

# LOS ANGELES FIRE COMMISSION

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August 16, 2016

Honorable Members of the City Council  
City of Los Angeles  
City Hall, Room 395  
Attn: City Clerk

Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Attn: Mandy Morales, Legislative Coordinator

[BFC 16-082] – ANNUAL REPORT – LAFD CAL-JAC REVOLVING TRAINING FUND 40K,  
FISCAL YEAR 2015-2016

At its meeting of August 16, 2016, the Board of Fire Commissioners approved the report. The report is hereby transmitted concurrently to the Mayor and City Council for consideration and approval.

Should you need additional information, please contact the Board of Fire Commissioners' office at 213-978-3838.

Sincerely,

Sandra Gonzalez  
Acting Commission Executive Assistant

cc: Board of Fire Commissioners  
Fire Chief Ralph M. Terrazas

August 16, 2016

# LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS  
FIRE CHIEF

APPROVED:  
BOARD OF FIRE COMMISSIONERS  
BY: *Andrew Boyle* 8/16/16  
COMMISSION EXECUTIVE ASSISTANT

August 1, 2016

BOARD OF FIRE COMMISSIONERS  
FILE NO. 16-082

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ANNUAL REPORT – LAFD CAL-JAC REVOLVING TRAINING FUND 40K  
FISCAL YEAR 2015-2016

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2015-2016 (FY 15/16) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Fire Fighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. For the period of July 1, 2015 through December 31, 2015, the hourly reimbursement rate was \$2.95, and for the period of January 1, 2016 through June 30, 2016, the hourly reimbursement rate increased to \$3.10.

A synopsis of the LAFD Revolving Training Fund Cash Balance Report shows the following activity:

As of July 1, 2015, the balance for the Fund was:	\$ 28,855.61
• The Fund received deposits of:	\$ 782,358.27
• The Fund received in interest income:	\$ 4,448.83
	<u>Total</u> \$ 815,662.71
• The Fund expended in FY 15/16:	(\$ 377,022.26)
	<u>Balance</u> \$ 438,640.45
• As of June 30, 2016, the ending cash balance was:	\$ 438,640.45

### **RECOMMENDATION**

That the Board:

1. Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

### **FISCAL IMPACT**

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

### **DISCUSSION**

The beginning balance on July 1, 2015, was \$28,855.61 and the accrued interest for FY 15/16 was \$4,448.83. During FY 15/16 there was \$782,358.27 received in reimbursement deposits. During FY 15/16, expenditures totaled \$377,022.26. As of June 30, 2016, \$ 314,217.34 was encumbered but not expended, and the ending cash balance was \$438,640.45.

Examples of training related expenditures that occurred in FY 15/16 are audio equipment for the Frank Hotchkin Memorial Training Center drill deck, four Fire Ground Survival trailers (one for each geographical Bureau) and related auxiliary equipment, fitness equipment for the Recruitment Center at Fire Station 21, eight battle foggers, crew boss courses, and Serious Incident Review Team "go bags."

### **CONCLUSION**

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board report prepared by Kim Fletes, Senior Management Analyst, Training and Support Bureau.