

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the exemption of one Principal Project Coordinator, Emergency Management Department (EMD), from the Civil Service provisions of the City Charter.

Recommendation for Council action:

APPROVE the exemption of one Principal Project Coordinator, EMD, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

TIME LIMIT FILE - SEPTEMBER 6, 2016

(LAST DAY FOR COUNCIL ACTION - SEPTEMBER 6, 2016)

Summary:

On August 26, 2016, your Committee considered an August 11, 2016 communication from the Mayor relative to exemption of one Principal Project Coordinator, EMD, from the Civil Service provisions of the City Charter, pursuant to Charter Section 1001(b). According to the Mayor, the Principal Project Coordinator was previously approved for exemption under 1001(b) by Council and was subsequently filled. The previous Principal Project Coordinator resigned on March 15, 2016. Charter Section 1001(b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001(b)(4). Currently there are 164 approved exemptions, with six other pending requests. Approval of this request will increase the count.

his Principal Project Coordinator will be assigned to EMD's Special Projects and Analysis Division and will be responsible for the City's effort to strengthen its emergency response capabilities to support people with Disabilities with Access and Functional Needs (DAFN). The position will review and revise the City's Emergency Operations Master Plan and Annexes for compliance with the Americans with Disabilities Act; liaison with the DAFN community and its stakeholders; provide ongoing planning and support and make recommendations regarding policies and procedures that impact the delivery of services to the DAFN community during an emergency or planned event; assist departments in planning for their response and delivery of functional needs and support services to the community; develop and implement a training program for emergency management personnel; and establish agreements with partners to support the City's functional needs' support services during an emergency.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	YES
HARRIS-DAWSON:	YES
ARL	

8/26/16

-NOT OFFICIAL UNTIL COUNCIL ACTS-