

PERSONNEL AND ANIMAL WELFARE COMMITTEE REPORT relative to the retail sales of pet supplies in City animal shelters.

Recommendation for Council action:

NOTE and FILE the January 27, 2017 Department of Animal Services (DAS) report relative to the retail sales of pet supplies in City animal shelters.

Fiscal Impact Statement: Not applicable.

Community Impact Statement: None submitted.

Summary:

On February 1, 2017, your Committee considered a Motion (Ryu - Wesson) introduced on January 16, 2016 and a January 27, 2017 DAS report relative to the feasibility of the DAS undertaking the retail sale of pet supplies in City animal shelters. The DAS report was received subsequent to the release of the Committee agenda and as such, it was presented in Committee. According to the Motion, in 2014-15, the City provided over \$44 million to fund DAS programs throughout the City, including the operation and maintenance of the six Animal Shelters located in the East Valley, Harbor, North Central, South Los Angeles, West Los Angeles, and West Valley.

The DAS's four main operating units (Enforcement, Shelter Operations, Medical/Veterinarian, and Administration) implement, monitor, and enforce a wide variety of program to serve and protect animals, pet owners, and the general population. On an annual basis during the budget process, the City's policymakers allocate resources to support the DAS's operations within the context of the overall City budget. While every effort is made to provide enough resources to meet all demands, the reality is that the DAS could benefit and put to good use any additional resources that could be allocated or generated in support of the department.

The DAS currently receives supplemental support from other ventures, such as fundraising and donations. The supplemental revenue from these types of ventures has proved invaluable in helping to support existing programs and to help launch new initiatives. In this era of budgetary uncertainty, the DAS should actively explore ways to generate revenue independent of its annual budgetary allocation. One such option could be revenue-sharing partnership under which vendors would be allowed to sell pet supplies and products at the City's six animal shelters. Offering pet supplies and products at these neighborhood locations will provide owners of newly adopted pets with convenient access to needed food and supplies, while generation much needed revenue for the City's Animal Shelters.

According the DAS's January 27, 2017 report, on September 27, 2016 the Board of Animal Services Commissioners approved a staff report initiated by Board of Animal Services Commissioner Roger Wolfson to authorize the DAS to issue a request for proposals (RFP) seeking vendor to operate retail kiosks at City animal shelters. This RFP is also in response to the above Motion introduced on January 16, 2016 regarding the possibility of retail sales of pet supplies in City shelters. The RFP was initially posted on the Business Assistance Virtual

Network (BAVN) November 1, 2016 with responses due by December 14, 2016.

The RFP was re-released on December 28, 2016 with responses due on January 31, 2017 and the RFP is attached to the DAS report. In the first round, My Masters Best Friend, LLC, a local Los Angeles company, completed the online outreach (BIP) requirement on time but did not submit a proposal. PetCo submitted a written proposal but did not complete the BIP requirement, so both were eliminated due to failure to meet a threshold requirement. (My Masters Best Friend's name appears in BAVN, but PetCo's name does not.) No proposals have been received so far during the second advertisement which concludes on Tuesday, January 31, 2017.

Since no proposer completed the BIP requirement on time, there will not be any successful proposers in this second round. As a result, the closing due date will be extended before it expires allowing a new opportunity for proposers to meet the BIP requirement if either or both company gives us an indication that additional time will make a difference for their application. It is the DAS's opinion that the extension will result in responsive bids received and a contract awarded that will make available for purchase pet supplies in City shelters.

After consideration and having provided an opportunity for public comment, the Committee moved to note and file the January 27, 2017 DAS report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

PERSONNEL AND ANIMAL WELFARE COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
KORETZ:	YES
RYU:	YES
HARRIS-DAWSON:	ABSENT

ARL
2/1/17

-NOT OFFICIAL UNTIL COUNCIL ACTS-