

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the proposed Second Amendment to Contract No. C-126900 agreement with the Lucy Pet Foundation, Inc. (Lucy Pet Foundation) for a mobile spay/neuter clinic.

Recommendation for Council action:

AUTHORIZE the General Manager, Department of Animal Services (DAS), or designee, to execute the proposed Second Amendment to Contract No. C-126900 with the Lucy Pet Foundation for the operation of a mobile spay and neuter clinic from December 21, 2018 through December 20, 2019 for an amount not to exceed \$500,000, subject to the review and approval by the City Attorney as to form.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the recommendation contained in the February 15, 2019 CAO report will have no impact on the General Fund. Funding for this contract is provided off-budget through the Animal Sterilization Trust Fund (Fund), which includes a \$425,000 appropriation in the 2018-19 Adopted Budget and an additional \$425,000 provided in the Unappropriated Balance. The Fund is administered by the General Manager, DAS in accordance with Los Angeles Administrative Code (LAAC) Section 5.199. Execution of the proposed agreement complies with the City's Financial Policies in that budgeted funds are used for intended purposes.

Community Impact Statement: None submitted.

TIME LIMIT FILE - APRIL 22, 2019

(LAST DAY FOR COUNCIL ACTION - APRIL 17, 2019)

Summary:

On March 6, 2019, your Committee considered a February 15, 2019 CAO report relative to proposed Second Amendment to Contract No. C-126900 agreement with the Lucy Pet Foundation for a mobile spay/neuter clinic. According to the CAO, the Second Amendment will extend the term of the Agreement from December 21, 2018 through December 20, 2019, update reimbursement rates for spay and neuter surgeries, add the spay and neuter of rabbits into the scope of services, clarify language denoting that the services are only applicable for low-income residents of the City of Los Angeles, and allow animal owners to complete an affidavit claiming low-income status and residency within the City of Los Angeles.

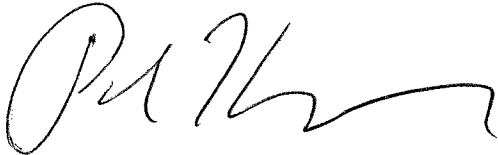
On March 11, 2015, the DAS issued a Request for Proposals (RFP) to procure the services of a contractor to operate a mobile spay and neuter clinic. The DAS received two proposals, one from the Contractor and the other from the Amanda Foundation. The DAS reviewed both proposals and determined that both agencies would provide adequate services. On September 14, 2015, the Board of Animal Services Commissioners authorized the DAS to enter into an agreement with both agencies. Subsequently, on December 16, 2015, Council concurred with the Board's action to authorize the DAS to enter into a two-year agreement, with the three one-year renewal options. The First Amendment extended the term of the contract one additional year from December 21, 2017 through December 20, 2018. The Second Amendment extends

the term of the contract one additional year from December 21, 2018 through December 20, 2019 and updates the reimbursement rates for the spay and neuter surgeries as well as adding rabbits to the scope of services. The Second Amendment also allows an individual to sign and submit an affidavit declaring low-income status and residency within the City of Los Angeles in cases where adequate documentation is not verifiable either through utility bills or paycheck stubs.

Funding for this contract is provided off-budget through the Animal Sterilization Trust Fund (Fund) for this purpose, which is funded by a \$425,000 appropriation in the 2018-19 Adopted Budget, and an additional \$425,000 provided in the Unappropriated Balance. The Fund is administered by the General Manager of the Department of Animal Services in accordance with LAAC Section 5.199. Eligible expenditures from the Fund include providing pet sterilization services to residents of the City of Los Angeles who meet applicable program eligibility requirements. The DAS reports that the Contractor performed 5,856 spay and neuter surgeries in Fiscal Year 2018 at a total cost of \$534,315. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the Second Amendment to Contract No. C-126900. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



MEMBER VOTE

KORETZ: YES

SMITH: YES

PRICE: YES

ARL

3/6/19

-NOT OFFICIAL UNTIL COUNCIL ACTS-