ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor EG

Subject: Exemption of One (1) Assistant Director Bureau of Sanitation

Date: October 24, 2016

The Department of Public Works, Bureau of Sanitation (LASAN) has requested the exemption of one (1) position of Assistant Director Bureau of Sanitation, Class Code 7225, in accordance with Charter Section 1001 (b) for the employment of persons to provide management services or render professional, scientific or expert services of an exceptional character.

The Assistant Director Bureau of Sanitation position was previously approved for exemption under 1001 (b) by the City Council and was subsequently filled. Charter Section 1001 (b)(1) requires that, "when the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection." The previous Assistant Director Bureau of Sanitation incumbent resigned from the position on August 23, 2015 and the position was subsequently terminated.

Charter Section 1001 (b) allows up to 150 persons to be exempt, with an additional 50 added by the City Council pursuant to Charter Section 1001 (b)(4). Currently, there are 166 approved exemptions with two other pending requests. Approval of this request will increase the count.

The Assistant Director of Sanitation is a highly specialized, executive level management position responsible for the oversight of LASAN's Technical Services divisions. Technical Services consists of five divisions: Environmental Monitoring, Industrial Safety and Compliance, Industrial Waste Management, Information and Control Systems, and Regulatory Affairs.

The Assistant Director of Sanitation position requires a minimum of two years of full-time paid management experience as a division head in LASAN or in a position at least at that level with experience in the fields of stormwater or wastewater collection or treatment, solid resources, environmental monitoring and management, sustainability, best practices and performance measures, information technology, industrial safety, risk management, or regulatory affairs.

The exemption of this position will allow LASAN the flexibility to recruit and select the best qualified candidate who possesses the necessary foundational experience and expertise for the position. The duties and requirements as described are appropriate to the class of Assistant Director Bureau of Sanitation.

I hereby approve the request for the exemption of one (1) position of Assistant Director Bureau of Sanitation and transmit my action to the City Council pursuant to City Charter Section 1001 (b)(1).

EG:ms

cc: Enrique Zaldivar, Director, Bureau of Sanitation
Ana Guerrero, Chief of Staff, Office of the Mayor
Mandy Morales, Legislative Coordinator, Office of the Mayor
Miguel A. Santana, City Administrative Officer
Wendy Macy, General Manager, Personnel Department