

# LOS ANGELES FIRE COMMISSION

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November 7, 2017

Honorable Members of the City Council  
City of Los Angeles  
City Hall, Room 395  
Attn: City Clerk

Honorable Eric Garcetti  
Mayor, City of Los Angeles  
Room 303, City Hall  
Attn: Mandy Morales, Legislative Coordinator

[BFC 17-124] – ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC  
REVOLVING TRAINING FUND 40K FISCAL YEAR 2016-2017

At its meeting of November 7, 2017, the Board of Fire Commissioners approved the Annual Report – Los Angeles Fire Department CAL-JAC Revolving Training Fund 40K Fiscal Year 2016-2017 report and its recommendations. The report is hereby transmitted concurrently to the Mayor and City Council for consideration and approval.

Should you need additional information, please contact the Board of Fire Commissioners' office at 213-978-3838.

Sincerely,

Isela Iñiguez  
Acting Commission Executive Assistant

Attachment

cc: Board of Fire Commissioners (without attachments)  
Fire Chief Ralph M. Terrazas (without attachments)

# LOS ANGELES FIRE DEPARTMENT



APPROVED 10/17/17  
BOARD OF FIRE COMMISSIONERS

RALPH M. TERRAZAS  
FIRE CHIEF

BY: [Signature]  
EXECUTIVE ASSISTANT

October 16, 2017

BOARD OF FIRE COMMISSIONERS  
FILE NO. 17-124

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC  
REVOLVING TRAINING FUND 40K FISCAL YEAR 2016-2017

FINAL ACTION:  Approved  Approved w/Corrections  Withdrawn  
 Denied  Received & Filed  Other

## SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2016-2017 (FY 16/17) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Firefighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. The hourly reimbursement rate for FY16/17 was \$3.10.

A synopsis of the LAFD Revolving Training Fund Cash Balance Report shows the following activity:

<b>As of July 1, 2016, the balance for the Fund was:</b>	<b><u>\$ 438,640.45</u></b>
The Fund received deposits of:	\$ 1,028,600.34
The Fund received in interest income:	\$ 5,508.52
<b>Total Receipts:</b>	<b><u>\$ 1,034,108.86</u></b>
The Fund expended in FY 16/17:	(\$ 510,578.05)
<b>Total Disbursed:</b>	<b><u>(\$ 510,578.05)</u></b>
<b>As of June 30, 2016, the ending cash balance was:</b>	<b><u>\$ 962,171.26</u></b>

### **RECOMMENDATION**

That the Board:

Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

### **FISCAL IMPACT**

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

### **DISCUSSION**

The beginning balance on July 1, 2016, was \$438,640.45 and the accrued interest for FY 16/17 was \$5,508.52. During FY 16/17 there was \$1,028,600.34 received in reimbursement deposits. During FY 15/16, expenditures totaled \$510,578.05. As of June 30, 2017, the ending cash balance was \$962,171.26.

Examples of training related expenditures that were approved in FY 16/17 are the procurement of computer equipment for Emergency Medical Services (EMS) educators, shade awnings to be used during training by the In-Service Training Section and EMS Bureau, a trailer mounted portable self-contained breathing apparatus (SCBA) refilling system, hazardous material kits for Regional Training Division activities, and necessary materials for the Smoke Recognition Program.

### **CONCLUSION**

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board report prepared by Maria Pascual, Senior Management Analyst, Training and Support Bureau.