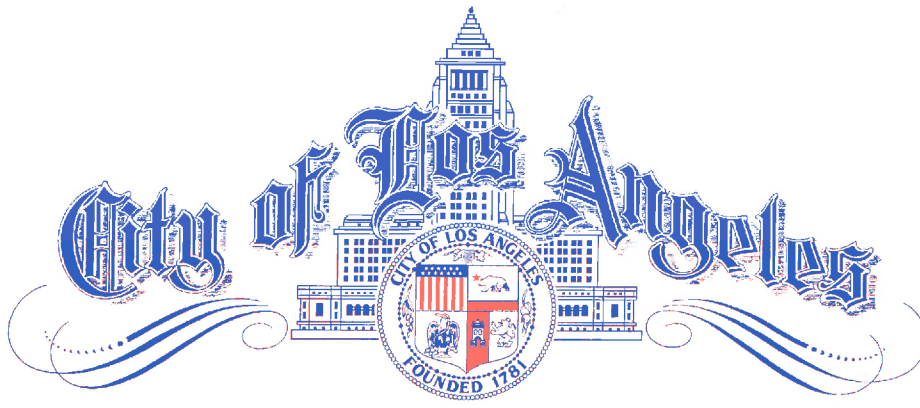




ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
C/o City Clerk

From: Eric Garcetti, Mayor EG

Subject: Re-exemption of a Historic Site Curator

Date: April 29, 2016

The Department of Recreation and Parks (RAP) requested the re-exemption of one Historic Site Curator, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services.

The Historic Site Curator position was previously approved for exemption under 1001(b) by the City Council and was subsequently filled. Charter Section 1001 (b)(1) requires that, "When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The previous Historic Site Curator retired in July 2015.

Charter Section 1001(b) allows up to 150 persons to be exempt, with an additional 50 added last year by the City Council pursuant to Charter Section 1001 (b)(4). Currently, there are 164 approved exemptions. Approval of this request will increase the count.

This Historic Site Curator serves as the Director of the Drum Barracks Civil War Museum located in Wilmington and reports to a Superintendent of Recreation and Parks Operations. The position is responsible for preparing the museum's interpretive programs; recruiting and training museum guides; consulting on the history of the Civil War in California; soliciting funds and donations for improvement and advancement of the Museum; developing and maintaining a Civil War historical research library; and promoting awareness of the historical value of the Drum Barracks Civil War Museum.

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For this position, RAP is requiring a bachelor's degree from an accredited four-year college or university with a major in American history, art history, or a related field and four years of experience performing curatorial activities at an historic or specialty museum.

The exemption will allow RAP the flexibility to recruit and select the best-qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Historic Site Curator.

Based on my review of RAP's request, I hereby approve the request for the exemption of this position and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1).

EG:ms

cc:

Michael Shull, Recreation and Parks
Ana Guerrero, Office of the Mayor
Mandy Morales, Office of the Mayor
Miguel Santana, City Administrative Officer
Wendy Macy, Personnel