcement of policy and methods; indicate the extent of participation in development, if any, and approval by higher authority required.

Will assist with the development and enforcement of the Division's Department and City rules and policies.

(b) Materials and Products: Describe the responsibility and opportunity for bringing about economies and/or preventing losses through effective handling, processing or storing of materials or products, or through planning or engineering in connection with same.

Reviews appropriateness of computer-based systems to Division's operation and implements automated date management systems; attends meetings & conferences to gather & present information; resolves problems with inspectors, architects, engineers, vendors, etc.

(c) Machinery and equipment: Describe the responsibility for the operation, use, repair or care of machinery, equipment, or facilities, or for planning or engineering in connection with the same; indicate the size and kind of such machinery and equipment; describe the opportunity for preventing losses or achieving economies.

N/A

(d) Money: Describe the responsibility for and access to cash, stamps or other negotiables, or the responsibility for authorizing the expenditure of funds; indicate the average value of negotiables handed each month, or the amounts which are authorized to be expended each month.

Is position bonded? No; amount of bond \$ N/A

Authorized expenditures of thousands of dollars

(e) Personal Contacts: Describe the purpose and frequency of personal contact with others, both within and outside the organization; indicate the types of contacts, purpose thereof, and the importance of persons contacted.

Frequent contact with high level officials both within and outside the organization regarding construction project management issues.

(f) Records and Reports: Describe the records and reports, including the kind and value of records in descriptive terms, and the action employee takes in respect thereto

Responsible for project budget management, plan reading and material take offs, code and inspection requirements and fire life safety systems.

Signature of the immediate supervisor \_\_\_\_\_ Date \_\_\_\_\_

Class Title \_\_\_\_\_ Phone No. \_\_\_\_\_

Signature of department head \_\_\_\_\_ Date \_\_\_\_\_

# POSITION DESCRIPTION

City of Los Angeles

DO NOT USE THIS SPACE

1. Name of Employee:	2. Employee's Present Class Title/Code: Sr. Electrician/3864	3. Present Salary or Wage Rate:
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4. Reason for Preparing Description: <input checked="" type="checkbox"/> New Position <input type="checkbox"/> Routine Report of Duties <input type="checkbox"/> Change in Existing Position <input type="checkbox"/> Review for Proper Allocation	Date Prepared 07/06/15
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5. Location of office or place of work: Piper Tech Center 555 Ramirez St, space 250-C	6. Name of Department <u>General Services Department</u> Division <u>Construction Forces Division</u> Section _____
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7. Name and title of the person from whom you ordinarily receive instructions and who supervises or reviews your work:  
Name \_\_\_\_\_ Title Electrician Supervisor

8. Describe in detail the duties and work of this position, describing each duty in a separate paragraph. Begin with the duties that normally take most of your time and then describe the duties that are infrequent. Be certain to tell what is done, how it is done and what materials or equipment are used. Using percentages, show the distribution of the total working time. Also, if the duties and responsibilities of the position have changed, indicate how and when the changes occurred.

PERCENT OF TIME	DUTIES
50%	Senior Electrician is a journey level employee whose work is not limited to a particular branch of the electrical field. Work may range from wiring low voltage systems to installing and maintaining plant or lighting and power electrical systems and switchboards and electronic controls and surveillance systems. Other duties include installing conduit and pulling wire for lighting and power, installs, adjusts, trouble shoots and maintains wiring, lighting fixtures and outlets.
50%	A Senior Electrician acts as a lead-person to one or more crews of journey-level employees and helpers. In addition, the responsibilities entail planning and supervising staff, including scheduling, assigning, coordinating and inspecting the work of one or more crews of Electricians and helpers engaged in the installation of electrical infrastructure. Keep work records, prepares reports and requisition materials and tools. May prepare required plans and secure electrical permits.

9. How long have the duties been substantially as described above? 2014

10. List any machinery or equipment operated and any unusual or hazardous working conditions.  
Standard office equipment (computer, photocopier, fax machine & calculator) & Motor vehicles (car and/or truck)

11. Percent of time spent supervising (training and evaluating employees, assigning and reviewing work). \_\_\_\_\_

12. Indicate the number of employees supervised by class titles.  
1-9 Electricians, 1-9 City Craft Assistants and Laborers

13. I certify that the above statements are my own and to the best of my knowledge are accurate and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone No. \_\_\_\_\_

**ITEMS TO BE FILLED IN BY THE IMMEDIATE SUPERVISOR**

14. Indicate in what respects if any the duties and responsibilities on the other side are not sufficiently or accurately described.

Duties and responsibilities are accurately described

15. SUPERVISION RECEIVED. Describe the nature, frequency, or closeness of supervision received by the employee, including the way that the employee's work is assigned and reviewed.

Employee will receive assignments from the Electrician Supervisor and work will be reviewed.

16. REQUIREMENTS. Indicate the minimum requirements to perform the duties of this position:

(a) Education (include specific matter).

Four years of full time paid experience as a journey-level electrician.

(b) Experience (type and length; list appropriate city classes, if any).

17. PHYSICAL REQUIREMENTS. Check below all physical capabilities needed to do this job.

Strength to: \_\_\_\_\_ Lift \_\_\_\_\_ Push \_\_\_\_\_ Pull  
 Average weight 15 Heaviest weight 25  
 Climbing (stairs, ladders, poles)  
 How far \_\_\_\_\_  
 Face severe work conditions  
 Outdoors \_\_\_\_\_ on/near water \_\_\_\_\_  
 Other/explain \_\_\_\_\_

SPECIAL NEED FOR:  
 Vision, to read fine print/numbers  
 Hearing, for telephone/alarms  
 Balance, for working heights  
 Other/explain \_\_\_\_\_

EXTENSIVE USE OF:  
 Legs, for walking/standing  
 Hands and fingers  
 Back, for strenuous labor  
 Other/explain \_\_\_\_\_

Hours per week

(a) List any alternative methods or devices that can be used to aid in meeting the physical requirements checked above.

Eye glasses and hearing aids

18. RESPONSIBILITIES

(a) Policy and Methods: Describe the responsibility for the interpretation and enforcement of policy and methods; indicate the extent of participation in development, if any, and approval by higher authority required.

Senior Electrician should be able to identify potentially hazardous conditions. Responsible for immediate action to eliminate or correct unsafe conditions. Works with multicraft supervisor to develop and implement proper procedures related to the operation.

(b) Materials and Products: Describe the responsibility and opportunity for bringing about economies and/or preventing losses through effective handling, processing or storing of materials or products, or through planning or engineering in connection with same.

May assist in procurement of parts and supplies. Properly and safely transports and places materials at job site.

(c) Machinery and equipment: Describe the responsibility for the operation, use, repair or care of machinery, equipment, or facilities, or for planning or engineering in connection with the same; indicate the size and kind of such machinery and equipment; describe the opportunity for preventing losses or achieving economies.

Will be responsible for specifications, purchase, requisition materials and supplies etc., as related to electrical and related duties.

(d) Money: Describe the responsibility for and access to cash, stamps or other negotiables, or the responsibility for authorizing the expenditure of funds; indicate the average value of negotiables handed each month, or the amounts which are authorized to be expended each month.

Is position bonded? no; amount of bond \$ n/a

May provide required supplies with petty cash up to \$500 per transaction as approved by immediate supervisor.

(e) Personal Contacts: Describe the purpose and frequency of personal contact with others, both within and outside the organization; indicate the types of contacts, purpose thereof, and the importance of persons contacted.

The Sr. Electrician contacts will occur at various times with elected officials and their staff, City employees of all departments including LAPD, ITA and LAFD, and occasionally members of the public.

(f) Records and Reports: Describe the records and reports, including the kind and value of records in descriptive terms, and the action employee takes in respect thereto

Prepares status and project cost reports, payroll, equipment material inventories, safety investigations, IOD reports, etc.

Signature of the immediate supervisor \_\_\_\_\_ Date \_\_\_\_\_

Class Title \_\_\_\_\_ Phone No. \_\_\_\_\_

Signature of department head \_\_\_\_\_ Date \_\_\_\_\_