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*Memorandum  
9/30/15*

**INTRADEPARTMENTAL CORRESPONDENCE**

September 21, 2015  
1.17

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** REQUEST FOR APPROVAL OF EXTENSION AND REPROGRAMMING OF FUNDS FOR THE 2013 FORENSIC DNA BACKLOG REDUCTION PROGRAM

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant modification, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council reference.
3. That the Board REQUEST the Mayor and City Council to AUTHORIZE the Los Angeles Police Department (LAPD) to reprogram funds totaling \$155,120 within the 2013 Forensic DNA Backlog Reduction Program Grant, United States Department of Justice, as follows:

Category	Current Budget	Change	New Budget
Personnel	\$ 312,220	\$101,187	\$ 413,407
Travel	\$ 47,753	-\$ 38,660	\$ 9,093
Equipment	\$ 63,900	\$ 53,933	\$ 117,833
Supplies	\$ 558,009	-\$ 94,295	\$ 463,714
Contractual	\$ 100,000	-\$ 1,597	\$ 98,403
Other	\$ 205,951	-\$ 20,568	\$ 185,383
Total	\$1,287,833	\$ 0	\$1,287,833

3. That the Board REQUEST the Mayor and City Council to AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

**DISCUSSION**

The LAPD is seeking approval to reprogram funds totaling \$155,120 within the 2013 DNA Backlog Reduction Program Grant. The US Department of Justice, Office of Justice Programs has approved funds to be reprogrammed from Travel, Supplies, Contractual and Other Expenses Categories to Personnel and Equipment Categories. The reprogramming of funds will allow the

The Honorable Board of Police Commissioners

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1.1

Department to fund additional civilian overtime to process DNA casework beyond the previously approved budget and it will also allow the Department to fund equipment that is vital to the DNA backlog reduction efforts.

If you have any questions regarding this matter, please have a member of your staff contact Chief Information Officer Maggie Goodrich, Commanding Officer, Information Technology Bureau, at (213) 486-0370.

Respectfully,



CHARLIE BECK  
Chief of Police

Attachments

BOARD OF  
POLICE COMMISSIONERS  
Approved *October 6, 2015*  
Secretary *Maria Delia*

## INTRADPARTMENTAL CORRESPONDENCE

September 21, 2015  
1.17

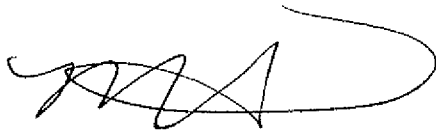
**TO:** Chief of Police

**FROM:** Commanding Officer, Information Technology Bureau

**SUBJECT:** REQUEST FOR REPROGRAMMING OF FUNDS FOR THE 2013  
FORENSIC DNA BACKLOG REDUCTION PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners, seeking approval to reprogram funds totaling \$155,120 within the 2013 DNA Backlog Reduction Program Grant. The US Department of Justice, Office of Justice Programs has approved funds to be reprogrammed from Travel, Supplies, Contractual and Other Expenses Categories to Personnel and Equipment Categories. The reprogramming of funds will allow the Department to fund additional civilian overtime to process DNA casework beyond the previously approved budget and it will also allow the Department to fund equipment that is vital to the DNA backlog reduction efforts.

If you have any questions regarding this matter, please have a member of your staff contact Senior Management Analyst Stella Larracas, Officer in Charge, Grants Section, at (213) 486-0380.



MAGGIE GOODRICH, Chief Information Officer  
Commanding Officer  
Information Technology Bureau

Attachments



Modify Budget GAN



All Active

Change Requested

Approved

Denied

Draft

Create Grant Adjustment

Help/Frequently Asked Questions



US DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS

**GRANT ADJUSTMENT NOTICE**

**Grantee Information**

<b>Grantee Name:</b>	City of Los Angeles	<b>Project Period:</b>	10/01/2013 - 09/30/2015	<b>GAN Number:</b>	005
<b>Grantee Address:</b>	200 N. SPRING ST SW MEZZANINE RM M175 LOS ANGELES, 90012	<b>Program Office:</b>	NIJ	<b>Date:</b>	09/15/2015
<b>Grantee DUNS Number:</b>	03-784-8012	<b>Grant Manager:</b>	Alan Spanbauer		
<b>Grantee EIN:</b>	95-6000735	<b>Application Number(s):</b>	2013-90544-CA-DN		
<b>Vendor #:</b>	956000735	<b>Award Number:</b>	2013-DN-BX-0070		
<b>Project Title:</b>	FY 2013 DNA Backlog Reduction Program - Los Angeles Police Department	<b>Award Amount:</b>	\$1,287,833.00		

**Budget Modification**

\* All editable Budget fields must contain a numeric value.

Categories	Approved Budget	Requested Changes to Budget	Revised Budget
A. Personnel	\$ 312220	\$ 101187	\$ 413407
B. Fringe Benefits	\$ 0	\$ 0	\$ 0
C. Travel	\$ 47753	\$ -38660	\$ 9093
D. Equipment	\$ 63900	\$ 53933	\$ 117833
E. Supplies	\$ 558009	\$ -94295	\$ 463714
F. Construction	\$ 0	\$ 0	\$ 0
G. Contractual	\$ 100000	\$ -1597	\$ 98403
H. Other	\$ 205951	\$ -20568	\$ 185383
<b>TOTAL DIRECT COST</b>	<b>\$ 1287833</b>	<b>\$ 0</b>	<b>\$ 1287833</b>
Total Direct Costs = (Sum of lines A-H)			
<b>INDIRECT COST</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>TOTAL PROJECT COST</b>	<b>\$ 1287833</b>	<b>\$ 0</b>	<b>\$ 1287833</b>

Total Project Costs = Total Direct Costs + Indirect Cost			
Total Project Costs = Federal Funds Approved + Non-Federal Funds + Program Income			
FEDERAL FUNDS APPROVED	\$ 1287833		\$ 1287833
NON-FEDERAL FUNDS APPROVED	\$ 0	\$ 0	\$ 0
PROGRAM INCOME	\$ 0	\$ 0	\$ 0

**\*Required Justification for Budget Modification**

The Los Angeles Police Department (LAPD) requests approval to reprogram funds from Travel, Contracts, Supplies and Other to Personnel and Equipment categories.

**Attachments:**

Filename:	User:	Timestamp:	Action:
<a href="#">2013 BG Budget Modification Justification 04 Sept 2015.docx</a>	LAPDGRANTS	09/04/2015 4:29 PM	Delete Attachment
<a href="#">2013 DNA Backlog Aug 2015 GAN submission BDW sept 4 2015 rev.xlsx</a>	LAPDGRANTS	09/04/2015 4:36 PM	Delete Attachment

**Actions:**

[Printer Friendly Version](#)

**Audit Trail:**

Description:	Role:	User:	Timestamp:	Note:
Approved-Final	OCFMD - Supervisor	Balzerr	09/15/2015 8:52 AM	<a href="#">View Note</a>
Submitted	PO - Grant Manager	LAPDGRANTS	09/04/2015 4:37 PM	<a href="#">View Note</a>
Change Requested	EXTERNAL - External User	spanba	09/02/2015 2:29 PM	<a href="#">View Note</a>
Change Requested	PO - Grant Manager	spanba	09/02/2015 2:29 PM	<a href="#">View Note</a>
Submitted	PO - Grant Manager	LAPDGRANTS	08/28/2015 6:24 PM	<a href="#">View Note</a>
Draft	EXTERNAL - External User	LAPDGRANTS	08/28/2015 6:23 PM	<a href="#">View Note</a>
Draft	EXTERNAL - External User	LAPDGRANTS	08/28/2015 6:19 PM	<a href="#">View Note</a>

### Budget Detail Worksheet - 2013 DNA Backlog

Purpose: This Budget Detail Worksheet must be used as your budget detail, and you must use the budget narrative sections provided. All required information must be present in the budget narrative. Please do not remove the excess from this budget detail worksheet. You may hide the rows you do not wish to use, but do not delete them.

NOTE - If you need extra lines in the spreadsheet under one of the categories: 1) Highlight an entire row, 2) Keeping your mouse over the highlighted row, right click and select the copy option by left clicking 3) Next, right click with your mouse again on the highlighted row and choose the option "insert copied cells" by left clicking. Use of this technique will ensure that you don't change the formulas inserted in the spreadsheet.

NOTE - If you want to copy a line item or cost from a different budget spreadsheet, paste into this spreadsheet and click the little "CTRL" button that comes up near what you just pasted. Select the "Formula only" for "Formulas and Numbers" option - this keeps the correct formatting for the cell and only pastes the text into the cell. Do not copy and paste cells with auto-calculate formulas into this spreadsheet. I.e., if you want to copy a cell that gives you a total, pasting the cell that has the formula in it into this sheet from another sheet will not allow the formula to pull the right values.

A. Personnel—List each position by title - NOT INDIVIDUAL NAMES Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Computation				
Casework Position (additional)	Amount per unit	Define Unit	# units	# Individuals

Database Position (additional)	Amount per unit	Define Unit	# units	# Individuals

Casework Position (Overtime)	Amount per unit	Define Unit	# units	# Individuals
Criminalist I	\$46.65	per hour	92.9	16
Criminalist II	\$79.90	per hour	90.0	45
Criminalist III	\$79.65	per hour	70.0	5

Validation Overtime	Amount per unit	Define Unit	# units	# Individuals

Database Position (Overtime)	Amount per unit	Define Unit	# units	# Individuals

Administrative Costs Position	Amount per unit	Define Unit	# units	# Individuals
Grant Manager - Management Analyst II	\$62.60	per hour	70.0	1
Grant Manager - Criminalist III	\$79.65	per hour	40.0	1
Grant Administration - Clerk Typist	\$34.10	per hour	36.9	1

Cost	
\$0.00	Enter casework analysts/technicians here
\$0.00	
\$0.00	
<b>Subtotal</b>	<b>\$0.00</b>

Cost	
\$0.00	Enter database analysts/technicians here
\$0.00	
\$0.00	
<b>Subtotal</b>	<b>\$0.00</b>

Cost	
\$69,309.09	Enter casework overtime here
\$307,395.00	
\$27,877.50	
\$0.00	
\$0.00	
<b>Subtotal</b>	<b>\$404,581.59</b>

Cost	

Cost	
\$0.00	Enter database overtime here
\$0.00	
\$0.00	
<b>Subtotal</b>	<b>\$0.00</b>

Cost	
\$4,391.65	Enter administrative costs here
\$3,186.00	
\$1,256.04	
<b>Subtotal</b>	<b>\$8,825.69</b>

**PERSONNEL TOTAL: \$413,407.28**

Note: In the # of units column, you can display the entry as a percentage (%) or a number. To change between numbers and percentage: select the cell by left clicking on it, then right click and select FORMAT CELLS, then the NUMBER tab, then select number or percentage (%) from the list

Casework Overtime salaries + Fringe =	<b>\$404,581.59</b>
Database Overtime salaries + Fringe =	<b>\$0.00</b>

**Budget Narrative for Personnel:**  
 The LAPD SDU requests Overtime costs to support 66 full-time casework analysts at the rates of \$46.65, \$79.90, \$79.65, \$39.63 and \$47.00 per hour. These analysts will be directly involved in the processing, screening, analysis, and interpretation of forensic DNA cases, as well as the review and upload of any CODIS-eligible profiles. The calculations for how many cases that need to be completed with these funds is done in the Supply narrative.  
  
 The LAPD SDU is also requesting 146.9 hours of overtime for grant related activities, 70 hours at a rate of \$62.60 per hour for a Management Analyst II for the administrative aspects of the grant; 40 hours at \$79.65 for a Criminalist III for technical aspects of this program; and 36.9 hours at a rate of \$34.10 per hour for a Clerk Typist who assists the Laboratory Technicians with the filing of grant related casework data, along with the tracking of all grant related overtime.

B. Fringe Benefits—Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Any fringe benefit that is usual and allowable by the agency may be applied to overtime.

Casework Position (additional)	Amount of Personnel for basis
Employer's FICA	\$0.00
Retirement	\$0.00
Uniform Allowance	\$0.00
Health Insurance	\$0.00
Workman's Compensation	\$0.00
Unemployment Compensation	\$0.00

% of Amount of Personnel	Additional computation (optional)
6.65%	
0.00%	
0.00%	
22.00%	
1.50%	
2.00%	

Cost	
\$0.00	
\$0.00	Enter casework analysis/technicians fringe here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

Database Position (additional)	Amount of Personnel for basis
Employer's FICA	\$0.00
Retirement	\$0.00
Uniform Allowance	\$0.00
Health Insurance	\$0.00
Workman's Compensation	\$0.00
Unemployment Compensation	\$0.00

% of Amount of Personnel	Additional computation (optional)
6.65%	
0.00%	
0.00%	
22.00%	
1.50%	
2.00%	

Cost	
\$0.00	
\$0.00	Enter database analysis/technicians fringe here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

Casework Position (Overtime)	Amount of Personnel for basis
Employer's FICA	\$404,581.59
Retirement	\$404,581.59
Uniform Allowance	\$404,581.59
Health Insurance	\$404,581.59
Workman's Compensation	\$404,581.59
Unemployment Compensation	\$404,581.59

% of Amount of Personnel	Additional computation (optional)
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	

Cost	
\$0.00	
\$0.00	Enter casework overtime fringe here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

Validation Overtime	Amount of Personnel for basis
Employer's FICA	\$0.00
Retirement	\$0.00
Uniform Allowance	\$0.00
Health Insurance	\$0.00
Workman's Compensation	\$0.00
Unemployment Compensation	\$0.00

% of Amount of Personnel	Additional computation (optional)
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	

Cost	
\$0.00	
\$0.00	
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

Database Position (Overtime)	Amount of Personnel for basis
Employer's FICA	\$0.00
Retirement	\$0.00
Uniform Allowance	\$0.00
Health Insurance	\$0.00
Workman's Compensation	\$0.00
Unemployment Compensation	\$0.00

% of Amount of Personnel	Additional computation (optional)
6.65%	
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	

Cost	
\$0.00	
\$0.00	Enter database overtime fringe here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

Administrative Costs Position	Amount of Personnel for basis
Employer's FICA	\$8,825.69
Retirement	\$8,825.69
Uniform Allowance	\$8,825.69
Health Insurance	\$8,825.69
Workman's Compensation	\$8,825.69
Unemployment Compensation	\$8,825.69

% of Amount of Personnel	Additional computation (optional)
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	
0.00%	

Cost	
\$0.00	
\$0.00	Enter administrative fringe here
\$0.00	
\$0.00	
\$0.00	
\$0.00	
Subtotal	\$0.00

FRINGE TOTAL: \$0.00

TOTAL PERSONNEL AND FRINGE: \$413,407.28

Budget Narrative for Fringe Benefits: There is no funding requested in this budget category.

C. Travel—Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people at a 3-day training at SX airfare, \$Y lodging, \$Z subsistence). For training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied: Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation				Cost
			Cost	# Individuals	# Nights/Days	# Trips	
CODIS Conference 11-17-14 to 11-20-14	Norman	Airfare	\$468.21	1	1	1	\$468.21
	OK	Hotel	\$168.67	1	3	1	\$506.00
		Meals	\$45.75	0	4	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$21.50	0	4	1	\$0.00

Bloodstain Pattern Analysis	Bethlehem	Airfare	\$701.20	3	1	1	\$2,103.60
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Are you within the 5% cap for travel and registration for meetings/conferences?

3-21-15 to 3-28-15 and 16-14 to 11-21-14	PA	Hotel	\$158.58	1	7	1	\$1,110.10
		Meals	\$54.64	0	7	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

California Association of Criminalists (CAC) 2015 Spring Seminar 5-4-15 to 5-9-15	Ventura	Airfare	\$0.00	0	1	1	\$0.00
	CA	Hotel	\$149.97	4	4	1	\$2,399.46
		Meals	\$71.00	0	5	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

Advanced Bloodstain Pattern Analysis on Fabrics 4-26-15 to 5-1-15	San Diego	Airfare	\$300.00	0	1	1	\$0.00
	CA	Hotel	\$108.10	1	5	1	\$540.50
		Meals	\$75.00	0	6	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

SART Summit IV 2015 6-2-15 to 6-5-15	Monterey	Airfare	\$300.00	0	1	1	\$0.00
	CA	Hotel	\$131.00	5	3	1	\$1,985.00
		Meals	\$71.00	0	5	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

		Airfare	\$300.00	0	1	1	\$0.00
		Hotel	\$130.00	0	4	1	\$0.00
		Meals	\$75.00	0	5	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

		Airfare	\$300.00	0	1	1	\$0.00
		Hotel	\$130.00	0	5	1	\$0.00
		Meals	\$75.00	0	6	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

		Airfare	\$300.00	0	1	1	\$0.00
		Hotel	\$130.00	0	5	1	\$0.00
		Meals	\$75.00	0	6	1	\$0.00
		Misc. (shuttles, bag fees, etc.)	\$25.00	0	2	1	\$0.00

Meeting Travel Subtotal \$9,092.86

		Airfare	\$0.00	1	1	1	\$0.00	Enter travel associated with training sessions and/or vendor laboratory site visits in the grey shaded boxes.
		Hotel	\$0.00	1	1	1	\$0.00	
		Meals	\$0.00	1	2	1	\$0.00	
		Misc. (bag fee, ground trans.)	\$0.00	1	1	1	\$0.00	

Non-meeting travel Subtotal \$0

TRAVEL TOTAL: \$9,092.86

**Budget Narrative for Travel:**  
 To increase productivity, the LAPD will utilize grant funds to procure travel, lodging, and meals to attend DNA/STR and related professional conference and training opportunities for Criminalists. Staff will attend the following DNA-related training events: California Association of Criminalists (CAC) 2015 Spring Seminar, CODIS Conference, Bloodstain Pattern Analysis, Advanced Bloodstain Pattern Analysis on Fabrics, and a SART Summit on sexual assault evidence. These training events will provide DNA Criminalists with the annual DNA training required by the current version of the "FBI Quality Assurance Standards Audit for Forensic DNA Testing Laboratories" document (utilized by ASCLD/LAB and other forensic accrediting bodies when accrediting forensic DNA laboratories) or will provide analysts/technicians and/or trainees with additional background to enhance expertise and/or prepare for independent DNA casework. In addition, the training events will allow Criminalists to remain current on salient topics in forensic science, including those with a potential to improve productivity without sacrificing quality. In particular, the SART Summit enhances DNA analysts' knowledge of criterion used by SART nurses for sample collection, providing more knowledge for analysts in their own sample selection, and understanding and interpretation of their results as they integrate into CODIS and the criminal investigation/prosecution process.

**D. Equipment**—List non-expendable items that are to be purchased. (Note: Organization's own capitalization policy for classification of equipment should be used. Expendable items should be included in the "Supplies" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. The budget narrative for this category should explain how the equipment is necessary for the success of the project as well as describe the procurement method to be used. A separate justification must be provided for sole source purchases in excess of \$100,000.

Instrument or Equipment Item	Computation		Define Unit	Vendor	Cost	Note - Always include the vendor name - then add up all costs to that vendor to see if you exceed \$100,000 in sole source requests
	Cost per Unit	# Units				
Crime- Lite ML2 UV-ALS and camera system	\$29,742.96	1	Each	Foster & Freeman	\$29,742.96	sid 10-12-15
425 Crime-Lite UV-IR search kit and camera module with case	\$16,289.16	1	Each	Foster & Freeman	\$16,289.16	
Near-IR microscope and camera system	\$18,001.35	1	Each	Leeds	\$18,001.35	
Real Time PCR System	\$53,800.00	1	Each	Life Technologies	\$53,800.00	
<b>EQUIPMENT TOTAL</b>					<b>\$117,833.47</b>	

**Budget Narrative for Equipment** (be sure to include procurement type for any purchases over \$100,000 - existing contract, sole source, competitive bid):  
 The LAPD SDU is requesting funds to augment the documentation and interpretation of bloodstain patterns on evidence which will make selection of stain sample to take forward for DNA analysis more efficient, through the purchase of an UV-ALS camera system.  
 The LAPD SDU is requesting funds to augment the screening and documentation of evidence for biological fluid stains through the purchase of an UV-IR search kit with camera system, and a near-IR light source/microscope and camera system.

**E. Supplies**—List only lab supplies to work cases, to process database samples, or reagents and supplies to validate new technologies here. Do not include database collection

Travel costs:	\$9,092.86
Registration:	\$4,205.00

\$13,297.86 Travel/Registration total  
 \$1,287,833.00 Award total

1.003% % of award for Travel/Registration to Meetings and Conferences





The LAPD is requesting a color LaserJet printer for printing CODIS reports and memorandums in conjunction with CODIS operations.

The current laboratory chairs in the Piper Technical Center satellite laboratory have been in use for over 20 years, and are no longer serviceable (many are unsafe due to loose footrests or casters). Due to either cloth seating areas or tears or abrasions in vinyl seating areas, these chairs are especially unsuitable for an operational DNA laboratory. Intact vinyl upholstery is necessary to allow for routine cleaning of the chairs to prevent cross-contamination of DNA evidence via the seating surfaces. These chairs will be replacements in nine laboratory areas that are now operational following the renovations that were completed at the Piper Technical Center location under the previous DNA backlog grant). The LAPD requests permission to purchase a total of 45 lab stools, sufficient to support the planned full staff at the Piper Technical Center location.

Twenty new Gene Mapper IDX licenses will be purchased from Life Technologies to be installed on workstations. The Gene Mapper IDX licenses will enable the LAPD DNA Analysts to analyze raw data from the genetic analyzers fitted with the Life Technologies new 3130XL sixteen capillary upgrades.

The LAPD is also requesting funds to purchase one license of HemoSpal software to aid in the documentation and interpretation of bloodstain pattern evidence, and to make the process of stain selection to take forward for DNA analysis more efficient.

The LAPD SDU is requesting funds to improve the efficiency and operation of an existing reverse-osmosis water filtration system by using purchasing a leak detection system to add to the water filtration system.

The LAPD is also requesting funds to purchase a 50" HDMI monitor, monitor stand, audio/video stand, speakers and cables for training. Training 18 analysts in DNA extraction and quantization in the immediate future (with approximately 12 of those analysts to continue with DNA typing training in later months/years) will increase efficiency and allow for a more expeditious reduction in our casework backlog (per NIJ definition - over 30 days since received by the lab), as well as preclude anticipated increases in property crime requests from developing into a backlog. The requested items are essential to efficiently display the previously designed PowerPoint-based DNA training modules, which are a major component of the already developed DNA training program. This equipment will be solely for use by the LAPD Serology/DNA Unit (the lone occupants of the Piper Technical Center criminalistics laboratory space). Due to space limitations at the Forensic Science Center (FSC) location, the renovations recently completed at the Piper Technical Center (PTC) space will allow the training to be conducted there. Existing equipment is not available for transfer from the FSC location, as that equipment is the property of an agency that shares building space with the LAPD, and there is no similar sharing agreement at the PTC space (nor is comparable equipment available there).

The LAPD SDU is requesting funds to purchase two paginators. The paginators will be used for assembling DNA analysis reports that typically contain an average of fifty pages per case packet. Each page contained within a case packet must have an identifying page number and associated divisional record to ensure its completeness. Paginators allow for uniformity and efficiency in the case assembly process.

I. Indirect Cost--Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Computation			Cost	
Description	Amount of Direct Costs the Indirect Rate Applies to:	Indirect Cost Rate		
		3.00%		\$0.00
<b>INDIRECT COST TOTAL</b>				<b>\$0.00</b>

Budget Summary--When you have completed this budget worksheet, the totals for each category will transfer to the spaces below. The total costs and total project costs will be computed via Excel formula. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	\$413,407.28
B. Fringe Benefits	\$0.00
C. Travel	\$9,092.86
D. Equipment	\$117,833.47
E. Supplies	\$463,714.08
F. Construction	\$0.00
G. Consultants/Contracts	\$98,402.50
H. Other	\$185,382.81
Total Direct Costs	\$1,287,833.00
I. Indirect Costs	\$0.00
<b>TOTAL PROJECT COSTS</b>	<b>\$1,287,833.00</b>
Federal Request	<b>\$1,287,833.00</b>
Non-Federal Amount	\$0.00

NOTE: If a Non-Federal amount is entered, make sure those items for which they will be used must be incorporated into your overall budget. Indicate clearly throughout your budget narrative and detail worksheet for which items these funds will be used.

**From:** <do-not-reply@ojp.usdoj.gov>  
**To:** <n3202@lapd.lacity.org>  
**Date:** 9/15/2015 5:52 AM  
**Subject:** Budget Modification GAN has been Approved

The request for Budget Modification GAN for 2013-DN-BX-0070 has been approved. Please access GMS for more information regarding GAN Number 005.