

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to proposed Third Amendment to Contract No. C-126900 with the Lucy Pet Foundation for a mobile spay/neuter clinic.

Recommendation for Council action:

AUTHORIZE the General Manager, Department of Animal Services (DAS), to execute the Third Amendment to Contract No. C-126900 with the Lucy Pet Foundation, Inc., for the operation of a mobile spay and neuter clinic from December 21, 2019 through December 20, 2020 for an amount not to exceed \$500,000, subject to the review and approval by the City Attorney as to form.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the recommendation contained in the October 31, 2019 CAO report, attached to the Council file, will have no impact on the General Fund. Funding for this contract is provided off-budget through the Animal Sterilization Trust Fund (Fund), which includes a \$400,000 appropriation in the 2019-20 Adopted Budget and an additional \$500,000 appropriation in the Unappropriated Balance. The Fund is administered by the General Manager, DAS in accordance with Los Angeles Administrative Code (LAAC) Section 5.199. Execution of the proposed agreement complies with the City's Financial Policies in that budgeted funds are used for intended purposes.

Community Impact Statement: None submitted.

TIME LIMIT FILE - JANUARY 18, 2020

(LAST DAY FOR COUNCIL ACTION - JANUARY 17, 2020)

Summary:

On December 4, 2019, your Committee considered an October 31, 2019 CAO report relative to proposed Third Amendment to Contract No. C-126900 with the Lucy Pet Foundation for a mobile spay/neuter clinic. According to the CAO, the Third Amendment will extend the term of the Agreement from December 21, 2019 through December 20, 2020 for an amount not to exceed \$500,000. This will be the third and final extension of the contract, which was established as a two-year agreement with the option to amend the contract three additional years in one-year increments. On March 11, 2015, the DAS issued a Request for Proposals (RFP) to procure the services of a contractor to operate a mobile spay and neuter clinic. The DAS received two proposals, one from the Contractor and the other from the Amanda Foundation. The DAS reviewed both proposals and determined that both agencies would provide adequate services. The Board of Animal Services Commissioners authorized the DAS to enter into an agreement with both agencies on September 14, 2015 followed by Council on December 16, 2015 (C.F. 15-1412) with the DAS being authorized to enter into a two-year agreement, with the three one-year renewal options.

The First Amendment extended the term of the contract one additional year from December 21, 2017 through December 20, 2018. The Second Amendment extended the term of the contract one additional year from December 21, 2018 through December 20, 2019 and also

updated the reimbursement rates for spay and neuter surgeries; added the spay and neuter of rabbits into the scope of services; clarified language denoting that the services would only be applicable for low-income residents of the City; and, allowed animal owners to complete an affidavit claiming low-income status and residency within the City. The Third Amendment will extend the term of the contract one additional year from December 21, 2019 through December 20, 2020.

Funding for this contract is provided off-budget through the Animal Sterilization Trust Fund (Fund), which is funded by a \$400,000 appropriation in the 2019-20 Adopted Budget, and an additional \$500,000 appropriation in the Unappropriated Balance. The Fund is administered by the General Manager, DAS in accordance with LAAC Section 5.199. Eligible expenditures from the Fund include providing pet sterilization services to residents of the City who meet applicable program eligibility requirements. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the Third Amendment to Contract No. C-126900 agreement with the Lucy Pet Foundation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES

LEE: ABSENT

PRICE: YES

ARL

12/4/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-