



ERIC GARCETTI
MAYOR

June 30, 2016

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Cynthia McClain-Hill to the Board of Police Commissioners for the term ending June 30, 2021. Ms. McClain-Hill will fill the vacancy created by Robert Saltzman, whose term has expired.

I certify that in my opinion Ms. McClain-Hill is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Cynthia McClain-Hill
Commission: Board of Police Commissioners
End of Term: 6/30/2021

Appointee Information

- 1. Race/ethnicity:** African American
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 14 - Central
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:**
- 6. Highest level of education completed:** J.D., University of California, Los Angeles
- 7. Occupation/profession:** Managing Director of Strategic Counsel PLC,
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Appt. Date	Term End
Johnson, Matthew M.	South Valley	4	African American	M	07-Jul-15	30-Jun-20
Kim, Kathleen C.	Central	4	Asian Pacific Islander	F	14-Aug-13	30-Jun-19
Figueroa-Villa, Sandra	East	1	Latina	F	14-Aug-13	30-Jun-17
Soboroff, Steve	West	11	Caucasian	M	14-Aug-13	30-Jun-18

Cynthia McClain-Hill, Esq.
Managing Director
Strategic Counsel PLC

Attorney, public policy strategist, and entrepreneur Cynthia McClain-Hill is Managing Director of Los Angeles-based Strategic Counsel PLC, a multidisciplinary law firm that specializes in the management of its client's complex legal matters, public policy engagements, issue advocacy, and communications. She has represented numerous clients seeking to navigate the contentious legal, governmental and political issues that frequently arise when controversial matters emerge in the public arena. She also counsels public and private sector clients interested in advancing significant public policy initiatives.

Ms. McClain-Hill is consistently named one of Southern California's "Super Lawyers" based on surveys of 65,000 Los Angeles area attorneys, ranking her among the top five percent of the state's practicing attorneys. She has been featured in a wide range of publications and interviewed regularly by leading television and radio shows. She has also been honored repeatedly for her leadership with business and civic organizations. She received the U.S. Small Business Administration's "Women in Business Advocate Award," the 2005 Chapter Public Policy Advocate of the Year Award" from NAWBO, the first annual "Ruth Standish Baldwin Award" from the Greater Sacramento Urban League, and the "Thurgood Marshall Award" from Minorities in Business Magazine. In September 2007, she was featured in ESSENCE Magazine.

Ms. McClain-Hill's has shared her legal and public policy expertise in service to a variety of public-sector and non-profit boards and commissions. She is past president of the Los Angeles chapter of the National Association of Women Business Owners (NAWBO-LA) and served as the organization's national president from 2008 to 2009. She was a member of the Founding Board for what became the Luskin UCLA School of Public Affairs and served as the Vice Chair of its Advisory Board for several years. Ms. McClain-Hill was also an appointee to the California Coastal Commission, California Fair Political Practices Commission (FPPC), CalEPA Environmental Justice Advisory Working Group, Community Redevelopment Agency of the City of Los Angeles (CRA) and Los Angeles City Small and Local Business Advisory Commission

Ms. McClain-Hill has long been a trusted advisor to California's powerful political figures and leading policy makers. Former California Governor Gray Davis appointed her to serve as one of his five co-chairs on his Gubernatorial Transition Team. She also served as a member of the Transition team for Los Angeles County Supervisor Mark Ridley-Thomas and counts being among the five speakers at his history marking inaugural among the most cherished events of her professional life.

Ms. McClain-Hill is the proud product of California's public school system. She earned her Bachelor's degree in Political Science from UCLA in 1998 and Juris Doctorate from UCLA School of Law in 2001. She is a wife and mother with two adult children.



ERIC GARCETTI
MAYOR

June 30, 2016

Ms. Cynthia McClain-Hill

Dear Ms. McClain-Hill:

I am pleased to inform you that I hereby appoint you to the Board of Police Commissioners for the term ending June 30, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.


Ms. Cynthia McClain-Hill
June 30, 2016
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Mitch Englander, the Chair of the Public Safety Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Safety Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Legislative Coordinator, Office of the Mayor, Office of Intergovernmental Relations, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- _____ **Remuneration Form**
- _____ **Undated Separation Forms**
- _____ **Background Check Release**
- _____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- _____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Your City Councilmember Jose Huizar** (contact at (213) 473-7014).
- _____ **Councilmember Mitch Englander, Chair of the Council Committee considering your nomination** (contact at (213) 473-7012).

Staff in the Mayor's Office of Intergovernmental Relations will assist you with these arrangements.